



**CITY OF GLENDALE
MATERIALS MANAGEMENT
INVITATION FOR BID**

SOLICITATION NUMBER: IFB 12-40

DESCRIPTION: Residential Roof Repair Program

OFFER DUE DATE AND TIME: June 28, 2012, AT 2:00 P.M. LOCAL TIME

SUBMITTAL LOCATION: City of Glendale
Materials Management
5850 West Glendale Avenue, Suite 317
Glendale, Arizona 85301

Bids must be in the actual possession of Materials Management on or prior to the time and date, and at the location indicated. Materials Management is located on the third (3rd) floor of the Glendale Municipal Office Complex (City Hall) behind the Engineering Department. Bids are accepted from the hours of 8:00 a.m. and 5:00 p.m., Monday through Friday, unless otherwise indicated for a holiday. All bids will be time stamped at the Engineering Department's front counter. Late bids will not be considered.

Bids must be submitted in a sealed envelope with the Solicitation Number and the Bidder's name and address clearly indicated on the envelope. See Paragraph 2.3 for additional instructions for preparing an offer.

Bids shall be opened publicly at the time, place and location designated on this page. The name of each bidder and price offered shall be publicly read and recorded.

BIDDERS ARE STRONGLY ENCOURAGED TO CAREFULLY READ THE ENTIRE SOLICITATION.

For questions regarding this solicitation contact:
Robert Schoepe, M.Ad.
Contract Analyst
623-930-2866
rschoepe@glendaleaz.com

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1.0 INTRODUCTION

- 1.1.1 The City of Glendale (“City”) invites sealed bids from qualified roofing general contractors for the replacing of roofing systems on residential structures within the City limits.
- 1.1.2 The City Neighborhood Revitalization Division was established to aid in the rehabilitation of homes occupied by low-to-moderate-income homeowners as defined by the City and based on the U.S. Department of Housing and Urban Development (HUD) definitions. Community Development Block Grant (CDBG)-funded, One hundred percent (100%) forgivable, deferred, and repayable loans are provided to assist low-income homeowner/occupants to improve their homes by remedying health hazards and building code violations, addressing accessibility needs, and other conditions deemed to be a blighting influence. The City’s strategy for neighborhood revitalization includes a citywide residential roof replacement program for owner-occupied single-family residences.
- 1.1.3 This solicitation shall be conducted with three (3) separate lots of roof replacement activities: asphalt shingle roof covering, flat roof covering, and foam roof covering. It is not required to submit a bid for all lots. *Contractors should only submit prices for roof systems and components that they are qualified to install.* In order to ensure all roof replacement activities are provided, it may be necessary to award to secondary contractors. For example, in the event that the primary contractor is not available for an assignment, the City would place the order with the secondary contractor.

1.2 SCOPE OF WORK

- 1.2.1 Funds have been budgeted to complete approximately thirty to fifty (30 to 50) roof projects per year. Once the Contractor list is established, the program shall proceed in the following manner:

Process Steps	Residential Roof Repair Program Process Step Description
Step 1	When an eligible homeowner/occupant is approved for assistance, a Request for Inspection (RFI) and itemized proposal is faxed to the participating Contractor.
Step 2	The Contractor will use the awarded contract pricing to develop a cost proposal for the project.
Step 3	City staff will review the proposal for cost reasonableness, verify quantities, and establish a final project amount.
Step 4	Upon mutual agreement of the project amount, a written agreement shall be executed between the Contractor and Homeowner/Occupant, and a notice to proceed will be issued by the City.

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Step 5	The Contractor shall be responsible for taking before, during and after completion photos that will be submitted (to the City) with an invoice upon completion of the project.
Step 6	Each job will commence within seven (7) days after signed agreement and be completed within thirty (30) days. Upon completion and acceptance of the job and receipt of all necessary lien waivers and guarantees, the City will disburse payment directly to the Contractor.
Step 7	Changes in the project after the agreement has been executed will be accomplished through written change orders preapproved by the City.

1.3 GENERAL SPECIFICATIONS

1.3.1 Contractor shall provide all labor, supervision, tools, materials, supplies and transportation for roofing repair services on an “as necessary” basis. Repair shall be required on both pitched and flat roofs and shall cover multiple types of roofing systems, including, but not limited to:

- a) Asphalt shingle
- b) Foam
- c) Flat roof
- d) Built-up

1.3.2 All materials to be used for roofing repair or replacement services shall be selected and installed in such a manner as to be the most compatible, functionally and aesthetically, for use with the existing roof system that is to be repaired or replaced. All products used shall be free of asbestos and meet all applicable Federal, State and local product standards.

1.3.3 All roofing repairs and replacements shall be performed in a neat and professional manner. All work and materials shall comply with any and all applicable Federal, State and local laws, codes, and industry standards, as well as any and all recommendations and requirements of the applicable manufacturer. Substandard work and materials and any damages to property caused by the Contractor shall be repaired at no additional cost to the City or the homeowner/occupant. Substandard work that is not remedied may not qualify for City disbursed payment nor will it be conveyed to the homeowner/occupant.

