

**GLENDALE CITY COUNCIL WORKSHOP SESSION
COUNCIL CHAMBERS - WORKSHOP ROOM
5850 West Glendale Avenue
April 19, 2005
1:30 p.m.**

WORKSHOP SESSION

1. [FY05-06 BUDGET: 6TH WORKSHOP](#) – 3 HOURS

CITY MANAGER'S REPORT

This report allows the City Manager to update the City Council about issues raised by the public during Business from the Floor at previous Council meetings or to provide Council with a response to inquiries raised at previous meetings by Council members. The City Council may only acknowledge the contents to this report and is prohibited by state law from discussing or acting on any of the items presented by the City Manager since they are not itemized on the Council Workshop Agenda.

COUNCIL COMMENTS AND SUGGESTIONS

EXECUTIVE SESSION

1. LEGAL MATTERS

- A. The City Council will meet with the City Attorney for legal advice, discussion and consultation regarding the city's position in pending and contemplated litigation, including settlement discussions conducted in order to avoid or resolve litigation. (A.R.S. §38-431.03 A.3 & A.4) – 30 Minutes

Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (i) discussion or consideration of personnel matters (A.R.S. §38-431.03.A.1);
- (ii) discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03.A.2);
- (iii) discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03.A.3);
- (iv) discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid or resolve litigation (A.R.S. §38-431.03.A.4);
- (v) discussion or consultation with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03.A.5); or
- (vi) discussing or consulting with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03.A.7).

Confidentiality Requirements Pursuant to A.R.S. §38-431.03(C) & (D): Any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney by agreement of the City Council, or as otherwise ordered by a court of competent jurisdiction.



CITY OF GLENDALE

Council Communication

Workshop Agenda

04/19/2005

Item No. 1

TO: Honorable Mayor and City Council

FROM: Ed Beasley, City Manager

PREPARED BY: Sherry M. Schurhammer, Management and Budget Department Director

SUBJECT: **FY05-06 BUDGET: 6TH WORKSHOP**

Purpose

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- This is a request for City Council to review:
 - Supplemental budget requests related to the stadium development. Deputy City Managers Mr. Horatio Skeete and Mr. Art Lynch will present an overall picture of the revenues and expenses related to this project.
 - Supplemental requests for the Westgate development and events related to the sports and entertainment center where the arena and the stadium are located.
 - Information about the design, construction, and essential infrastructure costs of the Emergency Operations Center (EOC); the design and construction costs of Phase I (Glendale only) of the Public Safety Training Facility; and the estimated one-time and ongoing operations and maintenance (O&M) costs for the EOC and Phase I (Glendale only) of the Public Safety Training Facility.
 - Information about the options available for financing the EOC and Phase I (Glendale only) of the Public Safety Training Facility capital projects.
 - The estimated carryover for two parks bond projects included in the Council approved capital budget for FY04-05.
 - The Debt Management Plan, which Mr. Shuey, the Acting Chief Financial Officer, will present. The Debt Management Plan is based on the Preliminary Capital Improvement Program (CIP) Report, which was distributed to Council on February 15, 2005. As such, the Debt Management Plan does not include the hotel project planned for the sports and entertainment development in western Glendale.
 - The budget material to be covered is contained in the Council budget workbook and the Preliminary CIP Report, both of which were distributed to Council in February 2005. In addition, the material was distributed with the Council Communications for each of the prior five budget workshops. An overview of the Preliminary CIP, as presented in the Preliminary CIP Report for FY06-15, was provided at the April 5, 2005, budget workshop.

Council Policies Or Goals Addressed

- Council's review of the FY05-06 budget is consistent with the Council's goal of ensuring the city's financial stability.

Background

- During FY03-04, the budget process was modified per Council's request. Some of the more significant modifications include the following:
 - Council now receives quarterly presentations on GF revenues and expenditures;
 - Council now receives periodic presentations throughout the year on enterprise fund issues, such as sanitation collection and the landfill tipping fees.
 - Council now reviews the proposed CIP budget at the same time as the operating budgets for next fiscal year, as evidenced by the inclusion of CIP operating and maintenance supplementals as part of the operating budget process; and
 - Council now reviews all supplemental spending requests as part of the operating budget process.
- The final balancing budget workshop is scheduled for April 26, 2005.

Previous Council/Staff Actions

- The 1st budget workshop with Council occurred on March 15, 2005. This workshop covered an overview of the FY05-06 general fund proposed budget, the recommended City Manager priority supplemental requests related to total compensation and risk management, as well as the supplemental requests for the Human Resources (HR) Department.
- The 2nd budget workshop with Council occurred on March 22, 2005. This workshop covered the Fire Department, Police Department, Homeland Security/Special Projects, the Appointed Officials Group, the Elected Officials, and the Internal Services Group.
- The 3rd budget workshop with Council occurred on March 29, 2005. This workshop covered the departments that comprise the Public Works Group, the Community Information & Services Group (with the exception of the Parks and Recreation Department), and the Community Development Group
- The 4th budget workshop with Council occurred on April 5, 2005. This workshop covered the Preliminary CIP Report.
- The 5th budget workshop with Council occurred on April 12, 2005. This workshop covered CIP material not completed at the 4th budget workshop, including pay-as-you-go capital projects; CIP O&M supplemental requests for the Civic Center, Economic Development Department, Field Operations Department, and the Parks Department; the Parks

Department's operating budget supplemental requests; the utilities needs assessment, utilities CIP, and utilities CIP O&M supplemental requests; and the Glendale Onboard (GO) Transportation operating and capital programs.

- Council was given the Preliminary CIP Report on February 15, 2005. This material was discussed at the workshop on April 5, 2005.
- Council reviewed the FY05-06 GF revenue projection at the February 15, 2005, workshop.
- Council was given the FY05-06 budget workbook on February 28, 2005 for review prior to the scheduled budget workshop discussions. This workbook contains the following information:
 - the City Manager's memo on the FY06 recommended operating budget (p.1-11),
 - the FY05-06 GF budget balancing summary (p. 12), and
 - the ongoing and one-time supplemental requests, including those related to new capital projects coming on-line in FY05-06, that are being recommended for funding from the General Fund, the enterprise funds, and all other funds.

Community Benefit

- The City of Glendale's budget is an important financial, planning and public communication tool. It gives residents and businesses a clear and concrete view of the city's direction for public services and operations and a better understanding of the city's ongoing needs for stable revenue sources to fund public services and ongoing operations.
- The budget provides Council and residents with a means to evaluate the city's financial stability.

Public Input

- All budget workshops are open to the public and are posted publicly per state requirements.

Direction/Policy Guidance

No decisions are required at today's workshop. Decisions on the proposed budget are not needed until the Final Balancing Budget Workshop on April 26.