

**CITY CLERK
ORIGINAL**



DEPARTMENT OF ECONOMIC SECURITY
Your Partner For A Stronger Arizona

C-7558-3
06/26/2012

**Intergovernmental Agreement
CONTRACT AMENDMENT**

1. CONTRACTOR (Name and address) City of Glendale 5850 W. Glendale Ave. Glendale, Arizona 85301	2. CONTRACT ID NUMBER DE111089001
	3. AMENDMENT NUMBER Five (5)

4. THE PARTIES AGREE TO THE FOLLOWING AMENDMENT
Pursuant to the Terms and Conditions, Levels of Service and Amendments or Modifications sections, the purpose of this amendment is to:

Funding for the contract period beginning July 1, 2012 through June 30, 2013:

The reimbursement ceiling for the service for Case Management is \$735,352.

The reimbursement ceiling for the service for Community Services is \$185,491.

The cumulative reimbursement ceiling for the contract period July 1, 2010 to June 30, 2015 is: \$3,748,040.

Therefore, the Itemized Service Budgets for the service of Case Management (Attachment A) and Community Services (Attachment B) are revised and attached.

Reporting: Effective July 1, 2012 programmatic data shall be submitted through direct entry into CAP60 or through an agreed upon data bridge from an existing data system into CAP60 as identified on Programmatic Reports. All other reports such as invoices, payment verification forms and narrative information shall be provided on the forms currently required by this contract.

5. EXCEPT AS PROVIDED HEREIN, ALL TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AS HERETOFORE CHANGED AND/OR AMENDED REMAIN UNCHANGED AND IN FULL FORCE AND EFFECT. THE AMENDMENT SHALL BECOME EFFECTIVE ON THE DATE OF LAST SIGNATURE UNLESS OTHERWISE SPECIFIED HEREIN. BY SIGNING THIS FORM ON BEHALF OF THE CONTRACTOR, THE SIGNATORY CERTIFIES HE/SHE HAS THE AUTHORITY TO BIND THE CONTRACTOR TO THIS CONTRACT.

6. ARIZONA DEPARTMENT OF ECONOMIC SECURITY	7. NAME OF CONTRACTOR City of Glendale
SIGNATURE OF AUTHORIZED INDIVIDUAL 	SIGNATURE OF AUTHORIZED INDIVIDUAL
TYPED NAME Elizabeth G. Csaki, CPPB	TYPED NAME Horatio Skeete
TITLE Contract Administration Procurement Manager	TITLE Acting City Manager
DATE 7/17/2012	DATE 6.28.12

IN ACCORDANCE WITH ARS §11-952 THIS CONTRACT AMENDMENT HAS BEEN REVIEWED BY THE UNDERSIGNED WHO HAVE DETERMINED THAT THIS CONTRACT AMENDMENT IS IN APPROPRIATE FORM AND WITHIN THE POWERS AND AUTHORITY GRANTED TO EACH RESPECTIVE PUBLIC BODY.

ARIZONA ATTORNEY GENERAL'S OFFICE

By:
Assistant Attorney General

By:
Public Agency Legal Counsel

Date: 7/10/12

Date: 6/27/12

ATTEST:

City Clerk

ITEMIZED SERVICE BUDGET

CONTRACT SERVICE: Case Management

NAME: City of Glendale-Community Action Program

CONTRACT PERIOD: 07/01/2012-06/30/2013

* A= % Administrative Functions
* D= % Direct Service Functions

Attachment A

1. <u>PERSONNEL</u>							
Number of Positions	FTE Level	Position Title	Total Salary for the Contract Period	% Allocated Service A* + D*= Total	Total Cost	DES Cost	
1	1.00	Community Eligibility Specialist (State)	\$58,629	0%+100%=100	\$58,629	\$58,629	
1	1.00	Community Eligibility Representative (State)	\$32,286	0%+100%=100	\$32,286	\$32,286	
1	1.00	Community Eligibility Representative (State)	\$31,364	0%+100%=100	\$31,364	\$31,364	
Furlough Deduction 2.5% (FTE)					-\$3,057	-\$3,057	
					TOTAL:	\$119,222	\$119,222
2. <u>EMPLOYEE RELATED EXPENSES</u>							
ITEM	BASIS			Total Cost	DES Cost		
Various fringe benefits	(Average: 44.7467% of \$119,222)			\$53,348	\$42,471		
					TOTAL:	\$53,348	\$42,471
3. <u>PROFESSIONAL AND OUTSIDE SERVICES</u>							
ITEM	BASIS			Total Cost	DES Cost		
Security Service Charges	\$1,891.67/month 12 mos.			\$22,700	\$0		
Temporary Employment Charges	Temporary Staff Support with outside vendor			\$13,307	\$13,307		
					TOTAL:	\$36,007	\$13,307
4. <u>TRAVEL</u>							
ITEM	BASIS			Total Cost	DES Cost		
Motor Pool Vehicles	CAP Estimated miles/yr = 2,570 (Motor Pool is not being charged at this time)			\$0	\$0		
					TOTAL:	\$0	\$0
5. <u>SPACE</u>							
ITEM	BASIS			Total Cost	DES Cost		
Office Space	Rent, Electricity & Refuse - \$6,643/mo x 12 mos.			\$79,716	\$0		
					TOTAL:	\$79,716	\$0
6. <u>EQUIPMENT</u>							
ITEM	BASIS			Total Cost	DES Cost		
Computer Charges	PC/Tech Replacement (as computers need replacement)			\$3,191	\$0		
					TOTAL:	\$3,191	\$0
7. <u>MATERIALS AND SUPPLIES</u>							
ITEM	BASIS			Total Cost	DES Cost		
General Office Supplies	\$168.75/month 12 mos.			\$2,025	\$949		
Postage/Duplicating	\$29.58/month 12 mos.			\$355	\$0		
					TOTAL:	\$2,380	\$949
8. <u>OPERATING EXPENSES</u>							
ITEM	BASIS			Total Cost	DES Cost		
Member Dues	ACAA Annual Membership \$400 & ACAA Conference \$150 X 6			\$1,300	\$1,300		
Telephone/Qwest Charges	\$2,041.08/month 12 mos.			\$24,493	\$0		
Cell Phone Charges	\$35/month 12 mos.			\$420	\$0		
Insurance Fire & Liability	\$29.58/month 12 mos.			\$355	\$0		
					TOTAL:	\$26,568	\$1,300
9. <u>INDIRECT COSTS</u>							
ITEM	BASIS			Total Cost	DES Cost		
N/A				\$0	\$0		
					TOTAL:	\$0	\$0
10.	SUBTOTAL ADMIN COST				\$320,432	\$177,249	
11. <u>VOUCHERS</u>							
ITEM	BASIS			Total Cost	DES Cost		

