

**CITY CLERK
ORIGINAL**

**C-8842-2
03/29/2016**

2013 SAFER Grant Extension Request

This is the grant extension justification that will be entered into the FEMA grant portal, extending the 2013 SAFER grant to October 29, 2016.

This is a request to extend the period of performance for SAFER Grant #EMW-2013-FH-00763 from April 29, 2016 to October 29, 2016. The full 24-month scope of work cannot be completed by the original grant end date of April 29, 2016, due to the delayed start of the recruitment process. Also, extending the grant's period of performance will allow any residual funding to be fully expended.

Following the original, February 1, 2014 notification of award, most of the 90-day grace period allowed to conduct the recruitment, testing and hiring process was needed instead to complete the required legal review of the grant agreement, and the City's formal approval process. The department received City Council authorization to accept the grant at the March 25th Council Voting Meeting, along with the funding needed to start the firefighter recruitment.

As a result of the delayed start to the hiring process, the SAFER firefighters were not added to the City payroll until July 28th, at the end of the grant's first quarter. Consequently, no grant funds were expended during this first quarter.

The 15 SAFER firefighters have been working in the field in an Operations capacity since completing the training academy. They are highly skilled, valuable additions to our department and contribute a great deal to our ability to remain fully staffed and NFPA compliant.

Following the grant's most recent SF-425 reimbursement, the grant has an unobligated balance of \$723,362. These remaining funds will be spent on compensation and benefits for the SAFER firefighters for the period of February through October 2016, completing the scope of work and fully expending the grant.

If this extension is not approved, the grant will end as scheduled on April 29, 2016, the SAFER firefighters' employment will be terminated, the scope of work will be unfinished, and an unspent balance will remain on the grant.

**FY 2013 STAFFING FOR ADEQUATE FIRE AND EMERGENCY
RESPONSE (SAFER)
FUNDING OPPORTUNITY ANNOUNCEMENT (FOA)
OVERVIEW INFORMATION**

Issued By: US Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA), Grant Programs Directorate (GPD)

Catalogue of Federal Domestic Assistance (CFDA) Number: 97.083

CFDA Title: Staffing for Adequate Fire and Emergency Response (SAFER)

Funding Opportunity Announcement Title: Fiscal Year (FY) 2013 Staffing for Adequate Fire and Emergency Response (SAFER)

Authorizing Authority for Program: SAFER Authority is derived from Section 34 of the *Federal Fire Prevention and Control Act of 1974, as amended* (15 U.S.C. §2229a *et seq.*)

Appropriation Authority for Program: *Department of Homeland Security Appropriations Act, 2013* (P.L. 113-6, Division D)

FOA Number: DHS-13-GPD-083-000-99

Key Dates and Time:

Application Start Date:	Monday, July 29, 2013
Application Submission Deadline Date:	Friday, August 30, 2013
Anticipated Funding Selection Date:	N/A
Anticipated Award Date:	No later than September 30, 2014

Other Key Dates: N/A

Intergovernmental Review: Is an intergovernmental review required? Yes No

FOA EXECUTIVE SUMMARY

Program Type: Select the applicable program type: New Continuing One-time

Date of origin for Program: November 24, 2003

Funding Opportunity Category: Select the applicable opportunity category:

Discretionary/Competitive Mandatory/Non-competitive Both

Application Process: DHS makes all funding opportunities available through the common electronic "storefront" grants.gov, accessible on the Internet at <http://www.grants.gov>. If you experience difficulties accessing information or have any questions, please call the grants.gov customer support hotline at (800) 518-4726.

Components/Directorates must ensure applicants and recipients use the appropriate OMB Standard Forms when applying for financial assistance. Application forms and instructions are available at Grants.gov. To access these materials, go to <http://www.grants.gov>, select "Apply for Grants," and then select "Download Application Package." Enter the Catalog of Federal Domestic Assistance (CFDA) and/or the funding opportunity number located on the cover of this announcement. Select "Download Application Package," and then follow the prompts to download the application package. To download the instructions, go to "Download Application Package" and select "Instructions." Applications are accessible via <https://portal.fema.gov>.

