

Arizona Game and Fish Department
Grant-In-Aid Participant Agreement

Participant refers to: **City of Glendale**

DEPARTMENT refers to: Arizona Game and Fish Department, acting pursuant to and under authority of the Arizona Game and Fish Commission.

In consideration of the mutual promises and other considerations contained herein, this participant agreement is entered into by and between the DEPARTMENT and PARTICIPANT and becomes effective on the date of signing by the Arizona Game and Fish Department Director.

PROJECT NAME: Glendale Habitat Garden Education Program			
PROJECT DESCRIPTION: The goal of the Glendale Habitat Garden Education Program is to educate and encourage homeowners to create sustainable landscapes that attract native wildlife species.			
PARTICIPANT NAME: City of Glendale	PROJECT NUMBER: U13011		
FUND SOURCE(S): Heritage - Urban Wildlife and Urban Wildlife Habitat	FUND AMOUNT: \$ 17,800		
PROJECT PERIOD: <table><tr><td>From: Date of Signature of Arizona Game and Fish Department Director</td><td>To: Three (3) years from date of signature of Arizona Game and Fish Department Director</td></tr></table>		From: Date of Signature of Arizona Game and Fish Department Director	To: Three (3) years from date of signature of Arizona Game and Fish Department Director
From: Date of Signature of Arizona Game and Fish Department Director	To: Three (3) years from date of signature of Arizona Game and Fish Department Director		
AWARD FISCAL YEAR: 2013			
SPECIFIC SCOPE OF WORK: See Attachment A	SPECIAL CONDITIONS: See Attachment B		
LEGAL AUTHORITY TO ENTER INTO THIS AGREEMENT: ARS § 17-231 (B) and ARS § 17-296, et seq.			

**HERITAGE GRANT PROGRAM
GRANT-IN-AID PARTICIPANT AGREEMENT**

**BETWEEN THE ARIZONA GAME AND FISH COMMISSION
AND City of Glendale**

This Heritage Fund Grant-in-Aid Participant Agreement (“Agreement”) is entered into between the Arizona Game and Fish Commission (“Commission”) and City of Glendale (“Grantee”) (collectively “Parties” and singularly “Party”) pursuant to A.R.S. § 17-231 (B)(7). The terms “Department” and “Director” refer to the Arizona Game and Fish Department and its Director, acting as administrative agent for the Commission.

WHEREAS, the Commission believes it is important to collaborate with other agencies or organizations in conserving Arizona’s wildlife and preserving Arizona’s wildlife heritage;

WHEREAS, the Commission wishes to foster this valuable relationship by granting funds to the Grantee to carry out the project(s) set forth in the Grantee’s approved grant application (“Application”), which is incorporated herein and attached as Exhibit A, in accordance with the terms of this Agreement;

NOW, THEREFORE, in consideration of the above premises, the Parties hereto agree as follows:

I. The Commission agrees that the Department shall:

1. Provide to the Grantee \$ 17,800 to carry out the project(s) set forth in the Grantee’s Application. The Grantee shall place all grant monies received in a non-interest bearing account.

Payment shall be made as follows:

- a. 90 percent payable upon execution of this Agreement.
 - b. 10 percent, less any adjustment for actual expenditures, upon receipt of a written request and a certification of project completion from the Grantee.
2. Not reimburse the Grantee for items other than those defined in this Agreement.
 3. Not make any grant payment on the remaining 10 percent until the Grantee has submitted all past due project status reports.

II. Grantee shall:

1. Deposit all amounts received under the terms of this Agreement to appropriate accounts for each project under the name and number of the project and use such non-interest bearing funds to fulfill the purposes set forth in the Grantee’s Application. Should the Grantee use funds provided to it under this Agreement for

purpose(s) other than those set forth in the Grantee's Application, this Agreement shall terminate automatically and the Grantee shall return to the Department all misappropriated and unused funds. The Grantee shall not use grant funds for the purpose of producing income. The Grantee shall not use grant funds to pay compensation in excess of the established salary for any permanent public employee. The funds shall be expended only for grant work as authorized under the terms of this agreement