1.3.4 The Contractor shall warrant all repair work (materials and labor) on each job for a minimum of one (1) year from the date of acceptance. If the manufacturer provides extended warranties for various components in excess of one (1) year, the Contractor shall be required to also provide these warranties to the homeowner/occupant at no additional cost. For each job, the date of acceptance shall be defined as the date of the final payment for the work on such project.

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- 1.3.5 During construction, the Contractor shall keep the area in as orderly a condition as possible, and shall remove all loose debris at the end of each day. The Contractor shall remove all debris, garbage, equipment, and materials from the job site upon completion of the job in a legal and environmentally safe manner. Contractor shall provide necessary dumpsters/trash bins for removal of all materials and shall not use City or homeowner/occupant's dumpsters or trash bins to dispose of old material. The job site shall be cleaned prior to submitting an invoice for payment. Failure to clean the site may result in disqualifying the work for City disbursement of payment and the cost shall not conveyed to the homeowner/occupant.
- 1.3.6 All work shall be scheduled at the convenience of the property owner as not to interfere with daily activities. Work shall be performed during normal business hours of 8:00 A.M. and 5:00 P.M., unless otherwise arranged with and agreed to by the homeowner/occupant.
- 1.3.7 The Contractor shall appoint a dedicated project manager. The direct phone, fax, and email information shall be provided to the City Contract Administrator or designee.
- 1.3.8 The Contractor shall be able to complete all tasks normally encountered in residential roof replacements. These tasks include, but are not limited to, demolition, asphalt shingle roof replacement, flat roof covering installation, foam roof covering installation, fascia repair or replacement, removal and reinstallation of air conditioning (A/C) and evaporative coolers.
- 1.3.9 The City reserves the right to specify precisely the types of materials to be utilized. Substitution shall have approval of the Contract Administrator or designee. The City shall pay the Contractor's actual cost for materials. The Contractor shall provide materials invoice with the original Contractor's invoice before payment.
- 1.3.10 Costs paid under this contract shall be only for a cost per square foot rate. Time spent for transportation of workers, material acquisition, handling and delivery, or for movement of the Contractor's owned or rented equipment is not chargeable directly but is overhead and the cost shall be included in the square foot rate. The square foot rate shall also include direct labor, general and administrative overhead, taxes, insurance, profit and the cost of equipment that is normal and necessary (trucks, tools, etc.) *The City will not accept bids with a minimum charge stipulation.*
- 1.3.11 The Contractor shall be solely responsible for the safety of the Contractor's employees and others relative to Contractor's work, work procedures, materials, equipment, transportation, signage and related activities and equipment. The Contractor must comply with all applicable Occupational Safety and Health Administration (OSHA) and the Arizona Division of Occupational Safety and Health (ADOSH) standards.

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1.3.12 Contractor shall possess and keep in force all licenses, business permits and other permits required to perform the services of this agreement. To be eligible for award, the Contractor shall be registered in the State of Arizona with the class of license required by the Registrar of Contractors for work performed. The Contractor shall provide a Contractor's License that includes: class name, license number, and expiration date at the time of bid submittal.

1.3.13 The Contractor shall be responsible for obtaining any and all permits required.

1.3.14 Perform cutting and patching tasks, when required, without damaging the structure by providing applicable shoring, bracing, and support as required to maintain structural integrity and protection from the elements.

1.3.15 Perform all roofing projects in accordance with current and applicable business standards published by American standards organizations such as but not limited to the following:

- 1.3.15.1 AAMA-Architectural Aluminum Manufacturers Association
- 1.3.15.2 ACI-American Concrete Institute
- 1.3.15.3 AIA-American Institute of Architects
- 1.3.15.4 BOCA-Building Officials and Code Administration.

1.3.16 The Contractor shall assume full responsibility for damage to personal property caused by the Contractor's employees or equipment as determined by the Contract Administrator.

1.3.17 HUD has promulgated lead-based paint regulations (24CFR part 35) establishing requirements for notification, evaluation and reduction of lead-based paint hazards in housing receiving federal funds. The Contractor shall follow these regulations, as necessary.

1.4 TECHNICAL SPECIFICATION

1.4.1 Demolition. Remove all layers of existing roof covering down to the wood sheathing. Remove all roof debris from property and disposed in a legal landfill facility. Some roofs may have one (1), two (2) or three (3) layers.

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1.4.2 Roof Sheathing. Remove existing deteriorated sheathing and install new roof sheathing to match existing, if possible, or install new CDX plywood over existing sheathing, if applicable. Wood sheathing may consist of the following:

- 1.4.2.1 ½” CDX plywood
- 1.4.2.2 1” x 6” wood planks
- 1.4.2.3 1” x 8” shiplap
- 1.4.2.4 ½”OSB plywood

1.4.3 Fascia. Remove deteriorated fascia. Install new wood fascia as similar to the original as possible. For example, dimensions such as but not limited to: one by six inches (1x6”), two by six inches (2x6”) or two by eight inches (2x8”). New fascia shall be pre-primed with exterior, oil-based primer prior to installation. All joints shall be miter cut and caulked.

