

City of Glendale Council Meeting Agenda

June 12, 2012 – 7:00 p.m.

City Council meetings are telecast live at 7:00 p.m. on the second and fourth Tuesday of the month. Repeat broadcasts are telecast the second and fourth week of the month – Wednesday at 2:30 p.m., Thursday at 8:00 a.m., Friday at 8:00 a.m., Saturday at 2:00 p.m., Sunday at 9:00 a.m. and Monday at 1:30 p.m. on Glendale Channel 11.

Welcome!

We are glad you have chosen to attend this City Council meeting. We welcome your interest and encourage you to attend again.

Form of Government

The City of Glendale has a Council-Manager form of government. Legislative policy is set by the elected Council and administered by the Council-appointed City Manager.

The City Council consists of a Mayor and six Councilmembers. The Mayor is elected every four years by voters city-wide. Councilmembers hold four-year terms with three seats decided every two years. Each of the six Councilmembers represent one of six electoral districts and are elected by the voters of their respective districts (see map on back).

Council Meeting Schedule

The Mayor and City Council hold Council meetings to take official action two times each month. These meetings are held on the second and fourth Tuesday of the month at 7:00 p.m. Regular meetings are held in the Council Chambers, Glendale Municipal Office Complex, 5850 W. Glendale Avenue.

Agendas may be obtained after 4:00 p.m. on the Friday before a Council meeting, at the City Clerk's Office in the Municipal Complex. The agenda and supporting documents are posted to the city's Internet web site, www.glendaleaz.com

Questions or Comments

If you have any questions about the agenda, please call the City Manager's Office at (623) 930-2870. If you have a concern you would like to discuss with your District Councilmember, please call (623) 930-2249, Monday - Friday, 8:00 a.m. – 5:00 p.m.

Public Rules of Conduct

The presiding officer shall keep control of the meeting and require the speakers and audience to refrain from abusive or profane remarks, disruptive outbursts, applause, protests, or other conduct which disrupts or interferes with the orderly conduct of the business of the meeting. Personal attacks on Councilmembers, city staff, or members of the public are not allowed. It is inappropriate to utilize the public hearing or other agenda item for purposes of making political speeches, including threats of political action. Engaging in such conduct, and failing to cease such conduct upon request of the presiding officer will be grounds for ending a speaker's time at the podium or for removal of any disruptive person from the meeting room, at the direction of the presiding officer.

How to Participate

The Glendale City Council values citizen comments and input. If you wish to speak on a matter concerning Glendale city government that is not on the printed agenda, please fill out a blue Citizen Comments Card located at the back of the Council Chambers and give it to the City Clerk before the meeting starts. The Mayor will call your name when the Citizen Comments portion of the agenda is reached. Because these matters are not listed on the posted agenda, the City Council may not act on the information during the meeting but may refer the matter to the City Manager for follow-up.

Public Hearings are also held on certain agenda items such as zoning cases, liquor license applications and use permits. If you wish to speak or provide written comments about a public hearing item on tonight's agenda, please fill out a gold Public Hearing Speakers Card located at the back of the Council Chambers and give it to the City Clerk before the meeting starts. The Mayor will call your name when the public hearing on the item has been opened.

When speaking at the Podium, please state your name and the city in which you reside. If you reside in the City of Glendale, please state the Council District you live in and present your comments in five minutes or less.



**** For special accommodations or interpreter assistance, please contact the City Manager's Office at (623) 930- 2870 at least one business day prior to this meeting. TDD (623) 930-2197.**

**** Para acomodacion especial o traductor de español, por favor llame a la oficina del adminsitrador del ayuntamiento de Glendale, al (623) 930-2870 un día hábil antes de la fecha de la junta.**

Councilmembers

Norma S. Alvarez - Ocotillo District
H. Philip Lieberman - Cactus District
Manuel D. Martinez - Cholla District
Joyce V. Clark - Yucca District
Yvonne J. Knaack – Barrel District



