



DEPARTMENT OF ECONOMIC SECURITY
Your Partner For A Stronger Arizona

C-7558-7
06/25/2013

**Intergovernmental Agreement
CONTRACT AMENDMENT**

1 CONTRACTOR (Name and address) City of Glendale 5850 W. Glendale Ave. Glendale, Arizona 85301	2 CONTRACT ID NUMBER DE111089001 3 AMENDMENT NUMBER Nine (9)
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4 THE PARTIES AGREE TO THE FOLLOWING AMENDMENT

Pursuant to the Terms and Conditions, Amendments or Modifications section, the purpose of this amendment is to

Funding for the contract period beginning July 1, 2013 through June 30, 2014.

The reimbursement ceiling for the service for Case Management is \$890,428

The reimbursement ceiling for the service for Community Services is \$183,552

The cumulative reimbursement ceiling for the contract period July 1, 2010 to June 30, 2015 is increased to \$4,850,754.

Therefore, the Itemized Service Budgets for the service of Case Management (Attachment A) and Community Services (Attachment B) are revised and attached

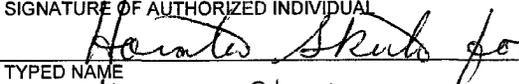
Replace

From Amendment # 6 Terms and Conditions, **Fingerprinting**, section 32.1.1, replace the existing version with the following: Personnel who are employed by the Contractor, whether paid or not, and who are required or allowed to provide services directly to juveniles or vulnerable adults shall submit a full set of fingerprints to the Department for the purpose of obtaining a state and federal criminal records check pursuant to section 41-1750 and Public Law 92-544 or shall apply for fingerprint clearance card within seven working days of employment.

Replace

The existing Facility Location Chart with the attached Facility Location Chart

5 EXCEPT AS PROVIDED HEREIN, ALL TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AS HERETOFORE CHANGED AND/OR AMENDED REMAIN UNCHANGED AND IN FULL FORCE AND EFFECT THE AMENDMENT SHALL BECOME EFFECTIVE ON THE DATE OF LAST SIGNATURE UNLESS OTHERWISE SPECIFIED HEREIN BY SIGNING THIS FORM ON BEHALF OF THE CONTRACTOR, THE SIGNATORY CERTIFIES HE/SHE HAS THE AUTHORITY TO BIND THE CONTRACTOR TO THIS CONTRACT

6 ARIZONA DEPARTMENT OF ECONOMIC SECURITY	7 NAME OF CONTRACTOR CITY OF GLENDALE
SIGNATURE OF AUTHORIZED INDIVIDUAL 	SIGNATURE OF AUTHORIZED INDIVIDUAL 
TYPED NAME Rita Schmidt Francine Whittington	TYPED NAME Horatio Skeete
TITLE Deputy Chief Procurement Administrator	TITLE Assistant City Manager
DATE 7/25/13	DATE June 27, 2013

IN ACCORDANCE WITH ARS §11-952 THIS CONTRACT AMENDMENT HAS BEEN REVIEWED BY THE UNDERSIGNED WHO HAVE DETERMINED THAT THIS CONTRACT AMENDMENT IS IN APPROPRIATE FORM AND WITHIN THE POWERS AND AUTHORITY GRANTED TO EACH RESPECTIVE PUBLIC BODY

ARIZONA ATTORNEY GENERAL'S OFFICE

By Barbara M. Kechen
Assistant Attorney General

Date: 7/18/13

By: 
Public Agency Legal Counsel

Date: June 28, 2013

ATTEST:

City Clerk

ITEMIZED SERVICE BUDGET

CONTRACT SERVICE:

Case Management (CMG-CAP)

Agency: City of Glendale-Community Action Program

Contract Period: 07/01/2013 - 06/30/2014

Attachment A

1. PERSONNEL

Number of Positions	FTE Level	Position Title	Total Salary for the Contract Period	TOTAL SERVICE COST	DES COST
1	1.00	Community Eligibility	\$58,629	\$58,629	\$58,629
1	1.00	Community Eligibility	\$32,286	\$32,286	\$32,286
1	1.00	Community Eligibility	\$31,364	\$31,364	\$31,364
TOTAL PERSONNEL				\$122,279	\$122,279