1.4.4 Shingle Roof Covering. Install 30# Asphalt Impregnated Felt, properly secured to wood sheathing. Install shingles that are first quality, fiberglass, dimensional, self-sealing, and with a thirty (30) year standard. Shingles shall be manufactured by *GAF*, *GS* or pre-approved alternate. The homeowner/occupant shall select color.

1.4.5 Flat Roof Covering. Flat roof coverings may consist of: “hot-mopped” modified bitumen, “torch down” modified bitumen, “cold application” modified bitumen, and 90# rolled roof over 30# felt cover. Roof covering shall be manufactured by *GAF*, *TAMKO*, *GS* or pre-approved alternate. A Contractor certified by the manufacturer shall install the modified bitumen roof systems. A manufacturer’s ten (10) year written guarantee is required. The homeowner/occupant shall select color.

1.4.6 Foam Roof Covering. Install foam roof covering over existing roof. Foam shall have a minimum thickness of one and a half inches (1 ½”) and be applied at two and a half pounds (2 ½ lbs) density per square foot. Quality shall be equal to, or better than, foam enterprise *FE 302*. Apply acrylic coating with Urethane Contractors Supply Corp (UCSC) Acrylic *Durashield* or pre-approved alternate at a minimum thickness of twenty-five (25) mils to the existing foam roof covering. All systems must be International Conference of Building Officials (ICBO) approved.

1.4.7 Shingle Molding. Install new one inch (1”) by two inch (2”) wood shingle molding on perimeter roof.

1.4.8 Metal “drip edge”. Install new metal drip edge flashing on perimeter of roof, as necessary.

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- 1.4.9 Turbine Vents. Install/replace existing vents as needed with twelve inch (12”) aluminum turbine vents, properly sealed and flashed. New vents will be installed on rear roof elevations.

- 1.4.10 Roof Jacks. Install new roof jacks.

- 1.4.11 A/C Unit/Evaporative Cooler Stand. Provide and install new metal stand(s). Removed and re-install existing A/C and cooler units..

- 1.4.12 Smoke Detectors. Provide and install battery-operated, Underwriters Laboratories (UL) listed ionization smoke detectors in each bedroom and hallway. Batteries shall be included.

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2.0 SPECIAL TERMS AND CONDITIONS

2.1 INCORPORATION BY REFERENCE All responses shall incorporate by reference the Scope/Specifications, Standard Terms and Conditions, Special Terms and Conditions, and any attachments. The Standard Terms and Conditions applicable to this solicitation are posted on the Internet. They are available for review and download at the City’s Materials Management Internet page, www.glendaleaz.com/purchasing. Bidders are advised to review all provisions of the Standard Terms and Conditions for this solicitation.

2.2 RETURN OF BID One (1) originally signed Bidder Sheet (Section 4.0) and one (1) copy of the Pricing Page (Section 5.0). The bidder shall complete all sections of the solicitation in the format given (Bidder Sheet, Pricing Page and Additional Submission Requirements) in the space provided. If additional space is needed than what is given, enter “See Attachment A for detail.”

2.3 PREPARATION OF BID PACKAGE Only the following items shall be completed and returned. Failure to include all the items may result in a bid being rejected. Bid packages shall be submitted in the following order:

- 2.3.1 BIDDER SHEET**, Section 4.0
- 2.3.2 PRICING PAGE**, Section 5.0
- 2.3.3 ADDITIONAL SUBMISSION REQUIREMENTS**, Section 3.0
- 2.3.4 REFERENCES**, Section 2.11
- 2.3.4 ADDENDUM**, Return all addenda

2.4 PRICE All prices quoted shall be firm and fixed for the specified contract period.

2.5 FOB POINT Prices quoted shall be FOB destination to: CITY OF GLENDALE, ARIZONA.

2.6 TERM OF AGREEMENT The term of agreement for this Bid shall be for a one (1) year initial period.

2.7 OPTION TO EXTEND There are four (4) one (1) year options to extend this contract beyond the initial contract period.

2.8 ESTIMATED QUANTITIES Quantities listed are the City’s best estimate and do not obligate the City to order or accept more than City’s actual requirements during the period of this agreement as determined by actual needs and availability of appropriated funds. It is expressly understood and agreed that the resulting contract is to supply the City with its complete actual requirements for the contract period, except that the

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estimated quantity shown for each item shall not be exceeded by 100 % without the express written approval of the Materials Manager. Any demand or order made by any employee or officer of the City, other than the Materials Manager, for quantities in the excess of the estimated quantities shall be void if the written approval of the Materials Manager was not received prior to the Contractor's performance.

2.8 PERMITS AND LICENSES – The Contractor shall be responsible for determining and securing, at his/her expense, any and all licenses and permits that are required by any statute, ordinance, rule or regulation of any regulatory body having jurisdiction in any manner connected with providing operations and maintenance of the facility. Such fees shall be included in and are part of the total bid cost. During the term of the contract, the Contractor shall notify the City in writing, within two (2) working days, of any suspension, revocation or renewal.

