



**CITY OF GLENDALE
MATERIALS MANAGEMENT
INVITATION FOR BID**

SOLICITATION NUMBER: 11-45
DESCRIPTION: AGGREGATE BASE COURSE
BID DUE DATE AND TIME: MARCH 1, 2011 AT 2:00 P.M. LOCAL TIME

Offers for the materials or services specified will be received by the City of Glendale, Materials Management at the below specified location until the time and date cited. Offers received by the correct time and date will be opened and the name of each bidder and the amount of the bid will be publicly read.

Bid Opening and Submittal Location: City of Glendale
Attn: Materials Management
6829 North 58th Drive, Suite 202
Glendale, Arizona 85301

Offers must be in the actual possession of Materials Management on or prior to the time and date, and at the location indicated above. Late offers will not be considered. Offers must be submitted in a sealed envelope with the Solicitation Number and the bidder's name and address clearly indicated on the envelope. See Paragraph 2.2 for additional instructions for preparing an offer.

OFFERORS ARE STRONGLY ENCOURAGED TO CAREFULLY READ THE ENTIRE SOLICITATION.

For questions regarding
General Terms and Conditions contact:
Ray Nader, CPPB
Contracts Analyst
(623) 930-2866
rnader@glendaleaz.com

For questions regarding
Scope or Specifications contact:
John Henny
Utilities Operations Superintendent
(623) 930-2716

SECTION ONE
SPECIFICATIONS

CITY OF GLENDALE
Materials Management
Solicitation Number: 11-45
AGGREGATE BASE COURSE

1.1 INTRODUCTION

- 1.1.1 The City of Glendale invites sealed bids to establish a pricing agreement for the purchase of crushed aggregate base material.
- 1.1.2 The resulting agreement shall provide all materials in this contract. Unit pricing shall include the cost of freight and any other direct or indirect costs associated.

1.2 GENERAL SPECIFICATIONS

- 1.2.1 Crushed aggregate shall consist of crushed rock or crushed gravel or a combination thereof as defined in Section 701 of the Uniform Standard Specification for Public Works sponsored by the Maricopa Association of Governments (MAG), current edition.
- 1.2.2 The quantity referenced on the Price Sheet is an estimate ONLY and is to be used for information purposes only. NO commitment of any quantity is made during this contract. Bidders are requested to bid in a quantity of one (1) ton or more unless otherwise indicated.
- 1.2.3 Grading of this product shall meet MAG specifications 702.2, and shall conform to the following:

<u>Sieve Size</u>	<u>Percent Passing</u>
3/8"	100
No. 4	90-100
No. 8	65-90
No. 16	45-70
No. 30	30-50
No. 50	18-30
No. 100	10-21
No. 200	5-15

- 1.2.4 The material shall not contain more than 3½ percent moisture by weight when received at the source of supply. The material shall be available in quantities of 100 tons daily.

1.3 SAMPLES

- 1.3.1 In order to determine the compatibility of aggregates as part of the City's slurry mix design, bidders may be required to submit samples from the proposed supply quarry for laboratory verification. Only a City-approved supply quarry may be used to provide slurry aggregate as part of the agreement.

SECTION TWO
SPECIAL TERMS AND CONDITIONS

CITY OF GLENDALE
Materials Management

Solicitation Number: 11-45
AGGREGATE BASE COURSE

2.1 INCORPORATION BY REFERENCE All responses shall incorporate by reference the Scope/Specifications, Standard Terms and Conditions, Special Terms and Conditions, and any attachments. The Standard Terms and Conditions applicable to this solicitation are posted on the Internet. They are available for review and download at the City of Glendale Materials Management Internet home page, www.glendaleaz.com/purchasing. Offerors are advised to review all provisions of the Standard Terms and Conditions for this solicitation.

2.2 RETURN OF OFFER One originally signed "Offer Sheet" (Section 3.0) and one copy of the Price Sheets.

The offeror shall complete all sections of the solicitation in the format given (ie Offer Sheet, Price Sheet, Questionnaires) in the space provided. If additional space is needed than what is given, enter "See Attachment A for detail".

2.3 PREPARATION OF BID PACKAGE Only the following items shall be completed and returned. Failure to include all the items may result in a bid being rejected. Bid packages shall be submitted in the following order:

2.3.1 OFFER SHEET, Section Three

2.3.2 PRICE SHEET, Section Four

2.3.3 ADDENDUM, Return all addenda

2.4 ALTERNATE OFFERS/EXCEPTIONS Offers submitted as alternates, or on the basis of exceptions to specific conditions of purchase and/or required specifications, must be submitted as an attachment referencing the specific paragraph number(s) and adequately defining the alternate or exception submitted. Detailed product brochures and/or technical literature, suitable for evaluation, must be submitted with the bid. If no exceptions are taken, City will expect and require complete compliance with the specifications and all Conditions of Purchase.

