

**SUMMARY MINUTES**

**CITY OF GLENDALE  
COMMUNITY DEVELOPMENT ADVISORY COMMITTEE  
RECOMMENDATION PUBLIC MEETING #2  
GLENDALE MUNICIPAL COMPLEX  
BASEMENT LEVEL, CONFERENCE ROOM B-3  
5850 W. GLENDALE AVENUE  
GLENDALE, ARIZONA**

**Thursday, January 19, 2012**

**6:30 p.m.**

**MEMBERS PRESENT:**

Madelin Page, Chair  
Sharon Wixon  
Glenn O'Bannon  
Shirley Wong  
Randy Miller  
Chris Flippen  
John Torres  
Richard Schwartz  
Gina Schmitz

**MEMBERS ABSENT:**

Karen Mankoski, Vice-Chair  
Arthur Swander, Jr.  
Pattie Johnston

**STAFF PRESENT:**

Jim Colson, Deputy City Manager  
Gilbert Lopez, Revitalization Administrator  
Rebecca Daniel Community Action Program Adm.  
Mona Francis, Revitalization Supervisor  
Charyn Palmisano, Revitalization Supervisor  
Elizabeth Garcia, Revitalization Coordinator  
Beth Coughenour, Senior Secretary  
Minerva Madrid, Secretary

**I. Call to Order**

Chair Page called the meeting to order at 6:30 p.m.

**II. Roll Call**

Chair Page took roll call.

**III. Business from the Floor**

None.

IV. Community Action Program Report

Ms. Rebecca Daniel provided the Committee with a quarterly report from the Community Action Program (CAP) activities from October 2011 through December 2011.

V. Fiscal Year (FY)2012-13 Community Block Development Grant (CDBG) Physical Improvements, HOME Investment Partnerships (HOME), and Emergency Shelter Grants (ESG) Funding Requests

Mr. Lopez commented that \$784,348 in federal funds is available for the Physical Improvement funds, \$92,809 was available for ESG federal funds, and \$452,988 was available for the HOME federal funds. Mr. Lopez cautioned that the amounts of funds available were estimates until the actual amount was finalized by the federal government.

Mr. Lopez announced that due to a restructuring of the grant allocation by HUD, there is \$56,602 in additional funds to be allocated to Emergency Shelter Grants (ESG). Mr. Lopez suggested that the Committee consider allocating the funds to the Community Action Program for the Homeless and Rapid Re-Housing Program.

The Committee discussed and made recommendations on the funding requests.

PHYSICAL IMPROVEMENTS

Housing Related:

2-1 Arizona Bridge to Independent Living (ABIL) – Glendale Home Accessibility Program - \$44,340 request

**The Committee agreed to table discussion on the request.**

2-2 City of Glendale Community Housing Division – Roof Replacements and Associated Repairs for the Three (3) Public Housing Projects - \$182,000 request

**Committee-member Miller motioned to fund City of Glendale Community Housing Division – Roof Replacements and Associated Repairs for the Three (3) Public Housing Projects for \$182,000. Committee-member Torres made the second. Motion carried 8 - 0.**

2-3 ValleyLife – Update/Renovate Three (3) Residential Group Homes - \$189,000 request

**Committee-member O'Bannon motioned for zero funding of ValleyLife – Update/Renovate Three (3) Residential Group Homes. Committee-member Miller made the second. Motion carried 8 - 0.**

Public Facility or Public Infrastructure Improvements

2-4 Central Arizona Shelter Services (CASS) – Emergency Shelter Program Improvements - \$24,874 request

**Committee-member O'Bannon motioned to fund Central Arizona Shelter Services (CASS) – Emergency Shelter Program Improvements for \$24,874. Committee-member Miller made the second. Motion carried 8 - 0.**

2-5 City of Glendale Code Compliance Division – Identification & Elimination of Code Violations Creating Unsafe Slum and Blighting Conditions - \$75,000 request

**Committee-member Flippen motioned to fund City of Glendale Code Compliance Division – Identification & Elimination of Code Violations Creating Unsafe Slum and Blighting Conditions for \$75,000. Committee-member O'Bannon made the second. The motion passed 8 - 0.**

2-6 City of Glendale Economic Development Department – Visual Improvement Program (VIP) - \$250,000 request

**Committee-member Torres motioned to fund City of Glendale Economic Development Department – Visual Improvement Program (VIP) for \$150,000. Committee-member Schwartz made the second. Motion carried 7 - 1.**

2-7 City of Glendale Field Operations Division – Street Reconstruction/Paving - \$490,000 request

**Committee-member Flippen motioned for zero funding of City of Glendale Field Operations Division – Street Reconstruction/Paving. Committee-member Wixon made the second. Motion failed 2 – 4 - 2.**