2.9 INSURANCE Contractor, performing as an independent Contractor hereunder, shall be fully responsible for providing Works' Compensation or other applicable insurance coverage for itself and its employees and the City shall have no responsibility of liability for such insurance coverage.

Contractor shall provide to the City a copy of the policy or a certification by the insurance carrier, showing the Contractor to have in effect during the term of this contract, a General Liability Insurance policy, which shall be the primary coverage for Contractor activities under this contract. The coverage limits of such insurance shall not be less than those listed below.

The insurance company issuing the policy required above shall have an AM Best financial rating of "A-" or better and be authorized by the State of Arizona Department of Insurance to transact business within the State. **The certificate and policy shall name the City as an additional insured and shall be primary and non-contributory coverage. The City shall also be an additional insured to the full limits of the liability insurance purchased by the Contractor even if those limits are in excess of those required by this contract.**

The City reserves the right to terminate any Contractor agreement if the Contractor fails to maintain such insurance coverage.

Contractor must provide certification of insurance compliance within ten (10) calendar days after notification of award. Certification must include: name and address of insurance company; policy number; liability coverage amounts; a statement the policy will not be canceled or failed to be renewed without thirty (30) days written notice to the City.

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Certification to be submitted to: Materials Management, 5850 West Glendale Avenue, Suite 317, Glendale, Arizona 85301.

<u>Type of Insurance</u> <u>(Minimum)</u>	<u>Limits of Liability</u>
Workers' Compensation	Statutory
Employer's Liability	
Each Accident	\$100,000
Disease-Each Employee	\$100,000
Disease-Policy Limit	\$500,000

Commercial General Liability shall cover liability arising from bodily injury, property damage, products-completed operations, personal and advertising injury, independent Contractors, and broad form contractual coverage.

Each Occurrence	\$1,000,000
Personal and Advertising	\$1,000,000
General Aggregate	\$2,000,000
Products-Completed Operations	\$1,000,000

Automobile Liability - Including bodily injury and property damage for any owned, hired and non-owned vehicles used in the performance of the services.

Combined Single Limit (CSL)	\$1,000,000
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2.10 WORKER'S COMPENSATION Contractor shall be in full compliance with the provisions of the Arizona Worker's Compensation Law (Title 23, Chapter 6, Arizona Revised Statutes) as amended, and all rules and regulations of the Industrial Commission of Arizona made in pursuance thereof. Contractor shall secure payment of compensation to employees by insuring the payment of such compensation with the State Compensation Fund or any insurance company authorized by the Insurance Department of Arizona to transact business in the State of Arizona.

Contractor further agrees that he shall require any and all sub-contractors performing work under the agreement to comply with said Worker's Compensation Law. It is expressly understood and agreed that all persons employed directly or indirectly by the Contractor, or any of his sub-contractors, shall be considered the employees of such Contractor, or his sub-contractor(s), and not the employees of the City.

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- 2.11 REFERENCES** Provide with the bid, three (3) letters of reference from companies for whom the Contractor has provided similar products/services in the last twelve (12) months. Also include company name, address, phone number, contract person, a description of the products/services provided with a description of any major variation to the requirements of this bid.
- 2.12 PROCUREMENT CARD ORDERING CAPABILITY** It is the intent of the City to utilize the City's Procurement Card (i.e. MasterCard/Visa/American Express), to place and make payment for orders under this Contract. Proposers without this capability may be considered non responsive and not eligible for award consideration.
- 2.13 NOTICE OF INTENT TO AWARD** Information about the recommended award for this solicitation will be posted on the Internet. The information will be available for review on the City's Materials Management Internet page www.glendaleaz.com/purchasing immediately after the City has completed its evaluation process of the bids received. If you have any questions, or would like further information about an intended award, contact the buyer immediately. Any protest must be submitted to the Materials Manager no later than seven (7) calendar days from the date of posting on the Internet.
- 2.14 POST AWARD CONFERENCE** After award of the contract, the Contractor will be required to attend a post award conference.
- 2.16 LIQUIDATED DAMAGES** If the successful Contractor fails to deliver the supplies or perform the services within the time specified in this contract, or any extension thereof, the actual damages to the City for the delay will be difficult or impossible to determine. Therefore, in lieu of actual damages, the successful proposer shall pay to the City as fixed, agreed, and liquidated damages for each calendar day of delay, the amount of \$75.00. The successful Contractor shall not be charged with liquidated damages when the delay arises out of cause beyond the control and without the fault of negligence of the successful proposer. The City shall determine what is beyond the control of the successful proposer and his supplier.

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3.0 ADDITIONAL SUBMISSION REQUIREMENTS / ALTERNATIVES

The Contractor shall provide a copy of Contractor's License that includes: class name, license number, and expiration date. Include any other license or certification held that shall be applicable to the work described in this solicitation.