MAYOR ELAINE M. SCRUGGS

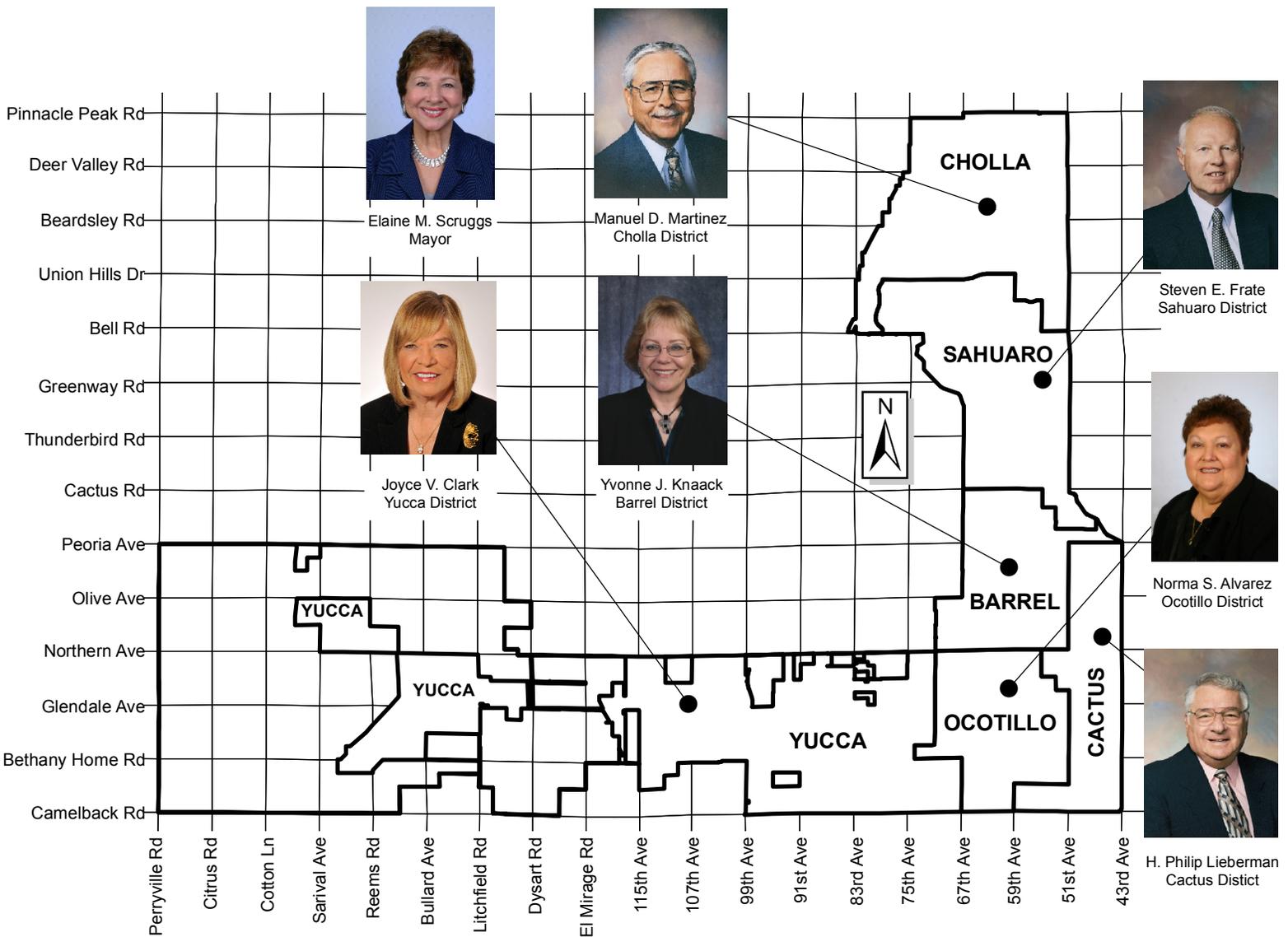
Vice Mayor Steven E. Frate - Sahuaro District

Appointed City Staff

Vacant – City Manager
Craig Tindall – City Attorney
Pamela Hanna – City Clerk
Elizabeth Finn – City Judge



Council District Boundaries





GLENDALE CITY COUNCIL MEETING
Council Chambers
5850 West Glendale Avenue
June 12, 2012
7:00 p.m.