2. Maintain full accounting of all actual expenses associated with completing this project and provide copies to the Department as requested.
3. Publicly acknowledge that Commission funds were used to assist project accomplishments. All materials prepared in the performance of this Agreement shall be acknowledged as having been funded by the Arizona Game and Fish Department and the Arizona Wildlife Conservation Fund.
4. Install a permanent sign that credits the Fund and contains the official Department logo and states that funding for the project(s) has been provided by the Commission at the project site, if a project involves acquisition of property, development of public access or renovation of a habitat site.
5. Submit semi-annual project status reports that include the following information: 1) Progress toward completing approved work; 2) An itemized, cumulative project expenditure sheet; 3) Any anticipated delays or other problems that may prevent on-time completion of the project; 4) Any additional information that the Department requests in accordance with this Agreement.
6. Operate and maintain grant-assisted capital improvements, provide reasonable protection of any project improvements, and ensure that reasonable public access is maintained as specified in this Agreement.
7. Return to the Department any unused monies upon completion of the awarded project. The Grantee may make a written request that the Department award the unused monies for an additional project that is consistent with the original scope of work.

III. The Commission and the Grantee mutually agree and understood that:

1. At its discretion, the Department may conduct periodic on-site inspections of the project(s) at all reasonable times. Before final payment is released, the Department may perform a completion inspection and review of an awarded project.
2. In the event of a conflict between the terms of this Agreement and the Grantee's Application, the terms of this Agreement shall govern.

3. This Agreement shall become effective upon the date of final signature and shall continue for a period not to exceed three (3) years. This Agreement may be amended at any time by mutual agreement of the parties in writing. It may be terminated by either party upon thirty 30 days written notice to the other Party. Upon termination, the Grantee shall cease all work performed pursuant to this Agreement and return any unused funds to the Department.
4. The Parties may amend the terms of this Agreement by mutual written consent. The Department shall prepare any approved amendment in writing, and both the Department and the Grantee shall sign the amendment. An amendment lacking a required signature is invalid.
5. The DEPARTMENT may temporarily suspend grant assistance under the project pending required corrective action by the GRANTEE or pending a decision to terminate the grant by the DEPARTMENT by notifying the GRANTEE in writing. Whenever one party to this contract in good faith has reason to question the other party's intent to perform, he or she may demand that the other party give a written assurance of this intent to perform. In the event that a demand is made and no written assurance is given within ten (10) days, the demanding party may treat this failure as an anticipatory repudiation of the contract
6. The DEPARTMENT may terminate the project in whole or in part at any time before the date of completion, whenever it is determined that the GRANTEE has failed to comply with the terms or conditions of the grant. In case of default, the DEPARTMENT will provide written notification. The GRANTEE will have ten days to correct the default or show cause. The DEPARTMENT will promptly notify the GRANTEE in writing of the determination and the reasons for the termination, together with the effective date. All payments made to the GRANTEE shall be recoverable by the DEPARTMENT under the project terminated for cause.
7. The DEPARTMENT or GRANTEE may terminate grants in whole, or in part, at any time before the date of completion, when both parties agree that the continuation of the project would not produce beneficial results commensurate with the further expenditure of funds. The two parties shall agree upon the termination conditions, including the effective date of the termination and, in the case of partial termination, the portion to be terminated. The GRANTEE shall not incur new obligations for the terminated portion after the effective date, and shall cancel as many outstanding obligations as possible. The DEPARTMENT may allow full credit to the GRANTEE for the grant share of noncancelable obligations properly incurred by the GRANTEE before termination.
8. The GRANTEE may require specific performance of the terms of this agreement or take legal steps necessary to recover the funds granted if the GRANTEE fails to comply with the terms of the grant or breaches any condition or special condition of the grant agreement.