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4.0 BIDDER SHEET The bidder certifies that they have read, understand, and will fully and faithfully comply with this solicitation, its attachments and any referenced documents. Bidder also certifies that the prices offered were independently developed without consultation with any of the other bidders or potential bidders.

Authorized Signature	Title
Company's Legal Name	Company Email Address
Address	City, State & Zip code
Telephone Number	Fax Number
Authorized Signer's Email Address	

For questions regarding this offer: (If different from above)

Contact Name	Phone Number	Fax Number
Contact Email Address		
FEDERAL TAXPAYER ID NUMBER:		
Arizona Sales Tax No.	Tax Rate	
Bidder certifies it is a: Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/>		
Minority or woman-owned business: Yes <input type="checkbox"/> No <input type="checkbox"/>		

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5.0 PRICING PAGE

The quantities referenced in this solicitation are an annual estimate ONLY and are to be used for evaluation purposes only. No commitment of any quantity is made during this contract; purchases are on an as-needed, if needed basis.

The not-to-exceed amount shall include all fees and costs associated with the purchase and shipment of the equipment. Tax shall not be included.

5.1 PRICING STRUCTURE

5.1.1 Work Rate

For services provided hereunder, Contractor shall be paid a fee based on the price per square foot to complete a project as set forth in Section 1.4, Technical Specifications, plus reimbursement of Contractor’s actual cost of materials used in the project (to be documented with copies of invoices for the materials or by other valid means). The Work Rate stated shall include all costs associated with the performance of the services specified (except materials billed separately at cost), including supervision, labor, equipment, transportation, delivery, overhead, Contractor’s profit, and related costs. No other charges shall be allowed.

Enter your bid rates per square foot or unless otherwise designated for the services requested herein. Such price shall be used by the City for Contractor selection and shall be used for the price in the contract.

Subject to any other total project limits set forth in the solicitation, Contractor shall invoice the City at the prices set forth in Section 5.

In addition to the rates, the City shall reimburse Contractor for Contractor’s actual cost of materials used in the project. Documentation of such material costs, such as original invoices for the materials or other valid documentation, shall be furnished with the invoice to the City.

5.1.2 Roof Types

This solicitation shall establish a list of qualified contractors to perform roof replacement for a variety of residential roof systems and components. Please indicate the roof systems and components that you are qualified to install by completing the appropriate lot(s). (Refer to Section 1.4, Technical Specifications.)

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5.2 LOT A: Asphalt Shingle Roof Covering

Description	Labor Rate
Demolition: One (1) Layer	\$ _____ per square foot
Demolition: Two (2) Layers	\$ _____ per square foot
Demolition: Three (3) Layers	\$ _____ per square foot
 Remove and install roof sheathing (Section 1.4.2)	
½" CDX plywood	\$ _____ per square foot
1" x 6" wood planks	\$ _____ per square foot
1" x 8" shiplap	\$ _____ per square foot
½" OSB plywood	\$ _____ per square foot
 Remove and install fascia (Section 1.4.3)	
1" x 6"	\$ _____ per square foot
2" x 6"	\$ _____ per square foot
2" x 8"	\$ _____ per square foot
 Install shingle roof (Section 1.4.4)	\$ _____ per square foot
 Install shingle molding (Section 1.4.7)	\$ _____ per linear foot
 Install metal "drip edge" (Section 1.4.8)	\$ _____ per linear foot
 Install/replace turbine vents (Section 1.4.9)	\$ _____ each
 Install roof jacks (Section 1.4.10)	\$ _____ each
 Install metal stands (Section 1.4.11)	\$ _____ each
 Remove and reinstall A/C unit and/or Evaporative cooler (Section 1.4.11)	\$ _____ each
 Install smoke detectors (Section 1.4.12)	\$ _____ each
 LOT A: Asphalt Shingle Roof Covering Total	\$ _____

COMPANY NAME: _____

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5.3 - LOT B: Flat Roof Covering Description	Labor Rate
Demolition: One (1) Layer	\$ _____ per square foot
Demolition: Two (2) Layers	\$ _____ per square foot
Demolition: Three (3) Layers	\$ _____ per square foot
 Remove and install flat roof covering (Section 1.4.5)	
Hot Mop	\$ _____ per square foot
Torch Down	\$ _____ per square foot
Cold Application	\$ _____ per square foot
Rolled Roof	\$ _____ per square foot
 Remove and install fascia (Section 1.4.3)	
1" x 6"	\$ _____ per square foot
2" x 6"	\$ _____ per square foot
2" x 8"	\$ _____ per square foot
 Install shingle molding (Section 1.4.7)	\$ _____ per linear foot
 Install metal "drip edge" (Section 1.4.8)	\$ _____ per linear foot
 Install/replace turbine vents (Section 1.4.9)	\$ _____ each
 Install roof jacks (Section 1.4.10)	\$ _____ each
 Install metal stands (Section 1.4.11)	\$ _____ each
 Remove and reinstall A/C unit and/or Evaporative cooler (Section 1.4.11)	\$ _____ each
 Install smoke detectors (Section 1.4.12)	\$ _____ each
 LOT B: Flat Roof Covering Total	\$ _____

