

**GLENDALE CITY COUNCIL WORKSHOP SESSION  
COUNCIL CHAMBERS - WORKSHOP ROOM  
5850 West Glendale Avenue  
April 26, 2005  
9:00 a.m.**

**WORKSHOP SESSION**

1. [FY05-06 BUDGET: 7<sup>TH</sup> & FINAL WORKSHOP](#) – 4 HOURS

**CITY MANAGER'S REPORT**

**This report allows the City Manager to update the City Council about issues raised by the public during Business from the Floor at previous Council meetings or to provide Council with a response to inquiries raised at previous meetings by Council members. The City Council may only acknowledge the contents to this report and is prohibited by state law from discussing or acting on any of the items presented by the City Manager since they are not itemized on the Council Workshop Agenda.**

**COUNCIL COMMENTS AND SUGGESTIONS**

**EXECUTIVE SESSION**

1. LEGAL MATTERS

- A. The City Council will meet with the City Attorney for legal advice, discussion and consultation regarding the city's position in pending and contemplated litigation, including settlement discussions conducted in order to avoid or resolve litigation. (A.R.S. §38-431.03 A.3 & A.4) – 30 Minutes

**Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:**

- (i) discussion or consideration of personnel matters (A.R.S. §38-431.03.A.1);
- (ii) discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03.A.2);
- (iii) discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03.A.3);
- (iv) discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid or resolve litigation (A.R.S. §38-431.03.A.4);
- (v) discussion or consultation with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03.A.5); or
- (vi) discussing or consulting with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03.A.7).

**Confidentiality Requirements Pursuant to A.R.S. §38-431.03(C) & (D): Any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney by agreement of the City Council, or as otherwise ordered by a court of competent jurisdiction.**



CITY OF GLENDALE

# Council Communication

## Workshop Agenda

04/26/2005

Item No. 1

TO: Honorable Mayor and City Council

FROM: Ed Beasley, City Manager

PREPARED BY: Sherry M. Schurhammer, Management and Budget Department Director

SUBJECT: **FY05-06 BUDGET: 7<sup>TH</sup> & FINAL WORKSHOP**

### *Purpose*

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- This is a request for City Council to decide whether to fund the recommended FY05-06 supplemental requests that have been presented during the prior six budget workshops and are presented in the Council budget workbook distributed to Council on February 28, 2005.
  - In addition, this is a request for Council to decide whether to approve the Preliminary FY06-15 Capital Improvement Plan (CIP), as amended by Council at today's workshop in order to move forward the Emergency Operations Center (EOC), the infrastructure required for the EOC, and Phase I (Glendale only) of the Public Safety Training Facility. The Preliminary FY06-15 CIP includes the recommended changes to the pay-as-you-go component, as presented to Council at the April 12, 2005, budget workshop.
  - This packet includes follow up information about supplemental items that Council requested during the course of the past six budget workshops. Please note that the items related to the General Fund (GF) would need to be covered by the GF one-time and ongoing surplus available for Council to allocate because they were not included as part of the balanced budget figures presented to Council at the March 15, 2005, budget workshop.

#### **General Fund Items**

- Two (2) new supplemental requests related to code compliance inspectors and a secretary are attached.
- The NHL All Star game event preparation supplemental is attached; it was presented to Council at the April 19, 2005, budget workshop.
- A supplemental request for additional Graffiti Buster staff is attached; it was presented to Council at the March 29, 2005, budget workshop.
- A modified supplemental request for the redesign of the City of Glendale website is attached. The original supplemental request was presented to Council at the March 23, 2005, budget workshop. Council requested staff to rework the supplemental request to address their concerns. It is included in this packet so Council can review the reworked supplemental.

- Two (2) supplemental requests for additional funding to cover the rising cost of fuel prices are attached.
  - One request is for appropriation authority only for Fund 16, the internal service fund established for equipment management services (vehicle maintenance and repair and fuel costs). This is a revision of the original supplemental request presented to Council at the March 29, 2005, budget workshop. The original request was for \$404,683; it has been modified to \$1,212,794, in response to Council's request at the March 29, 2005, budget workshop.
  - The other request is a new supplemental and is for the additional funding needed by the departments to cover the additional costs related to rising fuel prices that will be charged to their respective budgets. The supplemental lists the additional cost that is expected due to the increases in fuel prices. The cost of the General Fund (GF) component would need to be funded with the one-time surplus available for Council to allocate because the cost was not included as part of the balanced budget figures presented to Council at the March 15, 2005, budget workshop.
- The following items are not part of the GF operating budget. They are attached as follow up information items that Council requested during the course of the past six budget workshops.

