

WHEN RECORDED RETURN TO:  
Maricopa County Department of Transportation  
Intergovernmental Relations Branch

**INTERGOVERNMENTAL AGREEMENT  
C-64-17-016-M-00**

**Between Maricopa County and City of Glendale  
for  
the Exchange of Services**

**Approved by the Maricopa County Board of Supervisors  
On the 19th Day of October, 2016**

**DO NOT REMOVE  
This is part of the official document**

**MARICOPA COUNTY DEPARTMENT OF TRANSPORTATION**

**INTERGOVERNMENTAL AGREEMENT**  
**BETWEEN MARICOPA COUNTY AND THE CITY OF GLENDALE**  
**FOR THE EXCHANGE OF SERVICES (ENTENTE)**

**(C-64-17- 014 -M-00)**

This Intergovernmental Agreement (**Agreement**) is between the County of Maricopa, a political subdivision of the State (**County**), and the City of Glendale, a municipal corporation (**City**). The County and City are collectively referred to as the **Parties** or individually as a **Party**.

**STATUTORY AUTHORIZATION**

1. A.R.S. §11-251 and §§28-6701 *et seq.* authorize the County to layout, maintain, control and manage public roads within the County.
2. A.R.S. §§11-951 *et seq.* authorize public agencies to enter into Intergovernmental Agreements for the provision of services or for joint or cooperative action.
3. A.R.S. §§9-240 and §9-276 *et seq.* authorize the City to layout and establish, regulate and improve streets within the City, and to enter into this Agreement.

**DURATION**

4. This Agreement shall become effective as of the date it is approved by the Maricopa County Board of Supervisors and remain in full force and effect for five (5) years (**Term**). Any Party may terminate this Agreement for any reason upon furnishing the other Party with a written notice at least thirty (30) days prior to the effective termination date.

## BACKGROUND

5. The Parties desire to develop and implement a cooperative roadway improvement program whereby routine or emergency roadway maintenance will be implemented more efficiently (the **Entente Program**). The Entente Program is designed to focus on the maintenance task needed and the availability of resources. The Entente Program is a method of providing goods and services to each Party by entering into temporary Letters of Agreement (the **LOA** or **LOAs**). The Parties desire to authorize the County Transportation Director (or designee) and the City Manager (or designee) to enter into separate LOAs for each routine or emergency roadway maintenance project.

## PURPOSE OF THE AGREEMENT

6. The purpose of this Agreement is to establish procedures to authorize the County Transportation Director (or designee) and the City Manager (or designee) to enter into LOAs to exchange goods or services between each Party in order to perform routine or emergency roadway maintenance services.

## TERMS OF THE LOA

7. Each LOA will describe the routine or emergency roadway maintenance project and the goods or services that are being exchanged between the Parties. If applicable, the LOA will also state the amount of reimbursement owed to the other Party if the value of goods or services exchanged is not of equal value; provided, however, the total aggregate reimbursement that is in excess of the value of the goods or services received for all LOAs entered into pursuant to this Agreement shall not exceed \$250,000 per fiscal year.
8. After the Parties enter into an LOA, if there are unexpected or unforeseen costs that cause the value of the goods or services exchanged to become unequal or add to the amount of reimbursement for that LOA, the Parties shall amend the LOA, in writing; provided, however, that the additional reimbursement shall not cause the total aggregate reimbursement for all LOAs to exceed \$250,000 per fiscal year.
9. All routine or emergency roadway maintenance projects shall be performed in accordance with "Uniform Standard Specifications for Public Works Construction," current edition/revisions as of the date of each LOA and the "Uniform Standard Details for Public Works Construction," current edition/revisions as of the date of each LOA which are sponsored and distributed by the Maricopa Association of Governments (**MAG**) and any amendments or supplements adopted by the County and City, as applicable.

10. All routine or emergency roadway maintenance projects shall be performed with existing resources. Nothing in this Agreement shall be construed as committing the Parties to incur capital expenditures for equipment, facilities, or otherwise, or to incur expenses not expressly set forth in this Agreement or an LOA.
11. Nothing in any LOA shall be interpreted to enlarge or expand the County's or the City's authority.