COMPANY NAME: _____

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5.4 LOT C: Foam Roof Covering Description	Labor Rate
Apply sprayed in place, minimum one inch (1") thickness Polyurethane Foam Roof System (PUF). (Apply Elastomeric Coating over foam to Minimum thickness of twenty (25) dry mil.)	\$ _____ per square foot
Remove and install fascia (Section 1.4.3)	
1" x 6"	\$ _____ per square foot
2" x 6"	\$ _____ per square foot
2" x 8"	\$ _____ per square foot
Install shingle molding (Section 1.4.7)	\$ _____ per linear foot
Install metal "drip edge" (Section 1.4.8)	\$ _____ per linear foot
Install/replace turbine vents (Section 1.4.9)	\$ _____ each
Install roof jacks (Section 1.4.10)	\$ _____ each
Install metal stands (Section 1.4.11)	\$ _____ each
Remove and reinstall A/C unit and/or Evaporative cooler (Section 1.4.11)	\$ _____ each
Install smoke detectors (Section 1.4.12)	\$ _____ each
LOT C: Foam Roof Covering Total	\$ _____

COMPANY NAME: _____

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5.5 **TAX AMOUNT** Do not include any use tax or federal tax in your bid. The City is exempt from the payment of federal excise tax and will add use tax as applicable.

Tax % _____

5.6 **DELIVERY** Bidder states that all items will be delivered _____ calendar days after receipt of order.

5.7 **PROCUREMENT CARD ORDERING CAPABILITY** (See Section 2.12)
Please check appropriate box.

- YES, I will accept payment under this contract with the Procurement Card.
- NO, I will not accept payment under this contract with the Procurement Card.

5.8 **DISCOUNT/PAYMENT TERMS: The City standard is 2% 20 days.**

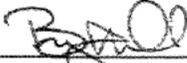
Comply: YES NO

If your answer is NO, please state terms offered: _____

COMPANY NAME: _____

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4.0 **BIDDER SHEET** The bidder certifies that they have read, understand, and will fully and faithfully comply with this solicitation, its attachments and any referenced documents. Bidder also certifies that the prices offered were independently developed without consultation with any of the other bidders or potential bidders.

 Authorized Signature	<u>PROJECT SPECIALIST</u> Title
<u>JIM BROWN AND SONS ROOFING</u> Company's Legal Name	<u>Sales@jimbrownsandsonsroofing.com</u> Company Email Address
<u>5537 N 59th AVE</u> Address	<u>GLENDALE, AZ 85301</u> City, State & Zip code
<u>623-247-9252</u> Telephone Number	<u>623-435-8577</u> Fax Number
<u>B@jimbrownsandsonsroofing.com</u> Authorized Signer's Email Address	

For questions regarding this offer: (If different from above)

<u>SCOTT BROWN</u> Contact Name	<u>623-247-9252</u> Phone Number	<u>623-435-8577</u> Fax Number
<u>sbe@jimbrownsandsonsroofing.com</u> Contact Email Address		

FEDERAL TAXPAYER ID NUMBER: [REDACTED]

Arizona Sales Tax No. [REDACTED] Tax Rate _____

Bidder certifies it is a: Proprietorship Partnership Corporation

Minority or woman-owned business: Yes No



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5.2 LOT A: Asphalt Shingle Roof Covering
Description

Labor Rate

Demolition: One (1) Layer	\$ <u>0.37</u>	per square foot
Demolition: Two (2) Layers	\$ <u>0.42</u>	per square foot
Demolition: Three (3) Layers	\$ <u>0.47</u>	per square foot

Remove and install roof sheathing
(Section 1.4.2)

1/2" CDX plywood	\$ <u>1.40</u>	per square foot
1" x 6" wood planks	\$ <u>1.00</u>	per square foot
1" x 8" shiplap	\$ <u>1.16</u>	per square foot
1/2" OSB plywood	\$ <u>1.31</u>	per square foot

Remove and install fascia (Section 1.4.3)

1" x 6"	\$ <u>1.75</u>	per square foot
2" x 6"	\$ <u>1.35</u>	per square foot
2" x 8"	\$ <u>1.25</u>	per square foot

Install shingle roof (Section 1.4.4)

\$ 1.57 per square foot

Install shingle molding (Section 1.4.7)

\$ 1.60 per linear foot

Install metal "drip edge" (Section 1.4.8)

\$ 0.28 per linear foot

Install replace turbine vents (Section 1.4.9)

\$ 50.00 each

Install roof jacks (Section 1.4.10)

\$ 9.46 each

Install metal stands (Section 1.4.11)

\$ 225.00 each

Remove and reinstall A/C unit and/or
Evaporative cooler (Section 1.4.11)

\$ 33.82 each

Install smoke detectors (Section 1.4.12)