2.5 PRICE All prices quoted shall be firm and fixed for the specified contract period.

2.6 FOB POINT Prices quoted shall be FOB destination to: CITY OF GLENDALE, ARIZONA.

SECTION TWO
SPECIAL TERMS AND CONDITIONS

CITY OF GLENDALE
Materials Management

Solicitation Number: 11-45
AGGREGATE BASE COURSE

- 2.7 **TERM OF AGREEMENT** The term of agreement for this Bid shall be for a one-year initial period.
- 2.8 **OPTION TO EXTEND** The City may, at its option and with the approval of the contractor, extend the term of this agreement an additional five (5) year(s), renewable on an annual basis. Contractor shall be notified in writing by the City Materials Manager of the City's intention to extend the contract period at least thirty (30) calendar days prior to the expiration of the original contract period. Price adjustments will only be reviewed during contract renewal.
- 2.9 **PROCUREMENT CARD ORDERING CAPABILITY** It is the intent of the City of Glendale to utilize the City's Procurement Card (i.e. MasterCard/Visa/American Express), to place and make payment for orders under this Contract. Proposers without this capability may be considered non-responsive and not eligible for award consideration.
- 2.10 **NOTICE OF INTENT TO AWARD** Information about the recommended award for this solicitation will be posted on the Internet. The information will be available for review on the City of Glendale's, Materials Management Internet home page www.glendaleaz.com/purchasing immediately after the City has completed its evaluation process of the offers received. If you have any questions, or would like further information about an intended award, contact the buyer immediately. Any protest must be submitted to the Materials Manager no later than seven (7) calendar days from the date of posting on the Internet.
- 2.11 **COOPERATIVE USE OF CONTRACT** This agreement may be extended for use by other governmental agencies and political subdivisions of the State including all members of SAVE (Strategic Alliance for Volume Expenditures). Any such usage by other entities must be in accord with the ordinances, charter, rules and regulations of the respective entity and the approval of the Contractor and City. For a list of SAVE members click on the following link: <http://www.maricopa.gov/materials/SAVE/SAVE-members.PDF>

**SECTION FOUR
PRICE SHEET**

CITY OF GLENDALE
Materials Management

Solicitation Number: 11-45
AGGREGATE BASE COURSE

3.1 OFFER Bidder certifies that they have read, understand, and will fully and faithfully comply with this solicitation, its attachments and any referenced documents. Bidder also certifies that the prices offered were independently developed without consultation with any of the other bidders or potential bidders.

Authorized Signature

Company's Legal Name

Printed Name

Address

Title

City, State & Zip Code

Telephone Number

FAX Number

Authorized Signature E-mail Address

Company E-mail Address

For questions regarding this offer: (If different from above)

Contact Name

Phone Number

Fax Number

Contact Email Address

FEDERAL TAXPAYER ID NUMBER: _____

Arizona Sales Tax No. _____

Tax Rate _____

Bidder certifies it is a: Proprietorship Partnership Corporation .

Minority or woman owned business: Yes No

**SECTION FOUR
PRICE SHEET**

CITY OF GLENDALE
Materials Management

Solicitation Number: 11-45
AGGREGATE BASE COURSE

Company Name: _____

4.1 PRICE

EST QTY.	DESCRIPTION	UNIT PRICE	EXTENDED COST
6,000 tons	Aggregate Base Course	\$	\$
TOTAL COST, EXCLUDING TAX			\$
SALES TAX PERCENTAGE _____%			

4.2 DELIVERY Bidder states that any items ordered against the requirements contract during the contract period will be delivered within _____ calendar days after receipt of the order.

4.3 PROCUREMENT CARD ORDERING CAPABILITY See Section 2. Please check appropriate box.

_____ YES, I will accept payment under this contract with the Procurement Card.

_____ NO, I will not accept payment under this contract with the Procurement Card.

4.4 DISCOUNT/PAYMENT TERMS: The City standard is 2% 20 days.

Comply: YES NO

If your answer is NO, please state terms offered: _____



Solicitation Addendum One (1)
IFB 11-45
AGGREGATE BASE COURSE

CITY OF GLENDALE
Materials Management
6829 North 58th Drive, Suite 202
Glendale, Arizona 85301-2599

A signed copy of this Addendum must be received by Materials Management on or before the Offer Due Date and time.

This solicitation is amended as follows:

QUESTION: Is this material mostly, if not exclusively, delivered to one location?

ANSWER: Yes, there is only one delivery location at Lions Field, 63rd Avenue and Orangewood, Glendale 85301. However, on occasion we do have a delivery to a job site if there is a large main break.

All other provisions of the solicitation shall remain the same.