One or more members of the City Council may be unable to attend the Council Meeting in person and may participate telephonically, pursuant to A.R.S. § 38-431(4).

CALL TO ORDER

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

APPROVAL OF THE [MINUTES OF MAY 22, 2012](#)

PROCLAMATIONS AND AWARDS

[AWARD FOR PARTICIPATION IN THE RAPID ANTI-CONVULSIVE MEDICINE PRIOR TO ARRIVAL TRIAL](#)

PRESENTED BY: Mark Burdick, Fire Chief

ACCEPTED BY: Mayor and Council

CONSENT AGENDA

Items on the consent agenda are of a routine nature or have been previously studied by the City Council at a work session. They are intended to be acted upon in one motion. If you would like to comment on an item on the consent agenda, please come to the podium and state your name, address and item you wish to discuss.

1. **[LIQUOR LICENSE NO. 5-5344, DIRTY PELICAN GRILL](#)**

PRESENTED BY: Susan Matousek, Revenue Administrator

2. **[LIQUOR LICENSE NO. 5-6211, PLANET ZONG SMOKE SHOP](#)**

PRESENTED BY: Susan Matousek, Revenue Administrator

3. **[AUTHORIZATION TO PURCHASE A BOMB SQUAD EMERGENCY RESPONSE VEHICLE](#)**

PRESENTED BY: Greg Dominquez, Assistant Police Chief

4. [AWARD OF BID FOR ARROWHEAD RANCH WATER RECLAMATION FACILITY AERATION BLOWER IMPROVEMENTS PROJECT](#)

PRESENTED BY: Craig Johnson, P.E., Executive Director, Water Services

5. [AWARD OF BID FOR WEST AREA WATER RECLAMATION FACILITY UV VENTILATION IMPROVEMENT PROJECT](#)

PRESENTED BY: Craig Johnson, P.E., Executive Director, Water Services

6. [FISCAL YEAR 2012-13 PERFORMING ARTS PARTNERSHIP PROGRAM](#)

PRESENTED BY: Erik Strunk, Executive Director, Parks, Recreation & Library Services

CONSENT RESOLUTIONS

7. [INTERGOVERNMENTAL AGREEMENT REGARDING SPORTS FIELDS LIGHTING SYSTEM AND FACILITY USE AT RAYMOND S. KELLIS HIGH SCHOOL](#)

PRESENTED BY: Erik Strunk, Executive Director, Parks, Recreation & Library Services

RESOLUTION: 4579

8. [INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF SURPRISE FOR HELICOPTER AIR-MEDICAL LOGISTICS OPERATIONS](#)

PRESENTED BY: Mark Burdick, Fire Chief

RESOLUTION: 4580

9. [INTERGOVERNMENTAL AGREEMENT WITH THE ARIZONA DEPARTMENT OF TRANSPORTATION FOR DOWNTOWN ALLEYWAY IMPROVEMENTS](#)

PRESENTED BY: Jamsheed Mehta, AICP, Executive Director, Transportation Services

RESOLUTION: 4581

10. [INTERGOVERNMENTAL AGREEMENT WITH MARICOPA COUNTY DEPARTMENT OF TRANSPORTATION FOR EMERGENCY TRAFFIC MANAGEMENT MUTUAL AID](#)

PRESENTED BY: Jamsheed Mehta, AICP, Executive Director, Transportation Services

RESOLUTION: 4582

11. [GLENDALE CIVIC CENTER RENTAL INCREASE](#)

PRESENTED BY: Julie Watters, Deputy Communications Director

RESOLUTION: 4583

12. [FISCAL YEAR 2012-13 COUNCIL STRATEGIC GOALS AND KEY OBJECTIVES](#)

