

**GLENDALE CITY COUNCIL WORKSHOP SESSION  
COUNCIL CHAMBERS - WORKSHOP ROOM  
5850 West Glendale Avenue  
April 12, 2005  
1:30 p.m.**

**WORKSHOP SESSION**

1. [FY05-06 BUDGET: 5<sup>TH</sup> WORKSHOP](#) – 3 HOURS

**CITY MANAGER’S REPORT**

**This report allows the City Manager to update the City Council about issues raised by the public during Business from the Floor at previous Council meetings or to provide Council with a response to inquiries raised at previous meetings by Council members. The City Council may only acknowledge the contents to this report and is prohibited by state law from discussing or acting on any of the items presented by the City Manager since they are not itemized on the Council Workshop Agenda.**

**COUNCIL COMMENTS AND SUGGESTIONS**

**EXECUTIVE SESSION**

1. LEGAL MATTERS

- A. The City Council will meet with the City Attorney for legal advice, discussion and consultation regarding the city’s position in pending and contemplated litigation, including settlement discussions conducted in order to avoid or resolve litigation. (A.R.S. §38-431.03 A.3 & A.4) – 30 Minutes

2. PERSONNEL MATTERS

- A. Various terms have expired on Boards and Commissions. The City Council will be discussing appointments involving the following Boards and Commissions and meet with the City Attorney for legal advice, discussion and consultation. (A.R.S. §38-431.03 A.1 & A.3) – 30 Minutes

1. Aviation Advisory Commission
2. Bicycle Advisory Committee
3. Board of Adjustment
4. Citizens Advisory Commission on Neighborhoods
5. Commission on Persons With Disabilities
6. Community Development Advisory Committee
7. Historic Preservation Commission
8. Housing Advisory Commission
9. Judicial Selection Advisory Board
10. Library Advisory Board
11. Parks and Recreation Advisory Commission

Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (i) discussion or consideration of personnel matters (A.R.S. §38-431.03.A.1);
- (ii) discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03.A.2);
- (iii) discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03.A.3);
- (iv) discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid or resolve litigation (A.R.S. §38-431.03.A.4);
- (v) discussion or consultation with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03.A.5); or
- (vi) discussing or consulting with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03.A.7).

**Confidentiality Requirements Pursuant to A.R.S. §38-431.03(C) & (D):** Any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney by agreement of the City Council, or as otherwise ordered by a court of competent jurisdiction.



CITY OF GLENDALE

# Council Communication

## Workshop Agenda

04/12/2005  
Item No. 1

TO: Honorable Mayor and City Council

FROM: Ed Beasley, City Manager

PREPARED BY: Sherry M. Schurhammer, Management and Budget Department Director

SUBJECT: **FY05-06 BUDGET: 5<sup>TH</sup> WORKSHOP**

### *Purpose*

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- This is a request for City Council to review the budget requests for the Glendale Onboard (GO) Program. Specifically, the following will be presented to Council regarding the GO Program:
    - FY2006-2015 Preliminary Capital Improvement Plan (CIP),
    - the recommended FY05-06 supplemental requests for operating and maintenance (O&M) costs related to capital projects coming on line in FY05-06, and
    - the operating budget and operating budget supplemental requests.
  - This is also a request for City Council to review the supplemental requests for the Stadium/Westgate projects and events related to the sports and entertainment center where the arena and the stadium are located.
  - In addition, material not covered at the April 5 budget workshop because of time constraints will be presented at this workshop. Therefore, Council will be presented with
    - the proposed pay-as-you-go (PAYGO) program as shown in the Preliminary CIP document;
    - the supplemental requests for the O&M costs related to capital projects coming on line in FY05-06 for the Civic Center, Field Operations Department, and Economic Development;
    - an update on Glendale's water resources, current and historical water demand, current treatment capacity, and the need for new treatment facilities;
    - the Utilities Department's proposed capital improvement program, operating budget, operating budget supplemental requests, and supplemental requests for O&M costs related to capital projects coming on line in FY05-06; and

- the Parks and Recreation Department's operating budget, operating budget supplemental requests, and supplemental requests for O&M costs related to capital projects coming on line in FY05-06.
- The material to be covered is attached. The attached information is the same as that found in FY2006-2015 Preliminary Capital Improvement Plan, which was distributed to Council on February 15, 2005, and the CIP tab of the City Council budget workbook.

## *Council Policies Or Goals Addressed*

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- Council's review of the FY2005-06 budget is consistent with the Council's goal of ensuring the city's financial stability.

## *Background*

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- During FY03-04, the budget process was modified per Council's request. Some of the more significant modifications include the following:
  - Council now receives quarterly presentations on GF revenues and expenditures;
  - Council now receives periodic presentations throughout the year on enterprise fund issues, such as sanitation collection and the landfill tipping fees.
  - Council now reviews the proposed capital improvement program (CIP) budget at the same time as the operating budgets for next fiscal year, as evidenced by the inclusion of CIP operating and maintenance supplementals as part of the operating budget process; and
  - Council now reviews all supplemental spending requests as part of the operating budget process.
- Future budget workshops are scheduled as follows:
  - April 19, 1:30 PM – 5:00 PM.

## *Previous Council/Staff Actions*

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- The 1<sup>st</sup> budget workshop with Council occurred on March 15, 2005. This workshop covered an overview of the FY05-06 general fund proposed budget, the recommended City Manager priority supplemental requests related to total compensation and risk management, as well as the supplemental requests for the Human Resources (HR) Department.
- The 2<sup>nd</sup> budget workshop with Council occurred on March 22, 2005. This workshop covered the Fire Department, Police Department, Homeland Security/Special Projects, the Appointed Officials Group, the Elected Officials, and the Internal Services Group.

- The 3<sup>rd</sup> budget workshop with Council occurred on March 29, 2005. This workshop covered the departments that comprise the Public Works Group, the Community Information & Services Group, and the Community Development Group.
- The 4<sup>th</sup> budget workshop with Council occurred on April 5, 2005. This workshop covered the Capital Improvement Program (CIP).
- Council was given the preliminary CIP written report on February 15, 2005. This material will be discussed at the workshop on April 5, 2005.
- Council reviewed the FY05-06 GF revenue projection at the February 15, 2005, workshop.
- Council was given the FY05-06 budget workbook on February 28, 2005 for review prior to the scheduled budget workshop discussions. This workbook contains the following information:
  - the City Manager's memo on the FY-06 recommended operating budget (p.1-11),
  - the FY05-06 GF budget balancing summary (p. 12), and
  - the ongoing and one-time supplemental requests, including those related to new capital projects coming on-line in FY05-06, that are being recommended for funding from the General Fund, the enterprise funds, and all other funds.

## *Community Benefit*

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- The City of Glendale's budget is an important financial, planning and public communication tool. It gives residents and businesses a clear and concrete view of the city's direction for public services and operations and a better understanding of the city's ongoing needs for stable revenue sources to fund public services and ongoing operations.
- The budget provides Council and residents with a means to evaluate the city's financial stability.

## *Public Input*

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- All budget workshops are open to the public and are posted publicly per state requirements.

## *Direction/Policy Guidance*

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No decisions are required at today's workshop. Decisions on the proposed budget are not needed until the Final Balancing Budget Workshop on April 19.