9. The remedies expressed in this agreement are not intended to limit the rights of the DEPARTMENT. This agreement shall not in any way abridge, defer, or limit the DEPARTMENT'S right or remedy under law or equity that might otherwise be available to the DEPARTMENT.
10. If the GRANTEE violates state law or this agreement, the DEPARTMENT may seek recovery of all funds granted and classify the GRANTEE as ineligible for heritage Funds grants for a period not to exceed five (5) years.
11. Remedies may include repayment of the grant if the GRANTEE fails to provide for operation and maintenance of the equipment, facilities or product of any Heritage grant funded project during the Term of Public Use. The GRANTEE shall reimburse the Heritage Fund as follows:

<u>Years maintained within term of Public Use</u>	<u>Grant Repayment Required</u>
0-20%	100%
21-40%	75%
41-60%	50%
61-80%	25%
81-100%	0%

12. All written notices concerning this Agreement shall be delivered in person or sent by certified mail, return receipt requested, to the Parties as follows:

A. For the Commission and Department:
 Grants Coordinator
 Directors Office Funds/Planning Section
 Arizona Game and Fish Department
 5000 W. Carefree Highway
 Phoenix, Arizona 85086

B. For the Grantee:
 City of Glendale
 Conservation and Sustainable Living Office
 5959 W. Brown Street
 Glendale, Arizona 85302

13. In carrying out the terms of this Agreement, the Parties agree to comply with Executive Order 2009-09 prohibiting discrimination in employment, the provisions of which are incorporated herein by reference.

14. Pursuant to A.R.S. § 35-214, all books, accounts, reports, files, electronic data, and other records relating to this Agreement shall be subject at all reasonable times to inspection and audit by the State of Arizona for five (5) years after completion of this Agreement.
15. The GRANTEE shall use equipment purchased with grant funds for a public purpose for the useful life of the equipment, or surrender the equipment to the DEPARTMENT upon completion of the project, whichever comes first, if the equipment purchased with grant funds has an acquisition cost of greater than \$500. If the equipment is sold, the GRANTEE shall pay the DEPARTMENT the amount of any resulting proceeds in the ratio equivalent to the funds provided for the purchase.
16. To the extent required under A.R.S. § 12-1518, the Parties agree to use arbitration to resolve any dispute arising under this Agreement, with each Party to bear its own attorneys' fees and costs.
17. Unless the GRANTEE is a State agency, or an agency of the United States of America, the GRANTEE shall indemnify, save and hold harmless the DEPARTMENT, and the State of Arizona, its agents, departments, officers and employees from all claims, loss, damage, liability, expense, costs, and charges incident to or resulting in any way from any injuries or damage to any person or any damage to any property caused by or resulting from the issuance of or the performance of services rendered as part of this agreement
18. Assignment-Delegation: No right or interest in this contract shall be assigned by the GRANTEE without the prior written permission of the DEPARTMENT, and no delegation of any duty of the GRANTEE shall be made without the prior written permission of the DEPARTMENT.
19. This Agreement is subject to termination for conflict of interest pursuant to A.R.S. § 38-511.
20. This Agreement shall terminate automatically if funds necessary to carry out this Agreement are not allocated or available to the Commission or the Department. In the event of such termination, the Commission and the Department shall incur no obligation or liability to the Grantee under this Agreement.
21. This Agreement in no way restricts either Party from participating in similar activities with other public or private agencies, organizations, or individuals.
22. All work performed pursuant to this Agreement shall be in compliance with all applicable state and federal laws and regulations. If Grantee violates state or federal law or this Agreement, the Department shall seek recovery of all monies awarded and classify the Grantee as ineligible for grant monies for a period not to exceed five (5) years.

23. The attached Application and estimated cost sheet is hereby incorporated and becomes a part of this Agreement.
24. It is understood by the Parties that the Grantee is an independent contractor with respect to Arizona and not an employee of the Department. The Department will not provide fringe benefits, including health insurance benefits, paid vacation, or any other employee benefits to the Grantee.
25. Grantee's employees, if any, who perform services for the Department under this Agreement are bound by the provisions of this Agreement. At the request of the Department, the Grantee shall provide adequate evidence that such persons are the Grantee's employees.
26. Grantee acknowledges its obligation to obtain appropriate insurance coverage for the benefit of the Grantee (and Grantee's employees, if any). The Grantee waives any rights to recovery from the State of Arizona, the Commission or the Department for any injuries or property damage that the Grantee (and/or Grantee's employees) may sustain while performing services under this Agreement and that are a result of the negligence of the Grantee or Grantee's employees.
27. If Grantee contracts with a third party or subcontractor, the Grantee shall be responsible for ensuring said third party's or subcontractor's compliance with the terms of this Agreement, and Grantee shall be responsible to the state of Arizona, the Commission and the Department if the third party or subcontractor defaults or violates any terms or conditions of this Agreement.
28. If applicable, Grantee shall ensure that the value of real property purchased with grant assistance is appraised by a state certified appraiser within six (6) months before its acquisition, in accordance with the Uniform Standards of Professional Appraisal Practice. The Department reserves the right to select an appraiser for an independent evaluation if the Department has evidence that the participant's appraised value of the real property is not accurate.
29. The Parties agree to comply with Executive Order 2005-30, "Ensuring Compliance with Federal Immigration Laws by State Employers and Contractors," the provisions of which are hereby incorporated by reference.
30. Any special terms and conditions attached hereto as Attachment B are hereby incorporated into this Agreement.

