

CITY CLERK ORIGINAL

C-8520-1
04/17/2015

AMENDMENT NO. 1
TEMPORARY STAFFING FOR CUSTODIAL SERVICES
(State of Arizona Contract ADSPO14-064503, Contract No. C-8520)

This Amendment No. 1 ("Amendment") for Temporary Staffing for Custodial Services Agreement is made to be effective 17 day of APRIL, 2015 ("Effective Date"), by and between the City of Glendale, an Arizona municipal corporation ("City") and Professional Search Associates d.b.a. Corporate Job Bank, Inc., an Arizona corporation ("Contractor").

RECITALS

- A. City and Contractor previously entered into a Temporary Staffing for Custodial Services Agreement, Contract No. C-8520, dated June 25, 2013 ("Agreement") pursuant to Arizona State Contract No. ADSPO14-064503 (as amended); and
- B. The original State of Arizona Contract ADSPO13-043964 had an initial one-year term beginning March 25, 2013 through March 25, 2014; current Contract is ADSPO14-064503 effective January 28, 2014 through March 31, 2015 with a one-year term, extending the term of the Agreement to March 31, 2016.
- C. The Agreement had an initial one-year term beginning April 1, 2013 through March 31, 2014 and provided the option to extend for an additional four (4) years in one-year increments; and
- D. City and Contractor previously amended the Agreement extending the term of the Agreement from April 1, 2014 through March 31, 2015 also increasing the compensation in an amount not to exceed \$400,000 annually; and
- E. City and Contractor wish to modify and amend the Agreement subject to and strictly in accordance with the terms of this Amendment.

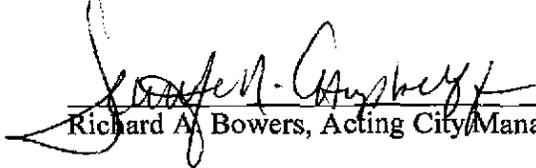
AGREEMENT

In consideration of the mutual promises set forth herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the City and Contractor hereby agree as follows:

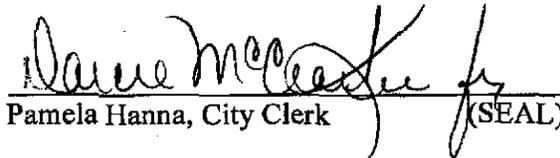
1. **Recitals.** The recitals set forth above are not merely recitals, but form an integral part of this Amendment.
2. **Term.** The term of the Agreement is extended for a one-year period from April 1, 2015 through March 31, 2016 unless otherwise terminated or canceled as provided by the Agreement. All other provisions of the Agreement shall remain in their entirety.

3. **Scope of Work.** The Scope of Work is unchanged.
4. **Compensation.** The compensation of the Agreement is unchanged and shall not exceed \$400,000.
5. **Insurance Certificate.** The existing insurance certificate is expiring and a new certificate applying to the extended term is required and must be received by the Contract Specialist prior to the execution of this Amendment.
6. **Ratification of Agreement.** City and Contractor hereby agree that except as expressly provided herein, the provisions of the Agreement shall be, and remain in full force and effect and that if any provision of this Amendment conflicts with the Agreement, then the provisions of this Amendment shall prevail.

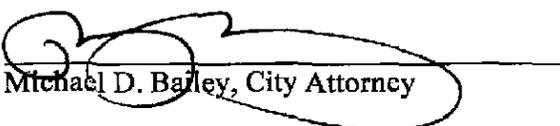
CITY OF GLENDALE, an Arizona
municipal corporation


Richard A. Bowers, Acting City Manager

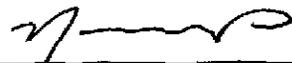
ATTEST:


Pamela Hanna, City Clerk (SEAL)

APPROVED AS TO FORM:


Michael D. Bailey, City Attorney

Professional Search Associates d.b.a. Corporate
Job Bank, Inc.,
an Arizona corporation
1955 E. Broadway Road, #102
Tempe, AZ 85282
Phone: 480-966-0709
Email: morris@corporatejobbank.com


By: Morris Jessup
Its: Vice President of Operations



Contract Amendment

State of Arizona
State Procurement Office
100 N. 15TH Avenue, Suite 201
Phoenix, AZ 85007

Contract No.: ADSPO14-064503

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1 OF 1

Amendment No.: 2

CONTRACTOR:

Corporate Job Bank
1955 E. Broadway Rd. Suite #102
Tempe, AZ 85282

CONTACT: Joe DiGiovanni
PHONE: 480)986-0709
EMAIL: joe@corporatejobbank.com

STATE AGENCY:

AZ Department of Administration
State Procurement Office
100 N. 15th Avenue, Suite 201
Phoenix, AZ 85007

CONTACT: Cindy Tucker
PHONE: 602-364-1347
EMAIL: cindy.tucker@azdoa.gov

Temporary Staffing Services

1. In accordance with Special Terms and Conditions, Paragraph 21, Term of Contract, on Page 18, the aforementioned contract is hereby extended for an additional one-year period.



1.1 The above referenced contract shall be extended from March 31, 2015 to April 1, 2016.

1.2 Certificate of Insurance on file shall be in accordance with Special Terms and Conditions, Paragraph 12, Insurance Requirements on Page 13 shall be submitted for the third Term of the contract through March 31, 2016.

1.3 All other terms and conditions remain the same.

This Contract Amendment is not binding against the State of Arizona unless signed by an authorized representative of the Contractor and then accepted in writing by an authorized representative of the State.

Contractor hereby acknowledges receipt and understanding of the above amendment.

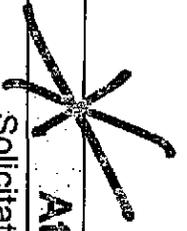
The above referenced contract amendment is hereby executed this date by the State.

Joe DiGiovanni 2/17/15
Signature Date

Cynthia L. Tucker
February 12, 2015
Signature Date

JOE DIGIOVANNI / EXECUTIVE VP
Printed/Typed Name and Title

Cynthia L. Tucker
Cynthia L Tucker, Sr. Procurement Officer
Printed/Typed Name and Title



Attachment III - Job Titles and Descriptions and Pricing

Solicitation No.: RFP ADSP013-00002527 - Description: Temporary Staffing Services

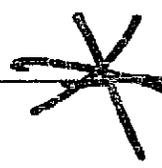
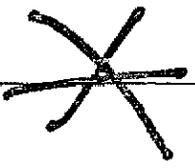
Offeror: Corporate Job Bank

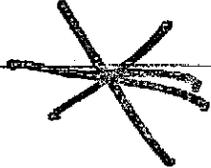
General Duties & Qualifications include the following at a minimum - Ability to use a variety of tools / maintenance equipment. Possess manual dexterity, Ability to perform repetitive work, Ability to follow instructions, Ability to identify flaws or imperfections in a product, Ability to handle large objects, Ability to transport items weighing up to 75 pounds, Ability to accurately count materials, Ability to walk, sit or stand for long periods of time, Knowledge of safety requirements or procedures, Safety steel toed shoes required, possess a valid Arizona's Driver's License as required by customer, Checking or inspecting materials / products to make sure they meet standards, Verifying information or accessing information in tables / lists, Counting materials and performing simple mathematical calculations, Copying numbers, codes or other information and filling out forms, Removing dirt and trash from work areas, Cleaning floors, sinks, toilets, bathtubs or showers, Dusting or wiping furniture, fixtures or equipment, Maintaining company grounds, Setting up tables, chairs or equipment, Packing materials or products into shipping containers, Sealing or wrapping packages for shipment, Placing labels or stickers on materials, Unpacking incoming materials, Checking materials for proper quantities, Requesting materials from an in-house source, Ability to meet Department of Health standards for food workers, Washing dishes, pans and utensils. Offeror may add positions as applicable to this high-level category..