\$ 8.95 each

LOT A: Asphalt Shingle Roof Covering Total \$ 341.16

COMPANY NAME: JIM BROWN AND SONS ROOFING



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5.3 LOT B: Flat Roof Covering Description	Labor Rate
Demolition: One (1) Layer	\$ <u>0.37</u> per square foot
Demolition: Two (2) Layers	\$ <u>0.42</u> per square foot
Demolition: Three (3) Layers	\$ <u>0.47</u> per square foot
Remove and install flat roof covering (Section 1.4.5)	
Hot Mop	\$ <u>2.74</u> per square foot
Torch Down	\$ <u>2.46</u> per square foot
Cold Application	\$ <u>2.46</u> per square foot
Rolled Roof	\$ <u>1.25</u> per square foot
Remove and install fascia (Section 1.4.3)	
1" x 6"	\$ <u>1.75</u> per square foot
2" x 6"	\$ <u>1.35</u> per square foot
2" x 8"	\$ <u>1.25</u> per square foot
Install shingle molding (Section 1.4.7)	\$ <u>1.60</u> per linear foot
Install metal "drip edge" (Section 1.4.8)	\$ <u>0.28</u> per linear foot
Install replace turbine vents (Section 1.4.9)	\$ <u>50.00</u> each
Install roof jacks (Section 1.4.10)	\$ <u>9.46</u> each
Install metal stands (Section 1.4.11)	\$ <u>225.00</u> each
Remove and reinstall A/C unit and/or Evaporative cooler (Section 1.4.11)	\$ <u>33.82</u> each
Install smoke detectors (Section 1.4.12)	\$ <u>8.95</u> each
LOT B: Flat Roof Covering Total	\$ <u>343.63</u>

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5.4 LOT C: Foam Roof Covering Description	Labor Rate
Apply sprayed in place, minimum one inch (1") thickness Polyurethane Foam Roof System (PUF). (Apply Elastomeric Coating over foam to Minimum thickness of twenty (25) dry mil)	\$ <u>3.38</u> per square foot
Remove and install fascia (Section 1.4.3)	
1" x 6"	\$ <u>1.75</u> per square foot
2" x 6"	\$ <u>1.35</u> per square foot
2" x 8"	\$ <u>1.25</u> per square foot
Install shingle molding (Section 1.4.7)	\$ <u>1.60</u> per linear foot
Install metal "drip edge" (Section 1.4.8)	\$ <u>.28</u> per linear foot
Install replace turbine vents (Section 1.4.9)	\$ <u>50.00</u> each
Install roof jacks (Section 1.4.10)	\$ <u>9.46</u> each
Install metal stands (Section 1.4.11)	\$ <u>225.00</u> each
Remove and reinstall A/C unit and or Evaporative cooler (Section 1.4.11)	\$ <u>33.82</u> each
Install smoke detectors (Section 1.4.12)	\$ <u>8.95</u> each
LOT C: Foam Roof Covering Total	\$ <u>336.84</u>

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5.5 **TAX AMOUNT** Do not include any use tax or federal tax in your bid. The City is exempt from the payment of federal excise tax and will add use tax as applicable.

Tax % 6.175

5.6 **DELIVERY** Bidder states that all items will be delivered 30 calendar days after receipt of order.

5.7 **PROCUREMENT CARD ORDERING CAPABILITY** (See Section 2.12)
Please check appropriate box

YES, I will accept payment under this contract with the Procurement Card

NO, I will not accept payment under this contract with the Procurement Card.

5.8 **DISCOUNT/PAYMENT TERMS:** The City standard is 2% 20 days.

Comply

YES

NO

If your answer is NO, please state terms offered: N/A

COMPANY NAME: JIM BROWN AND SONS ROOFING



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 Glendale, Arizona 85301

6.0

SUB-CONTRACTOR LIST

If any Bidder intends to sub-contract any portion of this contract, the Bidder must submit the Sub-contractor List which includes the name, address, license number (if applicable) of each Sub-contractor, including the extent of such sub-contracting, and include with the bid.

NAME RENCO, LLC LICENSE 195475/196424

ADDRESS: 11201 N 23RD AVE SUITE 200 PHOENIX, AZ 85029

EXTENT OF WORK: FOAM ONLY

NAME: _____ LICENSE _____

ADDRESS: _____

EXTENT OF WORK: _____

NAME: _____ LICENSE _____

ADDRESS: _____

EXTENT OF WORK: _____



Solicitation Number: IFB 12-40
Residential Roof Repair Program

CITY OF GLENDALE
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3.0 ADDITIONAL SUBMISSION REQUIREMENTS / ALTERNATIVES

The Contractor shall provide a copy of Contractor's License that includes: class name, license number, and expiration date. Include any other license or certification held that shall be applicable to the work described in this solicitation.