Arizona Game and Fish Department
GRANT-IN-AID PARTICIPANT AGREEMENT
Special Conditions Page
Attachment B

Project Name: Glendale Habitat Garden Education Program
Project Number: U13011

Listed below are the funding categories, as approved by the DEPARTMENT, for activities to be undertaken with grant funds, match and donations.

Grant Funds Awarded For:	
Pre-agreement	\$0
Development	\$17,800
Acquisition	\$0
Personnel	\$0
Other	\$0
Total Grant Funds Awarded:	\$17,800
Match	\$17,931
Total Project Costs:	\$35,731

Special Conditions

Project must receive clearance from the State Historic Preservation Office prior to release of funds.

All materials produced must give credit to the Department's Heritage Fund.

The draft text, final text and artwork for all items being developed with this grant including the interpretive signage, brochure and habitat booklets shall be submitted to the Department for review for completeness and accuracy at least sixty (60) days prior to printing or manufacture.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the date below:

City of Glendale

B. B. Hoover

[Name]

[Title] *City Manager*

August 15, 2013

[Date]

ARIZONA GAME AND FISH COMMISSION

Larry D. Noyles (for)

Larry D. Noyles

Secretary to the Commission

Director, Arizona Game and Fish Department

8/21/13

[Date]

ATTEST:

Daniel McCracken for
City Clerk

Approved as to form

[Signature]
City Attorney



Heritage Fund

ARIZONA GAME AND FISH DEPARTMENT
Attn: Heritage Fund Grants Coordinator
Director's Office
5000 W. Carefree Highway
Phoenix AZ, 85086

Project # _____

Date of Application: _____ Date Received: _____ Date Awarded: _____

HERITAGE FUND GRANT SCOPE OF WORK (ATTACHMENT A)

To be eligible for a Heritage Fund Program Grant an applicant must be in compliance with provisions of Title VI of the 1964 Civil Rights Act and Section 504 of the Rehabilitation Act of 1973.

Applicant: City of Glendale Conservation & Sustainable Living (CSL) Program

Submitted By: JO Miller

Title/Position: Environmental Program Manager

Address: 5959 W. Brown St.

City: Glendale

State/Province: Arizona Postal code: 85302 County: Maricopa

E-mail: jmillerglendaleaz.com

Home phone: [redacted] Office phone: 623-930-3596 Fax: 623-842-2161

NOTE: Please read the Heritage Fund Grant Application Manual. Using the Funding Window guidelines, select one of the following categories by placing an X in the appropriate box. Outdoor Education Applicants use separate 1-Page Application.

- Environmental Education
IIAPM (Identification, Inventory, Acquisition, Protection and Management of Sensitive Habitat)
Public Access Land Access Water Access
Schoolyard New Site Development Enhancement and Restoration
X Urban Wildlife/Urban Habitat Conflicts Viewing Corridors Fishing

Project Title: Glendale Habitat Garden Education Program
Project Location: Xeriscape Demonstration Garden at the Glendale Main Library (5959 W Brown St. Glendale AZ 85302)
Legislative District(s): 20 County of impact: Maricopa

Application Grant Project Summary (Maximum 600 characters with spaces)

The goal of the Glendale Habitat Garden Education Program is to educate and encourage homeowners to create sustainable landscapes that attract native wildlife species. Certified as a Wildlife Habitat by the National Wildlife Federation, the existing Glendale Habitat Garden showcases native Sonoran desert plants and landscape features that support wildlife in an urban setting. The Glendale Habitat Garden Education Program will provide garden visitors with the inspiration and the how-to information to create desert habitat spaces in their residential landscapes ultimately benefiting native wildlife and migratory birds.