**All agreed to table the discussion at this time and revisit the funding.**

2-8 City of Glendale Neighborhood Partnerships Division – Historic East Catlin Court Neighborhood Streetscape Improvements - \$200,000 request

**Committee-member Torres motioned to fund the City of Glendale Neighborhood Partnerships Division – Historic East Catlin Court Neighborhood Streetscape Improvements for \$200,000. There was no second. The motion died.**

**Committee-member Miller motioned to fund the City of Glendale Neighborhood Partnerships Division – Historic East Catlin Court Neighborhood Streetscape Improvements for \$100,000. Committee-member Flippen made the second. The motion carried 6 – 2.**

REVISIONS/RECONSIDERATIONS

2-1 Arizona Bridge to Independent Living (ABIL) – Glendale Home Accessibility Program - \$44,340 request

**Committee-member Flippen motioned to fund the Arizona Bridge to Independent Living (ABIL) – Glendale Home Accessibility Program for \$44,340. Committee-member Miller made the second. The motion carried 7 – 1.**

2-7 City of Glendale Field Operations Division – Street Reconstruction/Paving - \$490,000 request

No motion was made.

2-8 City of Glendale Neighborhood Partnerships Division – Historic East Catlin Court Neighborhood Streetscape Improvements - \$200,000 request

**Committee-member Miller motioned to increase the funding to the City of Glendale Neighborhood Partnerships Division – Historic East Catlin Court Neighborhood Streetscape Improvements by \$36,342 for a total of \$136,342. Committee-member O’Bannon made the second. The motion carried 7 – 1.**

2-7 City of Glendale Field Operations Division – Street Reconstruction/Paving - \$490,000 request

**Committee-member Flippen motioned to fund the City of Glendale Field Operations Division – Street Reconstruction/Paving for \$200,000. Committee-member Schwartz made the second. Motion carried 8 – 0.**

Emergency Shelter Grants (ESG)

3-1 A New Leaf – Faith House Emergency Shelter Operations - \$55,000 request

No motion was made.

3-2 Central Arizona Shelter Services (CASS) – Emergency Shelter Services for Homeless Single Adults - \$40,000 request

**No motion was made.**

3-3 Homeward Bound – Utilities Assistance for the Thunderbirds Family Village - \$20,316 request

**Committee-member Flippen motioned to fund Homeward Bound – Utilities Assistance for the Thunderbirds Family Village for \$20,316. Committee-member Schwartz made the second. Motion carried 7 - 1.**

3-4 UMOM New Day Centers, Inc. – Emergency Shelter for Families – Glendale - \$18,896 request

**Committee-member Schwartz motioned to fund Homeward Bound – Utilities Assistance for the Thunderbirds Family Village for \$18,896. Committee-member Flippen made the second. Motion passed 7 - 1.**

3-1 A New Leaf – Faith House Emergency Shelter Operations - \$55,000 request

3-2 Central Arizona Shelter Services (CASS) – Emergency Shelter Services for Homeless Single Adults - \$40,000 request

**Committee-member Schmitz motioned to fund A New Leaf (PREHAB of AZ Inc.) – Faith House Emergency Shelter Operations for \$32,642 and to fund Central Arizona Shelter Services (CASS) – Emergency Shelter Services for Homeless Single Adults for \$32,642. Committee-member Torres made the second. Motion carried 5 - 3.**

**Committee-member Torres motioned to fund the Community Action Program for \$56,602 for the Homeless and Rapid Re-Housing Program. Committee-member Miller made the second. Motion passed 8 - 0.**

Home Investments Partnerships (HOME)

4-2 Habitat for Humanity of Central Arizona – Land Acquisition/Site Improvements/Rehabilitation - \$425,000 request

**Committee-member Miller motioned to fund Habitat for Humanity of Central Arizona – Land Acquisition/Site Improvements/Rehabilitation for \$327,633. Committee-member Flippen made the second. Committee-member Miller withdrew the motion and Committee-member Flippen withdrew the second.**

4-3 Newtown Community Development Corporation – Affordable Housing - \$250,000 request

**Committee-member Schwartz motioned to fund Newtown Community Development Corporation – Affordable Housing for \$100,000. Committee-member Wong made the second. Motion carried 7 - 1.**

4-2 Habitat for Humanity of Central Arizona – Land Acquisition/Site Improvements/Rehabilitation - \$425,000 request

**Committee-member Miller motioned to fund Habitat for Humanity of Central Arizona – Land Acquisition/Site Improvements/Rehabilitation for \$227,633. Committee-member Schwartz made the second. Motion passed 8 - 0.**

VI. Adjournment

**Committee-member Miller motioned to adjourn the meeting at 8:19 p.m. Committee-member Flippen made the second. The motion passed 8 – 0.**

Respectfully Submitted,

Denise Kazmierczak  
Recording Secretary