### **TERMS OF THE AGREEMENT**

#### **12. Responsibilities of the County:**

- 12.1 The County Transportation Director (or designee) may select routine or emergency roadway maintenance projects suitable for an LOA and enter into LOAs with the City for the exchange of goods or services for roadway maintenance projects. If the value of County provided goods or services exchanged with the City is less than the value of goods and services provided by the City, the County shall remit to the City the difference in value, provided that the total aggregate reimbursement to the City for all LOAs will not exceed \$250,000 per fiscal year.
- 12.2 The County shall remit to the City any sums due to the City for its contribution of goods and services the value of which exceed the value of goods and services provided by the County, less any payments previously remitted, within thirty (30) days of receipt of an itemized statement from the City.
- 12.3 The County shall complete each routine or emergency roadway maintenance project, such as those generally outlined in Exhibit A, which is attached to this Agreement and incorporated into this Agreement by reference, in accordance with the County's procurement code and policies and the "Uniform Standard Specifications for Public Works Construction," current edition/revisions as of the date of each LOA and the "Uniform Standard Details for Public Works Construction," current edition/revisions as of the date of each LOA which are sponsored and distributed by MAG and any amendments or supplements adopted by the County.
- 12.4 Prior to the end of every fiscal year of the County during the Term, the County shall provide the City a statement of services performed by the County pursuant to an executed LOA (**County Statement**). The County Statement shall also include an itemization of any and all costs owed to the County by the City and an invoice for such costs. The County's fiscal year ends June 30<sup>th</sup>.
- 12.5 The County shall permit the City to inspect the routine or emergency roadway maintenance projects undertaken by the County on behalf of the City and pursuant to an LOA. If the City reasonably believes the project is not being conducted by the County in conformance with the LOA, or the

City reasonably believes that that project has not been undertaken and conducted in a good and workmanlike manner, the County shall correct or re-perform it, as necessary, to the reasonable satisfaction of the City.

**13. Responsibilities of the City:**

- 13.1 The City Manager (or designee) may select routine or emergency roadway maintenance projects suitable for an LOA and to enter into LOAs with the County for the exchange of goods and services for roadway maintenance projects. If the value of City provided goods or services exchanged with the County is less than the value of goods and services provided by the County, the City shall remit to the County the difference in value, provided that the total aggregate reimbursement to the County for all LOAs will not exceed \$250,000 per fiscal year.
  - 13.2 The City shall remit to the County any sums due to the County for its contribution of goods and services the value of which exceed the value of goods and services provided by the City, less any payments previously remitted, within thirty (30) days of receipt of an itemized statement from the County.
  - 13.3 The City shall complete each routine or emergency roadway maintenance project, such as those generally outlined in Exhibit A, in accordance with the City's procurement code and policies and the Uniform Standard Specifications for Public Works Construction," current edition/revisions as of the date of each LOA and the "Uniform Standard Details for Public Works Construction," current edition/revisions as of the date of each LOA which are sponsored and distributed by MAG and any amendments or supplements adopted by the City.
  - 13.4 Prior to the end of every fiscal year of the County during the Term, the City shall provide the County a statement of services performed by the City pursuant to an executed LOA (**City Statement**). The City Statement shall also include an itemization of any and all costs owed to the City by the County and an invoice for such costs. The County's fiscal year ends June 30<sup>th</sup>.
  - 13.5 The City shall permit the County to inspect the routine or emergency roadway maintenance projects undertaken by the City on behalf of the County and pursuant to an LOA. If the County reasonably believes the project is not being conducted by the City in conformance with the LOA, or the County reasonably believes that that project has not been undertaken and conducted in a good and workmanlike manner, the City shall correct or re-perform it, as necessary, to the reasonable satisfaction of the County.
14. Each Party will maintain a record of the goods and services exchanged over the life of the Agreement. For the purposes of calculating the \$250,000 fiscal year

limit, the total aggregate reimbursement made by one Party to the other Party will not be offset by the value of the goods or services received.

### **MANNER OF FINANCING**

15. The County and the City shall budget, finance and bear the expense of each LOA separately. The County Transportation Director (or designee) and the City Manager (or designee) shall ensure that sufficient financing is available prior to entering into an LOA.