The undersigned hereby offers and agrees to perform in compliance with all terms, conditions, specifications and scope in the application Signature certifies understanding and compliance with the application attached hereto. Arizona Game and Fish Department may approve modifications to scope items, methodology, schedule, final products, and/or budget.

Authorized Signature: [Signature] Date: 7-30-13
Printed Name: JORITA MILLER Title: ENVIRONMENTAL PROGRAM MANAGER
Address: 5959 W. BROWN ST. GLENDALE, AZ 85302
Phone(s) 623-930-3596 Email jmillerglendaleaz.com



Heritage Fund

ARIZONA GAME AND FISH DEPARTMENT

Attn: Heritage Fund Grants Coordinator

Director's Office

5000 W. Carefree Highway

Phoenix AZ, 85086

Project # _____

Phone(s) 623-930-3596

Email jmiller@glendaleaz.com

- a. Explain the objectives of the project and action plan. Include how this meets one or more of the goals and/or objectives of the Funding Window you are applying for as listed in the Heritage Grant Application guidelines.

Residential landscapes make up a significant component of the total urban landscape, so there is great potential in attracting and sustaining urban wildlife through residential habitat restoration activities. According to a recent study by the University of Wisconsin, yards certified as 'Wildlife Habitats' by the National Wildlife Federation provide more habitat and support more than three times the wildlife than neighboring properties (Cubie, 2012). While there are national programs that provide habitat gardening information, much of the content is not specifically applicable to the Sonoran Desert region. Since habitat gardening is an emerging landscape trend, there is an increased need for homeowner education to be regionally relevant, understandable, and easily replicable.

Certified as a Wildlife Habitat by the National Wildlife Federation, the existing Glendale Habitat Garden serves as a model of how urban landscapes can be designed to attract and sustain beneficial wildlife species by providing the basic habitat elements needed for wildlife to thrive: food, water, shelter, and places for nesting sites. The proposed Glendale Habitat Garden Education Program will enhance interpretation of the site by offering garden visitors with a diversity of interactive and educational opportunities.

Glendale staff will work with a graphic artist and volunteers to design a permanent, 4-sided kiosk with how-to information on creating a residential habitat garden, the link between native plants and pollinators, sustainable landscape practices, and a wildlife 'find and seek' illustration designed for children. If garden visitors like certain plant combinations in the Habitat Garden and want to replicate a similar design in their own landscape, they can pick-up a booklet with a listing of plants and materials. The Habitat Garden's interpretive materials will also be downloadable on the City's Xeriscape Garden Facebook page, Water Conservation web page and Green web page.

Due to the diversity of bird species that frequent the Glendale Habitat Garden, Glendale staff has already partnered with the Sonoran Desert Audubon Society to develop a bird list with over 20 bird species. The bird list will complement the interpretive signage in the Glendale Habitat Garden and allow garden visitors to actively participate in bird identification during a self-guided tour or on a guided-bird walk.

Local gardening experts and Maricopa County Master Gardener volunteers will offer free habitat gardening classes in the Habitat Garden's outdoor classroom. This immersion in the habitat garden will give homeowners the opportunity study the landscape in greater detail, ask questions, and view urban wildlife.

A multi-generational component enhances the Glendale Habitat Gardening program by educating families about the many benefits of habitat gardening, as follows:

- Free "Hotel Saguaro" puppet shows in partnership with the Library's active summer reading program.
- Host site for the spring Glendale Habitat Garden event to coincide with the Arizona SciTech Festival, a state-wide celebration of science, technology, engineering, and math (STEM) held annually in February and March.
- Integrate a habitat/wildlife activity into the existing free Glendale Xeriscape Garden field trip program for K-12 students.