ITEMIZED SERVICE BUDGET

CONTRACT SERVICE: Case Management

NAME: City of Glendale-Community Action Program

CONTRACT PERIOD: 07/01/2012-06/30/2013

LIHEAP	\$511,536	\$511,536
STCS	\$45,000	\$45,000
NHN	\$1,567	\$1,567
	\$0	\$0
City of Glendale-ESG	\$46,712	\$0
ACAA	\$184,509	\$0
	TOTAL:	\$789,324
		\$558,103

12.	TOTAL SERVICE COST/DES TOTAL COST:	\$1,109,756	\$735,352
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REVENUE SOURCES:	TOTAL:		
DES-DAAS		\$735,352	\$735,352
ACAA		\$184,509	
City of Glendale		\$143,183	
City of Glendale ESG		\$46,712	
TOTAL REVENUE:		\$1,109,756	\$735,352

ITEMIZED SERVICE BUDGET

CONTRACT SERVICE: Community Services

NAME: City of Glendale-Community Action Program

CONTRACT PERIOD: 07/01/2012-06/30/2013

* A= % Administrative Functions
* D= % Direct Service Functions

Attachment B

1. PERSONNEL

Number of Positions	FTE Level	Position Title	Total Salary for the Contract Period	% Allocated Service A* + D*= Total	Total Cost	DES Cost
1	1.00	CAP Administrator (State)	\$74,605	100%+0%=100	\$74,605	\$74,605
1	1.00	Management Assistant (State)	\$40,594	100%+0%=100	\$40,594	\$40,594
1	1.00	Customer Assist. Rep. (State)	\$27,040	100%+0%=100	\$27,040	\$27,040
1	0.50	Community Eligibility Rep. (State)	\$16,392	100%+0%=100	\$16,392	\$16,392
		<i>Furlough Deduction 2.5% (FTE)</i>			<i>-\$3,556</i>	<i>-\$3,556</i>
TOTAL:					\$155,075	\$155,075

2. EMPLOYEE RELATED EXPENSES

ITEM	BASIS	Total Cost	DES Cost
Various fringe benefits	(Average: 34.817% of \$155,075)	\$53,992	\$30,416
TOTAL:		\$53,992	\$30,416

3. PROFESSIONAL AND OUTSIDE SERVICES

ITEM	BASIS	Total Cost	DES Cost
Temporary Employment Charges	Temporary staff support with outside vendor	\$0	\$0
TOTAL:		\$0	\$0

4. TRAVEL

ITEM	BASIS	Total Cost	DES Cost
N/A		\$0	\$0
TOTAL:		\$0	\$0

5. SPACE

ITEM	BASIS	Total Cost	DES Cost
N/A		\$0	\$0
TOTAL:		\$0	\$0

6. EQUIPMENT

ITEM	BASIS	Total Cost	DES Cost
N/A		\$0	\$0
TOTAL:		\$0	\$0

7. MATERIALS AND SUPPLIES

ITEM	BASIS	Total Cost	DES Cost
General Office Supplies		\$0	\$0
TOTAL:		\$0	\$0

8. OPERATING EXPENSES

ITEM	BASIS	Total Cost	DES Cost
N/A		\$0	\$0
TOTAL:		\$0	\$0

9. INDIRECT COSTS

ITEM	BASIS	Total Cost	DES Cost
N/A		\$0	\$0
TOTAL:		\$0	\$0

10. SUBTOTAL ADMIN COST \$209,067 \$185,491

11. VOUCHERS

ITEM	BASIS	Total Cost	DES Cost
N/A		\$0	\$0

ITEMIZED SERVICE BUDGET

CONTRACT SERVICE: Community Services

NAME: City of Glendale-Community Action Program

CONTRACT PERIOD: 07/01/2012-06/30/2013

	TOTAL:	\$0	\$0
12.	TOTAL SERVICE COST/DES TOTAL COST:	\$209,067	\$185,491

REVENUE SOURCES:	TOTAL:		
DES-DAAS		\$185,491	\$185,491
City of Glendale		\$23,576	
TOTAL REVENUE:		<u>\$209,067</u>	<u>\$185,491</u>