



CLERK
ORIGINAL

C-8502-2
06/14/2016

CONTRACT EXTENSION

DATE: June 14, 2016
TO: Counseling and Family Resources, Ltd.,
dba EAP Preferred
FROM: City of Glendale
SUBJECT: Contract Extension No. 2
Contract No. C-8502 (RFP 13-29)
Employee Assistance Program Services

Dear Ms. De Los Reyes,

The current contract is expiring on June 30, 2016 and there is a one-year extension option available. Under the original contract, Section 1. Covenants, the City of Glendale wishes to exercise its right to extend the contract for a one-year period from July 1, 2016 through June 30, 2017. This letter serves as the first extension. There is one (1) extension remaining. The City will inform you at a later date whether it wishes to exercise its option to extend the term of the contract further. All provisions of the contract remain in full force and effect unless and until the parties agree to a written amendment or modification.

Thank you for your consideration.

Sincerely,


Kevin R. Phelps
City Manager

EAP Preferred hereby acknowledges this contract extension and its intent to follow all terms of the original contract.


Name: Carmen De los Reyes
Title: Director, Account Management.

Please return three signed copies and the new insurance certificate for the extended term to:

City of Glendale, Materials Management
c/o Crista Clevenger, Contract Analyst
5850 West Glendale Avenue, Suite 317
Glendale, Arizona 85301