LICENSE EFFECTIVE THROUGH: 01/31/2014
STATE OF ARIZONA



Registrar of Contractors CERTIFIES THAT
Jim Brown and Sons Roofing Company Incorporated

CONTRACTORS LICENSE NO 82024 CLASS L-42

Roofing

THIS CARD MUST BE
PRESENTED UPON DEMAND

William A. Mundell

DIRECTOR, ARIZONA REGISTRAR OF CONTRACTORS

LICENSE EFFECTIVE THROUGH: 08/31/2012
STATE OF ARIZONA



Registrar of Contractors CERTIFIES THAT
Jim Brown and Sons Roofing Company Incorporated

CONTRACTORS LICENSE NO 61127 CLASS C-42

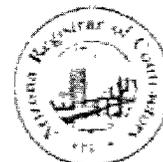
Roofing

THIS CARD MUST BE
PRESENTED UPON DEMAND

William A. Mundell

DIRECTOR, ARIZONA REGISTRAR OF CONTRACTORS

LICENSE EFFECTIVE THROUGH: 07/31/2012
STATE OF ARIZONA



Registrar of Contractors CERTIFIES THAT
Jim Brown and Sons Roofing Company Incorporated

CONTRACTORS LICENSE NO 198099 CLASS K-45

Sheet Metal

THIS CARD MUST BE
PRESENTED UPON DEMAND

William A. Mundell

DIRECTOR, ARIZONA REGISTRAR OF CONTRACTORS

Pam Dullum, PE, CCA
7603 W Julie Drive
Glendale, AZ 85308
623-537-0391

June 20, 2012

Jim Brown & Sons Roofing Co., Inc.
6623 North 67th Avenue
Glendale, Arizona 85301-3711
Attn: Ron Brown

Dear Mr. Brown,

I wanted to let you know how pleased we were with the new roof your firm recently installed on our home. As a civil engineer, I have been in construction for over thirty years. I have run crews in construction operations, performed inspections, managed facilities maintenance and now, I do investigations in forensic work. I know roofers are not always held in high esteem.

Your firm is an exception. From the initial visit to evaluate the condition of the roof and take some measurements through to the completion of a punch item, your company and your employees were timely, knowledgeable and thoroughly professional.

Sam Perez was the superintendent on our work. By all indications, he had a good crew working this job. Beyond that, he was on top of things and communicative about what was going on and what I could expect. The crew answered most of my questions on a day-to-day basis, but Sammy also followed up on things to ensure quality and satisfaction.

Please pass along these comments to your employees, as I will pass them along to people looking for a good roofer.

A handwritten signature in black ink that reads "Pam Dullum". The signature is written in a cursive style with a long horizontal line extending to the right.

November 13, 2009

Jim Brown & Sons Roofing
6623 North 67th Avenue
Glendale, Arizona 85301

To Whom It May Concern:

My husband and I wanted to let you know what a pleasure it was to have met your roofing representative, Bryan Hill. What a delightful person Bryan is. He was always pleasant, courteous, and very well informative on all the roofing questions that we had in regards to type of shingles, the guarantee, as well as your contract. Everything was explained to us in detail.

When the accident occurred (roofer fell off roof), Bryan was at our home immediately to tell us not to worry about things, the company would take care of all the necessary paper work. This set our minds at great ease.

As one of your customers, I would not hesitate to recommend your company to my friends, neighbors, and relatives, especially if Bryan Hill was your spoke person.

Sincerely,

Donald MacLeod
Marlene MacLeod

Marlene & Donald MacLeod
10018 West Kingswood Cr.
Sun City, Arizona 85351

Scott J. Brown

Valorie Miller

From: Ron Brown <rb@jimbrownandsonsroofing.com>
Sent: Thursday, March 22, 2012 2:22 PM
To: Valorie Brown; sp@jimbrownandsonsroofing.com
Subject: Fwd: Exceptional Job

Respectfully,
Ron Brown
Jim Brown & Sons Roofing

Begin forwarded message:

From: "Claudio Clark" <caclark28@cox.net>
Date: March 22, 2012 1:31:29 PM PDT
To: "Ron Brown" <rb@jimbrownandsonsroofing.com>
Subject: Exceptional Job

Ron,

Just received your final invoice in the amount of \$5,740 and a check will be mail tomorrow.

I want to express my appreciation for the manner in which Sam performed his assignment not only did he and his crew did an outstanding job, but Sam, was very concern about the work being done and the impact that it could have on the plants in the Atrium and once the roofing was completed he ensured that the screen was properly placed—doing it exceptionally well.

Ron, you have an excellent person in Sam. and please thank him for me. By the way, his wife is also a hard worker, and a fine person.

It was a pleasure doing business with your FIRM, and I would recommend it to anyone.

Claudio Clark

July 3, 2009

Dear Mr. Brown:

I just wanted you to know that you have a true professional and valuable asset in your company - his name is Bryan Hill.

I have a flat roof which was leaking water into the master bedroom. Bryan came out to inspect the roof and came up with several solutions to repair the roof. I decided on having the scupper extension done. When Bryan brought me the contract, he explained in detail every line of the contract and made sure that I understood what was to be done. The work took two days. After the work was completed, Bryan came out to inspect the work and by using the hose, checked the roof for leaks. Several new-shake pieces replaced the old ones on the mansard wall. Bryan volunteered to come back and stain each shake piece. I think this was above his responsibility and much appreciated. Bryan is a very dedicated and personable employee.

Sincerely,
Frank Kuzminski