### **GENERAL TERMS AND CONDITIONS**

16. By entering into this Agreement, the Parties agree that to the extent permitted by law, each Party will defend, indemnify and save the other Parties harmless, including any of the Parties' departments, agencies, officers, employees, elected officials or agents, from and against all loss, expense, damage or claim of any nature whatsoever which is caused by any activity, condition or event arising out of the negligent performance or nonperformance by the indemnifying Party of any of the provisions of this Agreement. By entering into this Agreement, each Party indemnifies the other against all liability, losses and damages of any nature for or on account of any injuries or death of persons or damages to or destruction of property arising out of or in any way connected with the performance or nonperformance of this Agreement, except such injury or damage as shall have been caused or contributed to by the negligence of that other Party. The damages which are the subject of this indemnity shall include but not be limited to the damages incurred by any Party, its departments, agencies, officers, employees, elected officials or agents. In the event of an action, the damages which are the subject of this indemnity shall include costs, expenses of litigation and reasonable attorney's fees.
17. This Agreement shall be subject to the provisions of A.R.S. § 38-511.
18. The Parties warrant that they are in compliance with A.R.S. § 41-4401 and further acknowledge that:
  - 18.1 Any contractor or subcontractor who is contracted by a Party to perform work on the Project shall warrant their compliance with all federal immigration laws and regulations that relate to their employees and their compliance with A.R.S. § 23-214(A), and shall keep a record of the verification for the duration of the employee's employment or at least three years, whichever is longer.

- 18.2 Any breach of the warranty, shall be deemed a material breach of the contract that is subject to penalties up to and including termination of the contract.
- 18.3 The Parties retain the legal right to inspect the papers of any contractor or subcontractor employee who works on the Project to ensure that the contractor or subcontractor is complying with the warranty above and that the contractor agrees to make all papers and employment records of said employee available during normal working hours in order to facilitate such an inspection.
- 18.4 Nothing in this Agreement shall make any contractor or subcontractor an agent or employee of the Parties to this Agreement.
19. Each Party to this Agreement warrants that it is not suspended or debarred by any federal agency which has provided funding that will be used in a project described in this Agreement and each Party warrants that, as to any contractor or vendor under contract with such Party, it will use reasonable efforts to ensure that such contractor or vendor under contract with such Party to provide goods or services towards the accomplishment of the objectives of this Agreement is not suspended or debarred by any federal agency which has provided funding that will be used in a project described in this Agreement.
20. Each of the following shall constitute a material breach of this Agreement and an event of default (**Default**) hereunder: A Party's failure to observe or perform any of the material covenants, conditions or provisions of this Agreement to be observed or performed by that Party (**Defaulting Party**), where such failure shall continue for a period of thirty (30) days after the Defaulting Party receives written notice of such failure from the non-defaulting party provided, however, that such failure shall not be a Default if the Defaulting Party has commenced to cure the Default within such thirty (30) day period and thereafter is diligently pursuing such cure to completion, but the total aggregate cure period shall not exceed ninety (90) days unless the Parties agree in writing that additional time is reasonably necessary under such circumstances to cure such default. In the event a Defaulting Party fails to perform any of its material obligations under this Agreement and is in Default pursuant to this Section, the non-defaulting party, at its option, may terminate this Agreement. Further, upon the occurrence of any Default and at any time thereafter, the non-defaulting party may, but shall not be required to, exercise any remedies now or hereafter available to it at law or in equity.

21. All notices required under this agreement to be given in writing shall be sent to:

Maricopa County Department of Transportation  
Attn: Intergovernmental Relations Branch Manager  
2901 West Durango Street  
Phoenix, Arizona 85009

City of Glendale  
Attn: City Manager  
5850 West Glendale Avenue  
Suite 431  
Glendale, Arizona 85301

All notices required or permitted by this Agreement or applicable law shall be in writing and may be delivered in person (by hand or courier) or may be sent by regular, certified or registered mail or U.S. Postal Service Express Mail, with postage prepaid, and shall be deemed sufficiently given if served in a manner specified in this paragraph. Either Party may by written notice to the other specify a different address for notice. Any notice sent by registered or certified mail, return receipt requested, shall be deemed given on the date of delivery shown on the receipt card, or if no delivery date is shown, the postmark thereon. If sent by regular mail, the notice shall be deemed given seventy-two (72) hours after the notice is addressed as required in this paragraph and mailed with postage prepaid. Notices delivered by United States Express Mail or overnight courier that guarantee next day delivery shall be deemed given twenty-four (24) hours after delivery of the notice to the Postal Service or courier.