Doreen Cubie "Certified Success." *National Wildlife* March 2012. <http://www.nwf.org/News-and-Magazines/National-Wildlife/Gardening/Archives/2012/Certified-Habitats.aspx>



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Project # _____

Milestones (Date/Description):	Beginning Date:	Ending Date:
<p>1. Interpretive Signage/Brochure – to be completed by September 2014.</p> <ul style="list-style-type: none"> • Write and submit Request for Quotation (RFQ) for graphic artist and sign printer/manufacturer. • Work with volunteers and partners to research, develop, and review content for 4-sided kiosk and how-to brochure on creating a residential habitat garden. • Work with graphic artist to design interpretive signage and brochure. • Install 4-sided kiosk and print brochures. 	<p>July 2013 July 2013 January 2014 June 2014</p>	<p>September 2013 July 2014 May 2014 September 2014</p>
<p>2. Glendale Habitat Garden Gathering – to be held annually in March 2014/2015 to coincide with the Arizona SciTech Festival.</p> <ul style="list-style-type: none"> • Distribute 100 free water-efficient plants/wildlife friendly plants to homeowners at the event. • Volunteers to lead guided bird walks during the event. • Partner with local wildlife organizations to offer interactive activities and information tables at the event. • Formally unveil habitat garden signage at the 2014 event (after signs have been installed). 	<p>March 2014/2015</p>	<p>March 2014/2015</p>
<p>3. Homeowner Classes – to be held annually in March 2014/2015 to coincide with the Glendale Habitat Garden Gathering and Arizona SciTech Festival.</p> <ul style="list-style-type: none"> • Integrate habitat gardening classes into the city's existing green-living educational series (2 classes per year). 	<p>March 2014/2015</p>	<p>March 2014/2015</p>
<p>4. Youth Education</p> <ul style="list-style-type: none"> • Offer <i>Hotel Saguaro</i> puppet shows for families at the Glendale Main Library (2 shows per year to coincide with the summer reading program). • Develop a 'wildlife/habitat matching' activity for the existing Glendale Xeriscape Garden field trip for K-12 students. 	<p>July 2013/2014 Field trips provided as requested.</p>	<p>July 2013/2014 Field trips provided as requested.</p>



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Project # _____

c. Describe how you will measure success of the project?

The Glendale Habitat Garden Education program will be integrated into the City's existing Conservation and Sustainable Living program. The following table outlines the activities, expected outcomes, and the evaluation methods.

Activity	Expected Outcomes	Evaluation
Interpretive Signage	1,000 or more visitors to the Glendale Habitat Garden per year: <ul style="list-style-type: none"> • Self-guided and guided walking tours • Homeowner classes 	Count number of visitors.
How-to Booklet	1,000 or more visitors to the Glendale Habitat Garden per year: <ul style="list-style-type: none"> • Self-guided and guided walking tours • Homeowner classes 	Count number of booklets distributed.
Glendale Habitat Garden Gathering	300 or more attendees at the Glendale Habitat Garden Gathering per year: <ul style="list-style-type: none"> • 6-8 wildlife advocacy exhibitors • 3-5 gardening exhibitors 	Count number of exhibitors and attendees. Survey attendees.
Homeowner Classes	Offer 2 habitat gardening classes per year with 40 attendees/ class.	Count number of attendees. Homeowners score 70% or higher "action rate" on class survey.
Youth Education	Offer 2 Hotel Saguaro puppet shows per year with 80 attendees/ class. Lead a 'wildlife/habitat' matching activity for 100 or more K-12 students per year (as requested by schools).	Count number of attendees (parents/children). Count number of students. Students score a 50% or better on field trip post-test.
Garden Website/ Social Media	Promote Glendale Habitat Garden on city's websites and social media tools to achieve over 1,000+ impressions/ year.	Use Google Analytics to measure visitors to the City's websites and social media tools and number of Habitat Garden booklets downloaded.



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d. How will your Organization promote/advertise this project, and the AZGFD Heritage Fund (Public Relations Plan)?

Glendale staff will partner with the City's Communications and Marketing Department to develop a marketing plan for the Glendale Habitat Garden and related programming. This plan will include, but not be limited to, disseminating information to television, print media, and social media. Program information will be featured on the City's Xeriscape Garden Facebook page, our two web pages, and shared with our list-serve subscribers.