Links to the application will be available via the US Fire Administration's (USFA) Web site <http://www.usfa.fema.gov> and the Grants.gov Web site <http://www.grants.gov>.

For additional details, please see *Section X. Application and Submission Information*.

Eligible Applicants:

The following nonprofit entities are eligible to apply directly to FEMA under this solicitation:

Fire Departments National, state, local, or tribal organizations that represent the interests of volunteer firefighters

For additional information, please see *Section III. Eligibility Information*.

Type of Funding Instrument: Grant Cooperative Agreement Loan

Cost Share or Match: Cost Match Cost Share None Required

Maintenance of Effort: Yes No

Management and Administration: Administrative costs up to three percent of the awarded amount are allowable under the Recruitment and Retention category only.

FULL FOA

I. Funding Opportunity Description

Program Overview and Priorities

FY 2013 SAFER is a competitive/discretionary grant program comprised of two categories:

- **Hiring of Firefighters (Career, Combination, and Volunteer Fire Departments)**
- **Recruitment and Retention of Volunteer Firefighters (Combination and Volunteer Fire Departments and national, state, local, or tribal organizations that represent the interests of volunteer firefighters)**

Hiring of Firefighters (Priorities)

- **First priority: Rehiring laid-off firefighters**
- **Second priority: Retention of firefighters who face imminent layoff or filling positions vacated through attrition but not filled due to economic circumstances**
- **Third priority: Hiring new firefighters**

The appropriated funds are to be administered as indicated below. Specific funding parameters are highlighted as the result of a recommendation via the criteria development process (CD) or as required by *Federal Fire Prevention and Control Act of 1974, as amended*:

- 15 percent is set aside for the hiring of new firefighters (CD)
- 10 percent is set aside for the recruitment and retention of volunteer firefighters (15 USC § 2229a(a)(2))
 - No more than 33 percent of the total amount allocated for the recruitment and retention of volunteers can be awarded to national, state, local, or tribal organizations that represent the interests of volunteer firefighters (CD)
- 10 percent is set aside for grants awarded to volunteer or majority volunteer departments for hiring of firefighters. A majority volunteer fire department is made up of more than 50 percent of personnel who do not receive financial compensation for their services, other than life, health, and worker's compensation insurance, or a nominal stipend payment, including certain paid-on-call personnel. It may be necessary to go out of rank order to select a sufficient number of applications in order to meet the 10 percent requirement. (15 USC § 2229a(a)(1)(H))
- If less than 10 percent of the funds available for the hiring of firefighters are awarded to volunteer and majority volunteer fire departments, the remaining funds must be transferred to

provide grants for the recruitment and retention of volunteer firefighters (15 USC § 2229a(a)(1)(H))

Recruitment and Retention of Volunteer Firefighters Category (Priorities)

- **The highest priority is to assist departments experiencing a high rate of turnover and with staffing levels significantly below the ideal staffing level required to comply with National Fire Protection Association (NFPA) standards 1710 or 1720.**

Program Objectives

- **The purpose of SAFER Grants is to provide funding directly to fire departments and national, state, local, or tribal organizations representing the interests of volunteer firefighters to assist them in increasing the number of firefighters to help communities meet industry minimum standards and attain 24-hour staffing to provide adequate protection from fire and fire related hazards, and to fulfill traditional missions of fire departments.**
 - **SAFER Grants achieve this purpose by funding: (1) the hiring of new firefighters, (2) the rehiring of firefighters that have been laid off, (3) the retention of firefighters facing imminent layoffs, or (4) the filling of positions that were vacated through attrition. Additionally, SAFER grants fund fire departments and national, state, local, or tribal organizations representing the interests of volunteer firefighters to assist with the recruitment and retention of volunteer firefighters.**
- **The goal of the SAFER Grants is to assist local fire departments with staffing and deployment capabilities in order to respond to emergencies, and assure that communities have adequate protection from fire and fire-related hazards.**

SAFER intends to improve or restore local fire departments' staffing and deployment capabilities so they may more effectively and safely respond to emergencies. With enhanced or restored staffing levels, grantees should see a reduction in response times and an increase in the number of trained personnel assembled at the incident scene.