22. This Agreement does not imply authority to perform any tasks, or accept any responsibility, not expressly stated in this Agreement.
23. This Agreement does not create a duty or responsibility unless the intention to do so is clearly and unambiguously stated in this Agreement.
24. This Agreement does not grant authority to control the subject roadway, except to the extent necessary to perform the tasks expressly undertaken pursuant to this Agreement.
25. Any funding provided for in this Agreement, other than in the current fiscal year, is contingent upon being budgeted and appropriated by the Maricopa County Board of Supervisors and the City Council in such fiscal year. This Agreement may be terminated by any Party at the end of any fiscal year due to non-appropriation of funds.
26. This Agreement shall be binding upon and inure to the benefit of the Parties and their respective successors and assignees. Neither Party shall assign its interest in this Agreement without the prior written consent of the other Party.

27. This Agreement and all Exhibits attached to this Agreement set forth all of the covenants, promises, agreements, conditions and understandings between the Parties to this Agreement, and there are no covenants, promises, agreements, conditions or understandings, either oral or written, between the Parties other than as set forth in this Agreement, and those agreements which are executed contemporaneously with this Agreement. This Agreement shall be construed as a whole and in accordance with its fair meaning and without regard to any presumption or other rule requiring construction against the party drafting this Agreement. This Agreement cannot be modified or changed except by a written instrument executed by all of the Parties hereto. Each Party has reviewed this Agreement and has had the opportunity to have it reviewed by legal counsel.
28. The waiver by any Party of any right granted to it under this Agreement is not a waiver of any other right granted under this Agreement, nor may any waiver be deemed to be a waiver of a subsequent right obtained by reason of the continuation of any matter previously waived.
29. Wherever possible, each provision of this Agreement shall be interpreted in such a manner as to be valid under applicable law, but if any provision shall be invalid or prohibited under the law, such provision shall be ineffective to the extent of such prohibition or invalidation but shall not invalidate the remainder of such provision or the remaining provisions.
30. Except as otherwise provided in this Agreement, all covenants, agreements, representations and warranties set forth in this Agreement or in any certificate or instrument executed or delivered pursuant to this Agreement shall survive the expiration or earlier termination of this Agreement for a period of one (1) year.
31. Nothing contained in this Agreement shall create any partnership, joint venture or other agreement between the Parties hereto. Except as expressly provided in this Agreement, no term or provision of this Agreement is intended or shall be for the benefit of any person or entity not a party to this Agreement, and no such other person or entity shall have any right or cause of action under this Agreement.
32. Time is of the essence concerning this Agreement. Unless otherwise specified in this Agreement, the term "day" as used in this Agreement means calendar day. If the date for performance of any obligation under this Agreement or the last day of any time period provided in this Agreement falls on a Saturday, Sunday or legal holiday, then the date for performance or time period shall expire at the close of business on the first day thereafter which is not a Saturday, Sunday or legal holiday.

33. Sections and other headings contained in this Agreement are for reference purposes only and shall not affect in any way the meaning or interpretation of this Agreement.
34. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original but all of which together shall constitute the same instrument. Faxed, copied and scanned signatures are acceptable as original signatures.
35. The Parties agree to execute and/or deliver to each other such other instruments and documents as may be reasonably necessary to fulfill the covenants and obligations to be performed by such party pursuant to this Agreement.
36. Unless otherwise lawfully terminated or extended by the Parties, this Agreement expires upon expiration of the Term.
37. An employee of either Party shall be deemed to be an "employee" of both public agencies while performing pursuant to this Agreement solely for purposes of A.R.S. § 23-1022 and the Arizona Workers' Compensation laws. The primary employer shall be solely liable for any workers' compensation benefits, which may accrue. Each Party shall post a notice pursuant to the provisions of A.R.S. § 23-1022 in substantially the following form:

"All employees are hereby further notified that they may be required to work under the jurisdiction or control or within the jurisdictional boundaries of another public agency pursuant to an intergovernmental agreement or contract, and under such circumstances they are deemed by the laws of Arizona to be employees of both public agencies for the purposes of worker's compensation."
38. The Parties do not anticipate having to dispose of any property upon partial or complete termination of this Agreement. However, to the extent that such disposition is necessary, property shall be returned to its original owner.
39. The Parties hereby agree that the venue for any claim arising out of or in any way related to this Agreement shall be Maricopa County, Arizona.
40. This Agreement shall be governed by the laws of the State of Arizona.

***End of Agreement - Signature Page Follows***

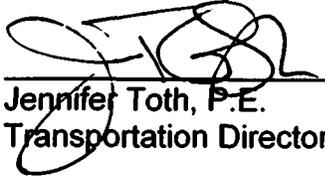
IN WITNESS WHEREOF, the Parties have executed this Agreement.