**Other Funds Items**

- Modified supplemental requests for a water conservation program assistant, the landscape rebate program, and public outreach for water conservation also are attached. The original supplemental requests were presented to Council at the March 29, 2005, budget workshop. Council requested staff to rework the supplemental request to address their concerns. They are included in this packet so Council can review the reworked supplementals. The funding for these supplementals is the water/sewer enterprise fund.
- A supplemental request for applying stickers on recycling containers is attached in response to Council's request at the March 29, 2005, budget workshop. The funding for this supplemental is the sanitation enterprise fund.
- The budget material to be covered is contained in the Council budget workbook and the Preliminary CIP Report, both of which were distributed to Council in February 2005. In addition, the material was distributed with the Council Communications for each of the prior five budget workshops. An overview of the Preliminary CIP, as presented in the Preliminary CIP Report for FY06-15, was provided at the April 5, 2005, budget workshop.

*Council Policies Or Goals Addressed*

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- Council's review of the FY05-06 budget is consistent with the Council's goal of ensuring the city's financial stability.

## *Background*

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- During FY03-04, the budget process was modified per Council's request. Some of the more significant modifications include the following:
  - Council now receives quarterly presentations on GF revenues and expenditures;
  - Council now receives periodic presentations throughout the year on enterprise fund issues, such as sanitation collection and the landfill tipping fees.
  - Council now reviews the proposed CIP budget at the same time as the operating budgets for next fiscal year, as evidenced by the inclusion of CIP operating and maintenance supplementals as part of the operating budget process; and
  - Council now reviews all supplemental spending requests as part of the operating budget process.
- The final balancing budget workshop is scheduled for April 26, 2005.

## *Previous Council/Staff Actions*

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- The 1<sup>st</sup> budget workshop with Council occurred on March 15, 2005. This workshop covered an overview of the FY05-06 general fund proposed budget, the recommended City Manager priority supplemental requests related to total compensation and risk management, as well as the supplemental requests for the Human Resources (HR) Department.
- The 2<sup>nd</sup> budget workshop with Council occurred on March 22, 2005. This workshop covered the Fire Department, Police Department, Homeland Security/Special Projects, the Appointed Officials Group, the Elected Officials, and the Internal Services Group.
- The 3<sup>rd</sup> budget workshop with Council occurred on March 29, 2005. This workshop covered the departments that comprise the Public Works Group, the Community Information & Services Group (with the exception of the Parks and Recreation Department), and the Community Development Group
- The 4<sup>th</sup> budget workshop with Council occurred on April 5, 2005. This workshop covered the Preliminary CIP Report.
- The 5<sup>th</sup> budget workshop with Council occurred on April 12, 2005. This workshop covered CIP material not completed at the 4<sup>th</sup> budget workshop, including pay-as-you-go capital projects; CIP O&M supplemental requests for the Civic Center, Economic Development Department, Field Operations Department, and the Parks Department; the Parks Department's operating budget supplemental requests; the utilities needs assessment, utilities CIP, and utilities CIP O&M supplemental requests; and the Glendale Onboard (GO) Transportation operating and capital programs.
- The 6<sup>th</sup> budget workshop with Council occurred on April 19, 2005. This workshop covered the supplemental requests related to the stadium and Westgate developments. As part of these discussions, information about the overall revenue and expenditure situation for city

services provided for the stadium development was presented, along with information about the debt service requirements for the arena and the expected revenue from arena and Westgate operations. Also discussed at the April 19, 2005, workshop were supplemental requests related to national sporting events scheduled for 2006 and 2008. The workshop closed with a discussion about the financing options available to move the EOC) and related infrastructure, along with Phase I (Glendale only) of the Public Safety Training Facility, forward to FY05-06 and FY06-07. Included in this discussion was information about capital projects that Council could chose to defer in order to move forward the EOC project.

- Council was given the Preliminary CIP Report on February 15, 2005. This material was discussed at the workshop on April 5, 2005.
- Council reviewed the FY05-06 GF revenue projection at the February 15, 2005, workshop.
- Council was given the FY05-06 budget workbook on February 28, 2005 for review prior to the scheduled budget workshop discussions. This workbook contains the following information:
  - the City Manager's memo on the FY06 recommended operating budget (p.1-11),
  - the FY05-06 GF budget balancing summary (p. 12), and
  - the ongoing and one-time supplemental requests, including those related to new capital projects coming on-line in FY05-06, that are being recommended for funding from the General Fund, the enterprise funds, and all other funds.

## *Community Benefit*

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- The City of Glendale's budget is an important financial, planning and public communication tool. It gives residents and businesses a clear and concrete view of the city's direction for public services and operations and a better understanding of the city's ongoing needs for stable revenue sources to fund public services and ongoing operations.
- The budget provides Council and residents with a means to evaluate the city's financial stability.

## *Public Input*

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- All budget workshops are open to the public and are posted publicly per state requirements.

## *Direction/Policy Guidance*

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Staff is seeking direction from Council on the recommended supplemental requests for all city departments, as well as the Preliminary FY06-15 CIP, as amended to include the recommended changes to the pay-as-you-go component, as presented to Council at the April 12, 2005, budget workshop.