While not required for a SAFER Grant, it is preferable that the enhanced or restored staffing levels of all SAFER Grantees should ensure all first-arriving apparatus are staffed with a minimum of four qualified personnel (to meet NFPA standards) who are capable of initiating the suppression response. Ultimately, SAFER Grantees should achieve more efficient responses and safer incident scenes thereby ensuring communities have improved protection from fire and fire-related hazards.

The FY 2013 SAFER Grant plays an important role in the implementation of the National Preparedness System by supporting the building, sustainment, and delivery of core capabilities essential to achieving the National Preparedness Goal (NPG) of a secure and resilient Nation. Delivering core capabilities requires the combined effort of the whole community, rather than the exclusive effort of any single organization or level of government.

The FY 2013 SAFER Grant's allowable costs support efforts to build and sustain core capabilities across the Prevention, Protection, Mitigation, Response, and Recovery mission areas. Examples of tangible outcomes from FY 2013 SAFER include building and sustaining core capabilities, such as Public and Private Services and Resources, and Public Health and Medical Services.

For additional details, please refer to the *National Preparedness Goal, First Edition, September 2011* at <http://www.fema.gov/pdf/prepared/npg.pdf>.

Criteria Development Process

Each year, FEMA convenes a panel of fire service professionals to develop funding priorities for SAFER Grant opportunities. The panel makes recommendations about funding priorities as well as developing criteria for awarding grants.

The nine major fire service organizations represented on the panel are:

- International Association of Fire Chiefs
- International Association of Fire Fighters
- National Volunteer Fire Council
- National Fire Protection Association
- National Association of State Fire Marshals
- International Association of Arson Investigators
- International Society of Fire Service Instructors
- North American Fire Training Directors
- Congressional Fire Service Institute

The content of this SAFER FOA reflects implementation of the criteria development panel's recommendations with respect to the priorities, direction, and criteria for awards. Based on the recommendations, funding priority is given to applications that effectively address the evaluation elements as outlined.

II. Funding Information

Award Amounts, Important Dates, and Extensions

Available Funding for the FOA:	\$320,920,083
Projected Number of Applications:	2500
Projected Number of Awards:	300
Projected Award Start Date:	November 1, 2013
Projected Award End Date:	September 30, 2014

Period of Performance:

24 months under the Hiring of Firefighters category; up to 48 months for the Recruitment and Retention of Volunteer Firefighters category

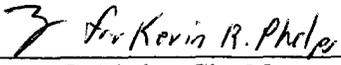
Period of Performance

Is an extension to the period of performance permitted? Yes No

Extensions to the period of performance will be considered only through formal requests to FEMA with specific and compelling justifications why an extension is required. All extension requests must be submitted to FEMA at least 60 days prior to the end of the period of performance and must address:

- Reason for delay
- Current status of the activity/activities
- Approved period of performance termination date and new project completion date
- Remaining available funds
- Budget outlining how remaining funds will be expended
- Plan for completion, including milestones and timeframes for achieving each milestone and the position/person responsible for implementing the plan for completion
- Certification that the activity/activities will be completed within the extended period of performance without any modification to the original Statement of Work approved by FEMA
- Potential impacts if FEMA does not approve the extension request or approves the request for a shorter period of time than requested

CITY OF GLENDALE, an Arizona
municipal corporation



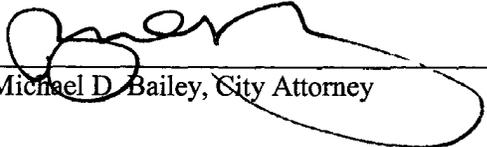
Kevin R. Phelps, City Manager

ATTEST:



Pamela Hanna, City Clerk (SEAL)

APPROVED AS TO FORM:



Michael D. Bailey, City Attorney