LIGHT INDUSTRIAL: JOB TITLES AND DESCRIPTIONS

Scope of Work Reference #	JOB TITLE	JOB DESCRIPTION	HOURLY RATES	PROPOSED PRICE ADJUSTMENT
3.1.8 - Light Industrial - Assembly	Assembly Worker - Entry Level	Additional duties and qualifications shall include the following at a minimum: Buffing or polishing small parts, Trimming parts, Transporting materials using hand trucks or dollies, Packing materials or products into shipping containers, Assembling components using nuts, bolts, screws or glue, Assembling components using light-duty hand tools, Assembling large or medium size components, Performing repetitive work to meet company quotas, Ability to accurately count objects or materials, Ability to handle large objects.	11.46	13.04

3.1.8 - Light Industrial - Maintenance	Painter - Mid Level	Additional duties and qualifications shall include the following at a minimum: Requires 6 months to 2 years of previous experience or equivalent combination of education and experience.	15.22	
3.1.8 - Light Industrial - Maintenance	Painter - Senior Level	Additional duties and qualifications shall include the following at a minimum: Requires 2+ years previous experience or equivalent combination of education and experience.	17.20	
3.1.8 - Light Industrial - Maintenance	Janitor/Custodian - Entry Level	Additional duties and qualifications shall include the following at a minimum: Basic custodial duties including keep building/office clean and in orderly condition. Other duties to include sweeping, vacuuming, mopping, stripping, washing and buffing floors, washing walls/windows and emptying trash, cleans lavatories, kitchen facilities and rest rooms, keeps parking lots and patios clean, sets up and tears down equipment. Usually works under direct supervision but may be required to be self-directed. Knowledge of equipment and materials used in custodial work. Familiar with MSDS.	11.14	13.04
3.1.8 - Light Industrial - Maintenance	Janitor/Custodian - Mid Level	Additional duties and qualifications shall include the following at a minimum: Requires 6 months to 2 years of previous experience or equivalent combination of education and experience.	12.74	14.90





3.1.8 - Light Industrial - Maintenance	Janitor/Custodian - Senior Level	Additional duties and qualifications shall include the following at a minimum: Requires 2+ years previous experience or equivalent combination of education and experience.	15.55	18.20
3.1.8 - Light Industrial - Maintenance	Groundskeeper - Entry Level	Additional duties and qualifications shall include the following at a minimum: Maintaining company grounds (e.g., collecting leaves, collecting trash, cutting grass, weed control, sprinkler systems), Knowledge of general groundskeeping and ability to use appropriate tools/equipment.	11.14	
3.1.8 - Light Industrial - Maintenance	Groundskeeper - Mid Level	Additional duties and qualifications shall include the following at a minimum: Requires 6 months to 2 years of previous experience or equivalent combination of education and experience.	12.74	
3.1.8 - Light Industrial - Maintenance	Groundskeeper - Senior Level	Additional duties and qualifications shall include the following at a minimum: Requires 2+ years previous experience or equivalent combination of education and experience.	15.55	
3.1.8 - Light Industrial - Maintenance	Housekeeper / Laundry - Entry Level	Additional duties and qualifications shall include the following at a minimum: Making beds, Capable of routine work weighing, washing, pressing and folding of clothes, linens and other washables, Performs related work as required.	11.46	
3.1.8 - Light Industrial - Maintenance	Housekeeper / Laundry - Mid Level	Additional duties and qualifications shall include the following at a minimum: Requires 6 months to 2 years of previous experience or equivalent combination of education and experience.	14.56	
3.1.8 - Light Industrial - Maintenance	Housekeeper / Laundry - Senior Level	Additional duties and qualifications shall include the following at a minimum: Requires 2+ years previous experience or equivalent combination of education and experience.	16.55	