PRESENTED BY: Richard Bowers, R. A. Bowers & Associates

RESOLUTION: 4584

BIDS AND CONTRACTS

13. [AWARD OF BID FOR WESTGATE TEMPORARY PARKING LOTS](#)

PRESENTED BY: Jamsheed Mehta, AICP, Executive Director, Transportation Services

14. [ACCESS AGREEMENT WITH OUTLETS AT WESTGATE, LLC \(TANGER OUTLETS WESTGATE\)](#)

PRESENTED BY: Jamsheed Mehta, AICP, Executive Director, Transportation Services

15. [GLENDAL WESTGATE LODGING INVESTORS II, LLC GROUND LEASE AGREEMENT](#)

PRESENTED BY: Brian Friedman, Economic Development Director

PUBLIC HEARING - ORDINANCES

16. [ZONING TEXT AMENDMENT – ZTA11-01 \(ORDINANCE\) \(PUBLIC HEARING REQUIRED\)](#)

PRESENTED BY: Jon M. Froke, AICP, Planning Director

ORDINANCE: 2805

17. [INCREASE TRANSIENT LODGING PRIVILEGE TAX \(ORDINANCE\) \(PUBLIC HEARING REQUIRED\)](#)

PRESENTED BY: Diane Goke, Chief Financial Officer

ORDINANCE: 2806

18. [INCREASE OF PRIVILEGE TAX RATE \(ORDINANCE\) \(PUBLIC HEARING REQUIRED\)](#)

PRESENTED BY: Diane Goke, Chief Financial Officer

ORDINANCE: 2807

PUBLIC HEARING

19. [FISCAL YEAR 2012-13 PROPERTY TAX LEVY \(PUBLIC HEARING REQUIRED\)](#)

PRESENTED BY: Sherry M. Schurhammer, Executive Director, Financial Services

PUBLIC HEARING – RESOLUTIONS

20. [FISCAL YEAR 2012-13 FINAL BUDGET ADOPTION \(RESOLUTION\) \(PUBLIC HEARING REQUIRED\)](#)

PRESENTED BY: Sherry M. Schurhammer, Executive Director, Financial Services

RESOLUTION: 4585

SPECIAL BUDGET MEETING (TO ADOPT FISCAL YEAR 2012-13 FINAL BUDGET)

ADJOURN SPECIAL BUDGET MEETING AND RECONVENE REGULAR COUNCIL MEETING

RESOLUTIONS

21. [2012 COMMUNITY HOUSING AGENCY PLAN](#)

PRESENTED BY: Jim Colson, Deputy City Manager

RESOLUTION: 4586

NEW BUSINESS

22. [COUNCIL SELECTION OF VICE MAYOR](#)

PRESENTED BY: Mayor and Council

23. [COUNCIL APPOINTMENT OF ACTING CITY MANAGER](#)

PRESENTED BY: Mayor and Council

REQUEST FOR FUTURE WORKSHOP AND EXECUTIVE SESSION

CITIZEN COMMENTS

If you wish to speak on a matter concerning Glendale city government that is not on the printed agenda, please fill out a Citizen Comments Card located in the back of the Council Chambers and give it to the City Clerk before the meeting starts. The City Council can only act on matters that are on the printed agenda, but may refer the matter to the City Manager for follow up. Once your name is called by the Mayor, proceed to the podium, state your name and address for the record and limit your comments to a period of five minutes or less.

COUNCIL COMMENTS AND SUGGESTIONS

ADJOURNMENT

Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (i) discussion or consideration of personnel matters (A.R.S. §38-431.03 (A)(1));
- (ii) discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03 (A)(2));
- (iii) discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03 (A)(3));
- (iv) discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid or resolve litigation (A.R.S. §38-431.03 (A)(4));
- (v) discussion or consultation with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03 (A)(5)); or
- (vi) discussing or consulting with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03 (A)(7)).