The above referenced Solicitation Addendum is hereby executed this FEBRUARY 7, 2011, by Ray Nader, (623) 930-2866.

Authorized Signature	Date
Printed Name and Title	
Company Name	
Address	
City, State and Zip Code	
Company Email	

**SECTION FOUR
PRICE SHEET**

CITY OF GLENDALE
Materials Management

**Solicitation Number: 11-45
AGGREGATE BASE COURSE**

Company Name: Mesa Materials

4.1 PRICE

EST QTY.	DESCRIPTION	UNIT PRICE	EXTENDED COST
6,000 tons	Aggregate Base Course	\$ 8.45 *	\$ 50,700.00
TOTAL COST, EXCLUDING TAX			\$ 50,700.00
SALES TAX PERCENTAGE <u>7.3</u> %			

4.2 DELIVERY Bidder states that any items ordered against the requirements contract during the contract period will be delivered within 1 calendar days after receipt of the order.

4.3 PROCUREMENT CARD ORDERING CAPABILITY See Section 2. Please check appropriate box.

X YES, I will accept payment under this contract with the Procurement Card.

 NO, I will not accept payment under this contract with the Procurement Card.

4.4 DISCOUNT/PAYMENT TERMS: The City standard is 2% 20 days.

Comply: YES NO

If your answer is NO, please state terms offered: Net 30

* Lions Field is 12 miles from our Phoenix Plant -- any required delivery points beyond 12 miles add .10 (ten cents) per mile.



Solicitation Addendum One (1)
IFB 11-45
AGGREGATE BASE COURSE

CITY OF GLENDALE
Materials Management
6829 North 58th Drive, Suite 202
Glendale, Arizona 85301-2599

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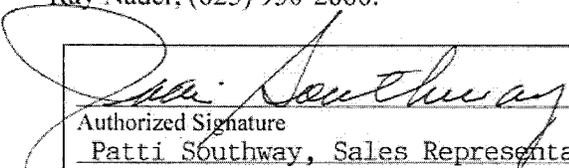
This solicitation is amended as follows:

QUESTION: Is this material mostly, if not exclusively, delivered to one location?

ANSWER: Yes, there is only one delivery location at Lions Field, 63rd Avenue and Orangewood, Glendale 85301. However, on occasion we do have a delivery to a job site if there is a large main break.

All other provisions of the solicitation shall remain the same.

The above referenced Solicitation Addendum is hereby executed this FEBRUARY 7, 2011, by Ray Nader, (623) 930-2866.

	2/28/2011
Authorized Signature	Date
Patti Southway, Sales Representative	
Printed Name and Title	
Mesa Materials	
Company Name	
3410 N. Higley Rd. (PO Box 20040, Mesa, AZ 85277)	
Address	
Mesa, AZ 85215	
City, State and Zip Code	
Company Email	



ACCEPTANCE AGREEMENT

June 2, 2011

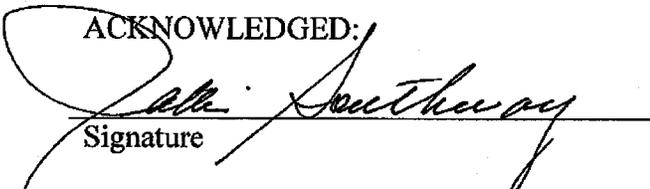
RE: IFB 11-45, Aggregate Base Course Material

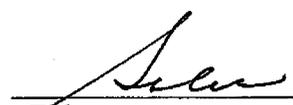
1. This is to notify you that on May 10, 2011, The Glendale City Council awarded IFB #11-45 to your company, Mesa Materials, Inc.
2. This notification constitutes an acceptance of your offer to provide the materials listed on the Price Page(s) at the prices bid. All terms and conditions of the IFB shall apply.
3. The term of this Agreement shall be for a one-year initial period with the option to extend—by agreement between the City and Contractor—for five more one-year periods thereafter, for a maximum term of six years.
4. A contract administrator shall administer the Agreement for the City. The contract administrator for the City shall be John Henny.
5. This Agreement does not constitute a commitment to purchase on the part of the City of Glendale.
6. You are required to sign and return this Agreement within ten (10) days from the date of this notice. If you fail to furnish the document within ten (10) days from the date of this notice, the City will consider this as a default. The City shall be entitled to such rights as may be granted by law.

Please complete the acknowledgment section below and return one copy to the attention of Cathy Foland, City of Glendale, Materials Management, 6829 N 58th Dr., Suite 202, Glendale AZ 85301.

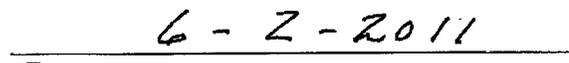
Candace MacLeod, Executive Director
Compliance and Asset Management

ACKNOWLEDGED:


Signature


Title


Company Name


Date