

ORIGINAL

C-11228
09/21/2016



PERFORMANCE AGREEMENT
Office of Special Events

This Performance Agreement ("Agreement") is entered into and effective this 21 day of September, 2016, by and between the City of Glendale, an Arizona municipal corporation ("City"), and Paula Carr Dance Academy, the Performer , Performer's Agent , or Responsible Party , ("Performer").

1. **Performance:** City engages the Performer to provide the type of entertainment as stated below:

Date/Time	Location	Performer	Performance Type	Performance Length
12/10/2016 6:00 PM	E.Lowell Rogers Amphitheatre, Downtown Glendale	Paula Carr Dance Academy	Dance	45 minutes

* **Access:** Access to dressing room, 45 minutes prior to performance time.

Performer shall be solely responsible for the set-up and removal of any necessary equipment or props, including any connections and/or damage to the equipment.

2. **Performance Group and Contact:**

Performance Group: Paula Carr Dance Academy
Contact Name: Paula Carr
Address: 4115 E WINDSOR AVE
City/State/Zip: PHOENIX, AZ 85008
Cell Phone: (602) 481-2791
E-Mail: pcda_danceinfo@yahoo.com

3. **City Contact and Notices.**

Heidi Barriga
City of Glendale Public Facilities, Recreation and Special Events Department
Office of Special Events
5850 West Glendale Avenue, Suite B63
Glendale, Arizona 85301
623-930-3063

A copy of all notices shall be sent to:

City of Glendale
City Manager
5850 West Glendale Avenue
Glendale, Arizona 85301

City of Glendale
City Attorney
5850 West Glendale Avenue
Glendale, Arizona 85301

4. **Insurance.** Insurance Required , No Insurance Required . Performer agrees to maintain general liability insurance with a limit of not less than \$1,000,000 for each occurrence while this Agreement is in effect. Insurance shall name the City as an additional insured. Proof of insurance must be provided to the City no later than the effective date of this Agreement.

5. **Indemnity.** To the extent permitted by law, Performer agrees to defend, indemnify and hold harmless City (its officers, officials, agents and employees) from any and all claims, actions, liabilities, damages, losses or expenses, including attorneys' fees and costs ("claims"), arising out of the acts or omissions of Performer or Performer's agents, employees, or authorized volunteers in connection with performance under this Agreement. It is the specific intention of the parties that the City will, in all instances, except for claims arising solely from the negligent or willful acts or omissions of the City, be indemnified by Performer from and against any and all claims.
6. **Release.** To the extent permitted by law, Performer releases and discharges the City from any liability for personal injury or property damage whatsoever connected with the performance(s) under this Agreement. Performer understands that this release is a contract with legal consequences.
7. **Non-performance.** If the performance(s) under in this Agreement are prevented or interfered with by weather or other circumstances that make it impractical or unfeasible to conduct or finish the event, City will have no obligation to Performer.
8. **Copyrights.** City has copyright agreements with BMI and ASCAP. Performer is limited to performances licensed by the organizations above. Performer has the duty to verify the proper licensure of music. Performer agrees to defend, indemnify and hold City harmless of any fees, charges, penalties, or other costs that result from the performance of any materials subject to the copyrights for which the appropriate permission has not been secured. Performer understands that performances at Glendale festivals are taped for broadcast on the City's cable station, Glendale 11, and submitted to YouTube for the City's YouTube channel.
9. **Independent Contractor.** Performer is an independent contractor and not an employee of City. Performer is responsible for paying all State and Federal and Social Security taxes and any applicable royalties or fees.
10. **Immigration Laws.** Performer(s) or his/her/their agent warrant, to the extent applicable under A.R.S. § 41-4401, that he/she/they have registered with and will continue to participate in the E-Verify program established by the United States Department of Homeland Security and Social Security Administration or any successor program; that he/she/they warrant compliance with all federal immigration laws and understand that any breach of this warranty subjects Performer(s) and their agent to penalties, including termination of this Agreement; and finally, understands that City has the right to inspect the Performer(s)' or their agent's papers or of any of their employees participating in this Agreement to ensure compliance with this paragraph.
11. **Non-discrimination.** Performer must not discriminate against any employee or applicant for employment on the basis race, color, religion, sex, national origin, age, marital status, sexual orientation, gender identity or expression, genetic characteristics, familial status, U.S. military veteran status or any disability. Performer will require any Sub-contractor to be bound to the same requirements as stated within this section. Performer, and on behalf of any subcontractors, warrants compliance with this section.
12. **Jurisdiction/Conflicts.** This Agreement will be construed in accordance with the laws of the State of Arizona. This Agreement is subject to cancellation for conflicts of interest under the provisions of A.R.S. § 38-511.
13. **Effective Date/Termination.** This Agreement is effective as of the date of the effective date listed above and terminates upon the conclusion of the performances required, inclusive of the removal of all persons and equipment associated with the performance from City premises. This Agreement may be terminated by either the City or Performer by providing no less than thirty (30) days written notice to the other party. Notice must be provided by personal delivery or by United States Postal Service, certified mail, return receipt requested and delivered or mailed to the addresses listed within this Agreement.

The first part of the document discusses the importance of maintaining accurate records of all transactions. It emphasizes that every entry should be supported by a valid receipt or invoice. This ensures transparency and allows for easy verification of the data.

In addition, it is crucial to review the records regularly to identify any discrepancies or errors. This proactive approach helps in catching mistakes early and prevents them from escalating into larger issues. Consistent monitoring also aids in understanding the overall financial health of the organization.

Furthermore, the document highlights the need for secure storage of all financial documents. Implementing robust security measures, such as password protection and access controls, is essential to prevent unauthorized access and data breaches. Regular backups are also recommended to ensure data recovery in case of a disaster.

Finally, the document stresses the importance of clear communication and collaboration between all stakeholders involved in the financial process. Regular meetings and reports can help in keeping everyone informed and aligned with the organization's financial goals and strategies.

By following these guidelines, organizations can ensure the accuracy, security, and transparency of their financial records. This not only supports better decision-making but also builds trust with investors, creditors, and other key partners.

The document concludes by reiterating that financial integrity is a cornerstone of any successful business. It encourages organizations to adopt a disciplined and systematic approach to their financial management practices to achieve long-term sustainability and growth.

For more information on best practices for financial record-keeping, please refer to the attached guidelines and contact the finance department for further assistance.

CITY OF GLENDALE:

Erik Strunk 10.6.16

Name: Erik Strunk
Title: Director, Public Facilities, Recreation
& Special Events Department

PERFORMER:

Paula Carr

Name: Paula Carr
Title: Director/owner

ATTEST:

J. K. Bower

Julie K. Bower (SEAL)
City Clerk

APPROVED AS TO FORM:

Michael D. Bailey

Michael D. Bailey
City Attorney