2. EMPLOYEE RELATED EXPENSES

ITEM	BASIS	TOTAL COST	DES COST
Various fringe benefits	(Average 44.5448% of \$122,279)	\$54,469	\$45,000
TOTAL EMPLOYEE RELATED EXPENSES		\$54,469	\$45,000

3. PROFESSIONAL AND OUTSIDE SERVICES

ITEM	BASIS	TOTAL COST	DES COST
Security Service Charges	In-House Security-CAP Not being charged at time	\$0	\$0
Temporary Employment Charges	Temp staff support with outside vendor	\$25,396	\$25,396
TOTAL PROFESSIONAL AND OUTSIDE SERVICES		\$25,396	\$25,396

4. TRAVEL

ITEM	BASIS	TOTAL COST	DES COST
Motor Pool Vehicles	CAP Estimated miles/yr = \$2,570 (Motor Pool is not being charged at this time)	\$0	\$0
TOTAL TRAVEL		\$0	\$0

5. SPACE

ITEM	BASIS	TOTAL COST	DES COST
Office Space	Rent, Electricity, Refuse - \$3,321 50/mo. x 12 mos	\$39,858	\$0
TOTAL SPACE		\$39,858	\$0

6. EQUIPMENT

ITEM	BASIS	TOTAL COST	DES COST
Computer Charges	PC/Tech Replacement (as needed)	\$2,519	\$0
TOTAL EQUIPMENT		\$2,519	\$0

7. MATERIALS AND SUPPLIES

ITEM	BASIS	TOTAL COST	DES COST
General Office Supplies	\$196 33/month 12 mos	\$2,356	\$1,000
Postage/Duplicating	\$70/month 12 mos	\$840	\$485
TOTAL MATERIALS AND SUPPLIES		\$3,196	\$1,485

8. OPERATING SERVICES		TOTAL COST	DES COST
ITEM	BASIS		
Member Dues	ACAA Annual Membership \$400 & ACAA Conference \$165 x 6	\$1,390	\$1,390
Telephone/Qwest Charges	\$613/month 12 mos	\$7,356	\$0
Cell Phone Charges	\$45/month 12 mos	\$540	\$0
Insurance Fire & Liability	\$29 58/month 12 mos	\$355	\$0
TOTAL OPERATING EXPENSES		\$9,641	\$1,390

9. INDIRECT COSTS		TOTAL COST	DES COST
ITEM	BASIS		
N/A		\$0.00	\$0.00
TOTAL INDIRECT COSTS		\$0	\$0

10	SUBTOTAL ADMIN COST	\$257,358	\$195,550
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11. VOUCHERS		TOTAL COST	DES COST
ITEM			
TANF		\$45,000	\$45,000
LIHEAP		\$648,297	\$648,297
LIHCON		\$0	\$0
LLVG		\$0	\$0
NHN		\$1,581	\$1,581
City of Glendale-ESG/CDBG		\$150,000	\$0
ACAA		\$65,009	\$0
TOTAL VOUCHERS		\$909,887	\$694,878

12.	TOTAL SERVICE COST/DES TOTAL COST:	\$1,167,245	\$890,428
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REVENUE SOURCES:		
DES - DAAS	\$890,428	\$890,428
ACAA	\$65,009	
City of Glendale	\$61,808	
City of Glendale ESG/CDBG	\$150,000	
TOTAL REVENUE:	\$1,167,245	\$890,428

ITEMIZED SERVICE BUDGET

CONTRACT SERVICE: Community Services (CSV-CAP)

Agency: City of Glendale Community Action Program

Contract Period: 07/01/2013 - 06/30/2014

Attachment B

1. PERSONNEL

Number of Positions	FTE Level	Position Title	Total Salary for the Contract Period	TOTAL SERVICE COST	DES COST
1	1.00	CAP Administrator	\$74,605	\$74,605	\$74,605
1	1.00	Management Assistant	\$40,594	\$40,594	\$40,594
1	0.50	Community Eligibility Re	\$16,392	\$16,392	\$16,392
TOTAL PERSONNEL				\$131,591	\$131,591

