



C-7675-6
Effective Date: 1/1/17

CONTRACT EXTENSION

DATE: December 2, 2016
TO: Southwest Fabrication, LLC
c/o Kyle Presler
FROM: City of Glendale
c/o Materials Management
SUBJECT: Contract Extension No. 6
Contract No. C-7675, RFP 11-46
Bus Shelter Installation and Repair

Dear Mr. Presler,

The above-mentioned contract is expiring on December 31, 2016. Under the original contract, Section 14, the City of Glendale wishes to exercise its right to extend the contract for a one-year period from January 1, 2017 through May 31, 2017. This letter serves as the last extension. There are no extensions remaining. All provisions of the contract remain in full force and effect unless and until the parties agree to a written amendment or modification.

Thank you for your consideration.

Sincerely,

Kevin R. Phelps
City Manager

Southwest Fabrication, LLC hereby acknowledges this contract extension and its intent to follow all terms of the original contract.

Name: *KYLE J. PRESLER*
Title: *CONTROLLER*

Please return three signed copies and the new insurance certificate for the extended term to:

Materials Management
c/o Julie Patterson
5850 W. Glendale Ave., #317
Glendale, Arizona 85301-2563



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Legislation Details (With Text)

File #: 14-399 **Version:** 1 **Name:**
Type: Consent **Status:** Passed
File created: 10/28/2014 **In control:** City Council
On agenda: 11/24/2014 **Final action:** 11/24/2014
Title: AUTHORIZATION TO ENTER INTO AMENDMENT NUMBER FOUR TO EXTEND THE CURRENT CONTRACT WITH SOUTHWEST FABRICATION, LLC
Staff Contact: Jack Friedline, Director, Public Works

Sponsors:

Indexes:

Code sections:

Attachments: 1. Amendment No. 4 Southwest Fabrication

Date	Ver.	Action By	Action	Result
11/24/2014	1	City Council	approved	Pass

AUTHORIZATION TO ENTER INTO AMENDMENT NUMBER FOUR TO EXTEND THE CURRENT CONTRACT WITH SOUTHWEST FABRICATION, LLC

Staff Contact: Jack Friedline, Director, Public Works

Purpose and Recommended Action

This is a request for City Council to authorize the City Manager to enter into Contract Amendment Number Four with Southwest Fabrication, LLC for Bus Shelter Installation and Repair. This amendment extends the term of the agreement from January 1, 2015, through December 31, 2015. Staff also requests that Council authorize the City Manager or designee to renew the agreement upon consent of both parties. All provisions of the original contract and previous amendments shall remain in place, including the Council-approved not-to-exceed amount of \$255,000 annually, or \$616,250 over the remaining life of the agreement.

Background

The Transit Division entered into the current contract with Southwest Fabrication on May 31, 2011, for the installation and repair of bus shelter furniture and equipment at bus stops throughout Glendale. The original term of the contract was for one year, with five one-year extensions available. With all extensions exercised (one additional one-year extension and one five-month extension), the contract will expire on May 31, 2017.

The original not-to-exceed amount of the contract was \$27,000 per year. This amount was enough to maintain and repair normal wear and tear on the bus shelters and furniture deployed throughout the city, as well as repair of occasional damage due to vehicle accidents or storms. Due to budget constraints in past years, staff focused repairs on shelters in the poorest condition, which led to a backlog of more than 100 shelters in need of refurbishment. In January 2014, Council approved an increase to the contract to address that backlog. Since January, 26 regional shelters and one custom shelter have been completed.

Analysis

Currently, there are 170 bus stops throughout the city containing shelters and furniture, along with another 50 locations with benches and trash cans only. This extension will allow for continued service and repair of transit assets that are located throughout the city, as well as the refurbishment of identified shelters. It is estimated that all identified shelters will be refurbished within the next two to three years using available capital funding.

Previous Related Council Action

On January 14, 2014, Council approved Amendment Number Three to the contract with Southwest Fabrication, increasing the not-to-exceed amount from \$27,000 to \$255,000 annually.

Community Benefit/Public Involvement

Maintaining transit amenities and the regular scheduling of refurbishment of bus shelters and furniture ensures a clean and safe environment for transit users, as well as presenting a professional image of the city. It also prolongs the life of these shelters and amenities and reduces replacement costs over the long term.

Budget and Financial Impacts

Funds for this shelter refurbishment are included in the Bus Stops and Shelters capital budget and the GO Transportation Program Fixed Route operating budget. Expenditures are not to exceed \$255,000 annually. Total remaining expenditures are not to exceed \$616,250, which include any extensions authorized by the City Manager and based on annual budget approval from Council.

Cost	Fund-Department-Account
\$225,000	2210-65013-550800, Bus Stops and Shelters
\$30,000	1660-16540-518200, Fixed Route

Capital Expense? Yes

Budgeted? Yes

Requesting Budget or Appropriation Transfer? No

If yes, where will the transfer be taken from?