

CITY OF GLENDALE

TITLE: Heavy Equipment Operator CLASSCODE: 809

REPORTS TO: Streets Supervisor GRADE: 20

DEPARTMENT: Field Operations FLSA: N

JOB SPECIFICATION DATE: July 1, 2005 bwg

JOB SUMMARY:

Operates heavy construction equipment in the Streets Division of the Public Works Group.

ESSENTIAL FUNCTIONS:

1. Operates a front-end loader, backhoe and other earth moving equipment.
2. Operates a grader in maintaining unimproved and semi-improved streets and alleys, grading streets prior to oiling, shaping shoulders and crowns and ripping up old streets before reconstruction.
3. Performs minor repair and routine maintenance on the equipment such as cleaning, fueling, maintaining tire pressure, and inspecting engine, transmission, steering, brakes, and hydraulic system.
4. Keeps daily log on work done.

SECONDARY FUNCTIONS:

5. Performs other related duties as assigned.

KNOWLEDGE, SKILLS, ABILITIES:

Knowledge of:

Operation of heavy construction equipment.

Hazards, safety rules and precautions associated with the operation of heavy equipment and in public works construction and maintenance.

Traffic laws, ordinances, and rules involved in equipment operation.

Street surfacing materials and processes.

Ability to:

Coordinate eye-hand-foot movements.
Service, adjust and make minor repairs to heavy construction equipment.
Read and interpret blueprint and grade stakes.
Fill out reports, daily logs and journals.

WORKING CONDITIONS:

Requires working in heavy traffic, climbing up into equipment, exposure to dust, hot weather, hazardous materials and driving on uneven and rough surfaces.

MINIMUM QUALIFICATIONS:

High school education and two years of experience in the operation of heavy construction equipment.
Any equivalent combination of training and experience, which provides the required knowledge, skills, and abilities, is qualifying.

SPECIAL REQUIREMENTS:

Commercial driver's license and endorsements.
Applicants will be required to undergo drug testing prior to employment and will be subject to further drug and alcohol testing throughout their period of employment in accordance with the City of Glendale Substance Abuse policy.