The Habitat Garden will include an informational kiosk, where garden visitors can learn about habitat gardening via interpretive signage and a take-away booklet containing wildlife-friendly landscape designs. The city of Glendale will acknowledge the Arizona Game and Fish Heritage Fund for their funding assistance in public communications about the Habitat Garden, including the interpretive sign, how-to booklet, homeowner classes, and youth education.

The Glendale Cable 11 "Glendale Insider" will feature information about the Habitat Garden's new educational materials and public programs. Approximately 140,000 Glendale residents watch Glendale 11 regularly. CSL staff will provide articles in the *Clean & Green* (annual newsletter) and the *Connection* (water bill insert). Both publications are distributed to over 60,000 residents and city employees and are available on the City's website. Information about habitat/wildlife gardening, including a PDF version of the Habitat Garden booklet, will be included on the city's popular Glendale Xeriscape Demonstration Garden webpage and the new Xeriscape Garden Facebook page.

The Glendale Habitat Garden Gathering will coincide with the AZ SciTech Festival (February – March, 2014 and 2015). As a SciTech event, the festival will receive free publicity on the SciTech's promotional materials (full-color catalogue, website, social media tools, etc.)

Glendale staff will present information about the Habitat Garden to water conservation agencies at one of the quarterly Statewide Information Share meetings. CSL staff will submit an article about the Habitat Garden and related programming to the Maricopa County Master Gardener's *Roots and Shoots* monthly newsletter and the Sonoran Audubon Society's *Gamebel's Tales* monthly newsletter. All partner organizations will be encouraged to post information about the Glendale Habitat Garden and related programming on their respective websites and public calendars.



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Project # _____

- e. Please list your Local Community partners in this project along with their contact information.

CSL will collaborate with Friends of the Garden (city volunteers), Maricopa County Master Gardener volunteers, and Sonoran Audubon Society volunteers to research, develop, and review content for the Habitat Garden's interpretive signage and brochure. Master Gardener volunteers will provide habitat gardening classes for homeowners and Sonoran Audubon Society volunteers will provide guided bird walks at the Glendale Habitat Garden.

CSL will partner with the Glendale Public Library staff and serve as a host site for the homeowner classes and the Hotel Saguaro puppet show performances.

CSL will invite local wildlife advocacy organizations (e.g. Sonoran Audubon Society, World Wildlife Zoo, Liberty Wildlife, etc.) to offer interactive activities and educational booths at the Glendale Habitat Garden Gathering.

Friends of the Garden (FOG)

Joanne Toms, Conservation Specialist and FOG Volunteer Coordinator
Phone: 623-930-3535
E-mail: jtoms@glendaleaz.com

University of Arizona Cooperative Extension, Maricopa County

Kristen Wagner, Program Coordinator, Sr.
Phone: 602-827-8200, x311
E-mail: krwagner@cals.arizona.edu

City of Glendale Main Library

Kathy Pastores, Librarian IV
Phone: 623-930-3543
E-mail: kpastores@glendaleaz.com

Sonoran Audubon Society

Karen LaFrance
Phone: 602-809-3360
E-mail: klaf40@gmail.com



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Project # _____

Project Budget Worksheet

Below is a listing of standard budget items. Please provide the project budget in this format and in this order.

a. Time Period this budget covers: July 2013 to July 2015

Heritage Fund Dollars Requested: \$17,800.00
Local Match and/or Donations: \$17,931.00
Total Project Costs: \$35,731.00

b. Expenses: include a description and the total amount for each of the following budget categories, in this order:

Table with 4 columns: EXPENSE, DESCRIPTION, Match/InKind/Donations, Heritage Request. Rows include Personnel (Salary Staff Person 1, 2), Development (4-Sided Kiosk, Graphic Artist, Booklet, etc.), and Other.

*www.independentsector.org/programs/research/volunteer_time.html



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Project # _____

PRIMARY CONTACT LIST

Explanation

- Applicant must have three (3) members directed to oversee the grant project.
- Overseers must be committed for duration of the grant time-line.
- Provide up- to- date contact information for all Overseers of the grant project.

