

CITY CLERK ORIGINAL

NTN Signup for Glendale Fire Department

National Testing Network, Inc. (NTN) provides professional testing and recruitment services for public safety departments, including but not limited to fire, law enforcement, communications and corrections. NTN services go far beyond the current state of testing through the use of national testing facilities, high attention to customer service, experience and expertise in all issues surrounding public safety employment testing, high quality simulations and a fully integrated process that provides candidate information always available to participants.

National Testing Network is owned and operated by professional testing experts with Ph.D.'s in Industrial/ Organizational Psychology and over six decades of combined public sector testing experience. NTN is fully integrated with its parent company, Ergometrics and Applied Personnel Research, Inc. and uses Ergometrics' high quality simulations. Ergometrics is a nationally recognized leader in test development. Established in 1980, Ergometrics has designed the most comprehensive video testing and job simulation testing programs in the nation. Ergometrics has provided personnel testing services to thousands of clients and millions of applicants in the United States and Canada.

NTN offers full time testing centers and satellite testing centers across the country. **The annual Membership cost for a department to utilize NTN's applicant testing and recruitment services is \$500.00 per year for each job classification.**

Annual Membership	Each Job Category Membership Fee
Annual Membership	\$500.00

NTN WILL PROVIDE

NTN will provide the testing services at designated testing facilities for the sole purpose of testing candidates for the specific job classifications stated in the scope of the agreement. NTN, at its sole discretion, may make changes to the tests materials, including, but not limited to alternate forms, scoring keys, additional sections, different test items, different tests and/or test administration strategy, including location.

NTN will provide an applicant website for test scheduling, testing facility, test administration, database of applicant scores and consultation regarding scores and services. NTN will provide access to candidate information for candidates that submit scores to the Member. This information will include basic application information as defined by NTN. NTN recruitment services will include; but are not limited to, internet advertising on job posting services.





The candidate information collected will be determined by NTN and reported to the Member. Member job description information and logo will be posted on the NTN website. Any additional application materials and assessments will be the responsibility of the Member to collect.

MEMBER WILL PROVIDE

The Member will provide information regarding Member's organization and applications for use on the NTN website, including organization logos for purposes of applicant testing. The Member will also provide links on Member's websites to direct candidates to the NTN website for test sign-up. The Member will also engage in reasonable recruitment and advertising measures to bring candidates both to the NTN website and Member's website for pre-employment purposes. Member is required to inform NTN when a candidate has been hired using NTN. NTN will remove this candidate from consideration from other departments.

MARKETING MATERIALS

The Member grants NTN permission to use its name, logo and other identifying information for the purposes of marketing the Members job opening. This permission may be revoked by Member at any time.

ADDENDUM

NTN agrees to provisions included in the Addendum.

National Testing Network sincerely appreciates the opportunity to earn your business and help support an efficient, cost effective applicant recruitment and screening process.

See Attached.

Signature

Agency Name

Primary Contact Name *(Please print)*

Physical Address

Title

City

Date

State

Email

Zip Code

Phone

Other Authorized Contacts Please list anyone who is authorized to receive materials, scores or discuss scores with NTN.

Melissa Carrao

Authorized Contact Name *(Please print)*

Authorized Contact Name *(Please print)*

Fire Management Analyst

Title

Title

MCarrao@glendaleaz.com

Email

Email

623-930-4462

Phone

Phone



ADDENDUM

National Testing Network, Inc. ("Contractor") agrees as follows:

I. Immigration Law Compliance.

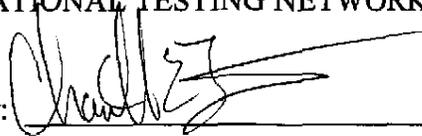
- A. Contractor, and on behalf any subcontractor, warrants, to the extent applicable under A.R.S. § 41-4401, compliance with all federal immigration laws and regulations that relate to their employees as well as compliance with A.R.S. § 23-214(A) which requires registration and participation with the E-Verify Program.
- B. Any breach of warranty under subsection (A) above is considered a material breach of this Agreement and is subject to penalties up to and including termination of this Agreement.
- C. City of Glendale ("City") retains the legal right to inspect the papers of Contractor or subcontractor employee who performs work under this Agreement to ensure that Contractor or any subcontractor is compliant with the warranty under subsection (A) above.
- D. City may conduct random inspections, and upon request of the City, Contractor shall provide copies of papers and records demonstrating continued compliance with the warranty under subsection (A) above. Contractor agrees to keep papers and records available for inspection by the City during normal business hours and will cooperate with City in exercise of its statutory duties and not deny access to its business premises or applicable papers or records for the purposes of enforcement of this Section I.
- E. Contractor agrees to incorporate into any subcontracts under this Agreement the same obligations imposed upon itself and expressly accrue those obligations directly to the benefit of the City. Contractor also agrees to require any subcontractor to incorporate into each of its own subcontracts under this Agreement the same obligations above and expressly accrue those obligations to the benefit of the City.
- F. Contractor's warranty and obligations under this Section I to the City are continuing throughout the term of this Agreement or until such time as the City determines, in its sole discretion, that Arizona law has been modified in that compliance with this section is no longer a requirement.
- G. The "E-Verify Program" above means the employment verification program administered by the United States Department of Homeland Security, the Social Security Administration, or any successor program.

II. Conflicts. This Agreement is subject to cancellation for conflicts of interest under the provisions of A.R.S. § 38-511.

III. Non-Discrimination. Contractor must not discriminate against any employee or applicant for employment on the basis race, color, religion, sex, national origin, age, marital status, sexual orientation, gender identity or expression, genetic characteristics, familial

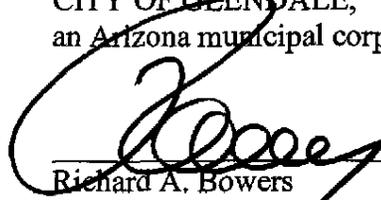
status, U.S. military veteran status or any disability. Contractor will require any Sub-contractor to be bound to the same requirements as stated within this section. Contractor, and on behalf of any subcontractors, warrants compliance with this section.

NATIONAL TESTING NETWORK, INC.

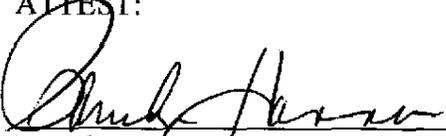
By: 

Its: Client Services Manager

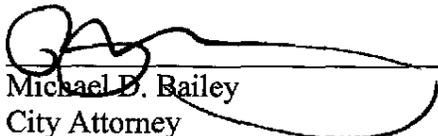
CITY OF GLENDALE,
an Arizona municipal corporation


Richard A. Bowers
Acting City Manager

ATTEST:


Pamela Hanna, (SEAL)
City Clerk

APPROVED AS TO FORM:


Michael D. Bailey
City Attorney