

CITY OF GLENDALE

TITLE:	Equipment Operator	CLASS CODE:	807
REPORTS TO:	Various	GRADE:	18
DEPARTMENT:	Field Operations	FLSA:	N
JOB SPECIFICATION DATE: July 1, 2005 bwg			

JOB SUMMARY:

Operates heavy automotive and other specialized equipment in the Public Works Group.

ESSENTIAL FUNCTIONS:

1. Operates heavy automotive and specialized equipment including street sweeper, one-man sanitation truck, semi-truck, 40-yard container, truck and trailer, 10 speed truck with Etnyre and bitumen distributor, and hot paint striping truck.
2. Operates brush tractor with grapple buckets and hand load rear-loaders, balers, sorting lines, crane trucks and forklifts.
3. Fills the street sweeper water tanks and regulates valves controlling water supply.
4. Empties containers into the sanitation truck and operates the hydraulic packer to compact refuse. Identifies non-collectable, acceptable waste.
5. Calibrates the truck with Etnyre and bitumen distributors, establishes pump flow rates and ground speeds and operates pumps and pressures.
6. Program spray guns and operates gauges, carriages and different guns and pumps on the street striping truck and uses an optical pointer to ensure accuracy.
7. Performs routine maintenance and minor repairs on the equipment such as cleaning, fueling, checking and adding oil, filling radiator and maintaining tire pressure. Other minor maintenance may include adjusting or replacement of gutter brooms, conveyor belts, and pick-up brooms.
8. Performs safety checks on equipment.
9. Monitors to assure the quality in refuse collection, recyclable collection, and in the sorting and bailing of recyclable materials.
10. Operates portable radios.
11. Keeps daily log of work performed, mileage, tons dumped, equipment condition and performance.

SECONDARY FUNCTIONS:

12. Completes accident report forms and time sheets.
13. Completes public violation notifications and corrective action tags.
14. Repairs and delivers containers for commercial and residential customers.
15. Performs other related duties as assigned.

KNOWLEDGE, SKILLS, ABILITIES:

Knowledge of:

Operation of various types of heavy equipment.
Hazards and safety rules and precautions in heavy equipment operation.
Traffic laws, ordinances and rules involved in equipment operation.
Street layouts and routes.

Skill in:

Safe, efficient operation of assigned equipment and observance of traffic laws and regulations.

Ability to:

Perform general maintenance and service requirements of equipment in area of responsibility.
Record work activities and maintain daily logs and journals.
Detect needed repairs to make necessary operations adjustments.
Understand and carry out oral and written instructions and ability to work independently.
Coordinate eye and hand movements.
Provide lead supervision to ASPEN personnel.
Fill out accident reports.
Deal with the public in the resolution of sanitation service problems.
Identify hazardous or special waste and take appropriate reporting action.

WORKING CONDITIONS:

Work requires heavy lifting and pushing, climbing, rough driving, driving in heavy traffic and exposure to dust, fumes, hot weather and hazardous materials such as solvents, adhesives, paints, hot oil and other chemicals.

MINIMUM QUALIFICATIONS:

High school education and one year of experience in the operation of heavy automotive and specialized equipment.

Any equivalent combination of training and experience which provides the required knowledge, skills, and abilities is qualifying.

SPECIAL REQUIREMENTS:

A commercial driver's license with endorsements.

Applicants will be required to undergo drug testing prior to employment and will be subject to further drug and alcohol testing throughout their period of employment in accordance with the City of Glendale Substance Abuse policy