PRIMARY CONTACT #1

Name Jo Miller Title Environmental Program Manager
Organization City of Glendale
Project Role Project/Grant Manager
Address 5959 W. Brown St.
City Glendale
State/Province Arizona Postal code 85302 County Maricopa
E-mail jmillerglendaleaz.com
Home phone [redacted] Office phone 623-930-3596 Fax 623-842-2161

PRIMARY CONTACT #2

Name Joanne Toms Title Conservation Specialist
Organization City of Glendale Conservation and Sustainable Living Program
Project Role Project Coordinator
Address 5959 W. Brown St.
City Glendale
State/Province Arizona Postal code 85302 County Maricopa
E-mail jtoms@glendaleaz.com
Home phone [redacted] Office phone 623-930-3535 Fax 623-842-2161

PRIMARY CONTACT #3

Name Rachel Bremen Title Sr. Management Assistant
Organization City of Glendale Grants Administration
Project Role City of Glendale Grant Administrator
Address 6829 N 58th Dr.
City Glendale
State/Province Arizona Postal code 85301 County Maricopa
E-mail rbremen@glendaleaz.com
Home phone [redacted] Office phone 623-930-2898 Fax [redacted]

If there are changes during the grant period, Please notify Robyn Beck at rbeck@azgfd.gov

**CITY OF GLENDALE CONSERVATION & SUSTAINABLE LIVING PROGRAM
ARIZONA GAME & FISH DEPARTMENT HERITAGE FUND GRANT SUMMARY**

GRANTOR: Arizona Game & Fish Department, Phoenix, AZ

PROGRAM TITLE: Glendale Habitat Garden Education Program

PROGRAM DESCRIPTION: The Habitat Garden Education program will complement the City's existing water conservation programs by educating homeowners on how to create sustainable landscapes that attract desirable native wildlife species. Certified as a Wildlife Habitat by the National Wildlife Federation, the existing Glendale Habitat Garden showcases native Sonoran desert plants and landscape features that support wildlife in an urban setting. The Habitat Garden Education Program will provide garden visitors with the inspiration and the how-to information to create desert habitat spaces in their residential landscapes ultimately benefiting native wildlife and migratory birds.

PROGRAM NEED: Renovated in 2005 with City Council district funds, the existing Habitat Garden has matured and now offers a unique opportunity for homeowners to experience the benefits of installing an urban habitat garden. This grant will provide the funding needed to develop educational resources and materials for homeowners looking for design tips for low water use landscapes. The grant also helps the City fulfill a best management practice, as listed by the Az. Department of Water Resources' Modified Non Per-Capita Conservation Program, by enhancing conservation education and training. Additionally, the grant funding will enable the City to partner with other organizations to leverage resources and offer garden presentations and tours.

PROGRAM COST: If the grant is awarded from the Arizona Game and Fish Department, the Conservation and Sustainable Living (CSL) office will furnish the recommended 50% in-kind cost match requirement, valued at approximately \$18,000. The CSL in-kind contribution will largely consist of CSL staff coordination of the program and volunteer hours contributed by the Friends of the Garden and by Master Gardeners.

IMPACT ON CITY: The grant does not require any new staff positions, it has no impact on the general fund, and no resolution is required. The programs and educational materials developed through this grant funding meets one of the best management requirements for the Modified Conservation Programming as described by the Az. Department of Water Resources.

GRANT DURATION: Three years once grant agreement is signed by Arizona Game and Fish Department and the City of Glendale.



THE STATE OF ARIZONA
GAME AND FISH DEPARTMENT

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TY E GRAY



August 22, 2013

City of Glendale
Conservation and Sustainable Living Program
ATTN: Joanne Toms
5959 W. Brown Street
Glendale, Arizona 85302

Re: Arizona Game and Fish Department Grant-In-Aid Participant Agreement U13011

Dear Ms. Toms:

Enclosed for your file, are two originals of the fully executed Grant-in-aid Participant Agreement for the Heritage grant referenced above.

Remember, you must request funding through the Heritage Grant Coordinator within one (1) year of contract, or the funds revert to the funding focus.

We look forward to working with you on this project. If you have any questions regarding this grant, please call me at (623) 236-7530.

Sincerely,

Robyn Beck
Heritage Grants Coordinator

rb

Enclosures