2. EMPLOYEE RELATED EXPENSES

ITEM	BASIS	TOTAL COST	DES COST
Various fringe benefits	(Average 37.0717% of \$131,591)	\$48,783	\$34,216
TOTAL EMPLOYEE RELATED EXPENSES		\$48,783	\$34,216

3. PROFESSIONAL AND OUTSIDE SERVICES

ITEM	BASIS	TOTAL COST	DES COST
Temporary Employment Charges	Temporary staff support with outside vendor	\$15,080	\$15,080
TOTAL PROFESSIONAL AND OUTSIDE SERVICES		\$15,080	\$15,080

4. TRAVEL

ITEM	BASIS	TOTAL COST	DES COST
N/A		\$0	\$0
TOTAL TRAVEL		\$0	\$0

5. SPACE

ITEM	BASIS	TOTAL COST	DES COST
N/A		\$0	\$0
TOTAL SPACE		\$0	\$0

6. EQUIPMENT

ITEM	BASIS	TOTAL COST	DES COST
N/A		\$0	\$0
TOTAL EQUIPMENT		\$0	\$0

7. MATERIALS AND SUPPLIES

ITEM	BASIS	TOTAL COST	DES COST
General Office Supplies	\$208 33/month 12 mos	\$2,500	\$2,500
TOTAL MATERIALS AND SUPPLIES		\$2,500	\$2,500

8. <u>OPERATING SERVICES</u>			TOTAL	DES
ITEM	BASIS		COST	COST
Member Dues	ACAA Annual conference \$165 x 1		\$165	\$165
TOTAL OPERATING EXPENSES			\$165	\$165

9 <u>INDIRECT COSTS</u>			TOTAL	DES
ITEM	BASIS		COST	COST
N/A			\$0.00	\$0.00
TOTAL INDIRECT COSTS			\$0	\$0

10	SUBTOTAL ADMIN COST		\$198,119	\$183,552
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11. <u>VOUCHERS</u>			TOTAL	DES
ITEM			COST	COST
N/A			\$0	\$0
TOTAL VOUCHERS			\$0	\$0

12.	TOTAL SERVICE COST/DES TOTAL COST:		\$198,119	\$183,552
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<u>REVENUE SOURCES:</u>		
DES - DAAS	\$183,552	\$183,552
City of Glendale	\$14,567	

TOTAL REVENUE:	\$198,119	\$183,552
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**City of Glendale-Community Action Program
Facility Location Chart**

**CITY OF GLENDALE
Community Action Program
FACILITY LOCATION CHART**

NAME OF FACILITY, ADDRESS, PHONE AND FAX NO. WHERE SERVICE(S) WILL BE PROVIDED	CONTRACT SERVICE	SUB	DAYS & HOURS OF OPERATION	GEOGRAPHIC COVERAGE
City of Glendale Community Action Program 5850 W. Glendale Avenue #B51 Glendale, AZ 85301 623 930-2854 623 931-2141 FAX	Community Services/Case Management	N/A	Monday- Friday 8 a.m. – 5 p.m	City Limits of Glendale

City of Glendale CAP will not be open on the holidays marked below:				
<input checked="" type="checkbox"/> New Year's Day	<input type="checkbox"/> Washington Birthday	<input checked="" type="checkbox"/> Memorial Day	<input type="checkbox"/> Rosh Hashanah	<input checked="" type="checkbox"/> Veteran's Day
<input checked="" type="checkbox"/> Martin Luther King JR's Birthday	<input checked="" type="checkbox"/> President's Day	<input checked="" type="checkbox"/> Independence Day	<input type="checkbox"/> Yom Kippur	<input checked="" type="checkbox"/> Thanksgiving Day
<input type="checkbox"/> Lincoln's Birthday	<input type="checkbox"/> Good Friday	<input checked="" type="checkbox"/> Labor Day	<input checked="" type="checkbox"/> Columbus Day	<input checked="" type="checkbox"/> Christmas Day
OTHER HOLIDAYS				
<input checked="" type="checkbox"/> Day After Thanksgiving	<input type="checkbox"/> Floating Holiday-	<input checked="" type="checkbox"/> ½ Day Before Christmas	<input checked="" type="checkbox"/> 4 hour-Holiday Special	<input type="checkbox"/> _____ (specify)