**MARICOPA COUNTY**

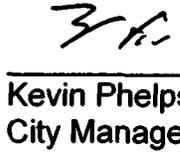
**CITY OF GLENDALE**

**Recommended by:**

**Recommended by:**

  
\_\_\_\_\_  
Jennifer Toth, P.E.  
Transportation Director

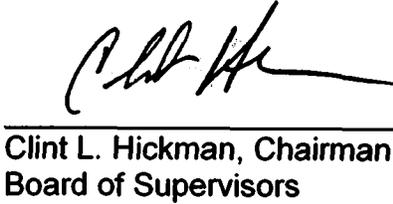
06/29/2016  
Date

  
\_\_\_\_\_  
Kevin Phelps  
City Manager

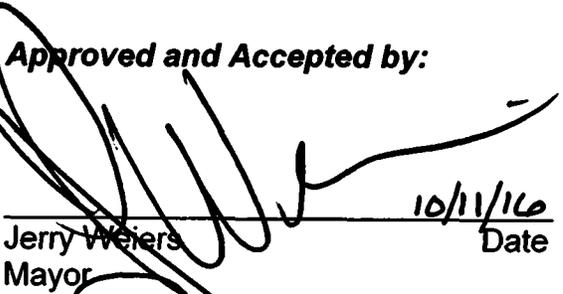
9-30-16  
Date

**Approved and Accepted by:**

**Approved and Accepted by:**

  
\_\_\_\_\_  
Clint L. Hickman, Chairman  
Board of Supervisors

OCT 19 2016  
Date

  
\_\_\_\_\_  
Jerry Weiers  
Mayor

10/11/16  
Date

**Attest by:**

**Attest by:**

  
\_\_\_\_\_  
Jeanne McCann  
Clerk of the Board

OCT 19 2016  
Date

  
\_\_\_\_\_  
Dawn McCann  
City Clerk

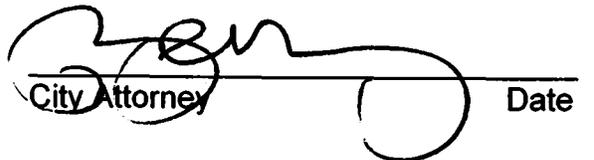
Date

**APPROVAL OF DEPUTY COUNTY ATTORNEY AND CITY ATTORNEY**

I hereby state that I have reviewed the proposed Intergovernmental Agreement and declare the Agreement to be in proper form and within the powers and authority granted to the Parties by their respective governing bodies under the laws of the State of Arizona.

  
\_\_\_\_\_  
Deputy County Attorney

10/19/16  
Date

  
\_\_\_\_\_  
City Attorney

Date

## **EXHIBIT A**

### **Road-related Tasks:**

- a. Grading
- b. Sweeping
- c. Surface Treatment/Seal Coats
- d. Signage
- e. Striping
- f. Debris Removal
- g. Material Hauling
- h. Fence Repair
- i. Storm Drain/Culvert Repair
- j. Barricading
- k. Pothole Repair
- l. Signal Maintenance
- m. Equipment Exchange
- n. Concrete Repair
- o. Bridge Repairs
- p. Storm Repairs



**Maricopa County**  
Department of Transportation

**Intergovernmental Relations**

2901 W. Durango Street  
Phoenix, AZ 85009  
Phone: 602-506-8600  
Fax: 602-506-4750  
[www.mcdot.maricopa.gov](http://www.mcdot.maricopa.gov)

October 27, 2016

City of Glendale  
Attn: City Manager  
5850 West Glendale Avenue  
Glendale, Arizona 85301

**Subject: Intergovernmental Agreement for the Exchange of Services**

Dear Mr. Phelps:

I am pleased to enclose a signed and recorded original version of the Intergovernmental Agreement for the Exchange of Services (Entente Program). The Agreement became effective on October 19, 2016 and supersedes the previously approved and related agreements.

Once again, I must communicate MCDOT's strong appreciation for your work on this Agreement, and the major contributions made by David Beard and Wade Ansell. If you have any questions, please contact me at 602-506-8674 or at [CaitlinBrady@mail.maricopa.gov](mailto:CaitlinBrady@mail.maricopa.gov).

Sincerely,

Caitlin Brady  
Intergovernmental Coordinator

Enclosure