CALL TO ORDER

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

APPROVAL OF THE [MINUTES OF MAY 22, 2012](#)

PROCLAMATIONS AND AWARDS

[AWARD FOR PARTICIPATION IN THE RAPID ANTI-CONVULSIVE MEDICINE PRIOR TO ARRIVAL TRIAL](#)

Purpose: This is a request for City Council to receive an award from the University of Arizona for the Glendale Fire Department's participation in the Rapid Anti-Convulsive Medicine Prior to Arrival Trial (RAMPART). Kurt Denninghoff, MD, Distinguished Chair of Emergency Medicine and Associate Director of the Arizona Emergency Medicine Research Center at the University of Arizona, will be in attendance to present the award.

Background: Statistics show that prolonged seizures kill 55,000 Americans annually. The Glendale Fire Department (GFD), along with the University of Arizona, participated in a three year national study of a new medication to treat seizure patients which concluded in November 2011. GFD was the only participating Arizona Fire Department, and in comparison to other national RAMPART participants, GFD had the most results and the best documentation presented, according to the University of Arizona. The success of the study was in large part due to the citizens' willingness to participate. GFD was able to provide valuable data for the study and scored the highest rating in quality standards for administering the study.

The continued benefit from the RAMPART is a faster, more appropriate protocol and medication for treating seizure patients. This trial has changed how Emergency Medical Service provides treatment for seizure patients nationwide. This opportunity has also allowed GFD to become involved in future studies.

Previous Council/Staff Actions: On December 23, 2008, Council approved an intergovernmental agreement with the University of Arizona to participate in the National Institute of Health RAMPART study.

Recommendation: Accept the award for participation in the Rapid Anti-Convulsive Medicine Prior to Arrival Trial.

CONSENT AGENDA

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1. [LIQUOR LICENSE NO. 5-5344, DIRTY PELICAN GRILL](#)

Purpose: This is a request for City Council to approve a person-to-person, location-to-location transferable series 6 (Bar - All Liquor) license for Dirty Pelican Grill located at 6718 West Deer Valley Road, Suite 101-104. The Arizona Department of Liquor Licenses and Control application (No. 06070569) was submitted by Theresa June Morse.

Background: The location of the establishment is 6718 West Deer Valley Road, Suite 101-104 in the Cholla District. The property is zoned PAD (Planned Area Development). The population density within a one-mile radius is 19,929. Dirty Pelican Grill is currently operating with an interim permit, therefore, the approval of this license will not increase the number of liquor licenses in the area. The current number of liquor licenses within a one-mile radius is as listed below.

| Series | Type | Quantity |
|---------------|------------------------------|-----------------|
| 07 | Bar - Beer and Wine | 3 |
| 09 | Liquor Store - All Liquor | 1 |
| 10 | Liquor Store - Beer and Wine | 3 |
| 12 | Restaurant | 2 |
| | Total | <hr/> 9 |

The City of Glendale Planning, Police, and Fire Departments have reviewed the application and determined that it meets all technical requirements.

Previous Council/Staff Actions: At the August 23, 2011 meeting, Council forwarded a recommendation of denial of a liquor license at this location by a different applicant (Paul Daniel Wicher). The denial was based on the findings of false and misleading information on the application, questions of ownership, the applicant’s capability, qualification, and reliability, and restaurant requirements.

Public Input: No public protests were received during the 20-day posting period.

Recommendation: Based on information provided under the background, it is staff’s recommendation to forward this application to the Arizona Department of Liquor Licenses and Control with a recommendation of approval.

2. [LIQUOR LICENSE NO. 5-6211, PLANET ZONG SMOKE SHOP](#)

Purpose: This is a request for City Council to approve a new, non-transferable series 10 (Liquor Store - Beer and Wine) license for Planet Zong Smoke Shop located at 4726 West Olive Avenue, Suite 4. The Arizona Department of Liquor Licenses and Control application (No. 10076268) was submitted by Fawaz Mohammad Hasan Kanaan.

Background: The location of the establishment is 4726 West Olive Avenue in the Cactus District. The property is zoned C-2 (General Commercial). The population density within a one-mile radius is 21,926. Planet Zong Smoke Shop is currently operating with an interim permit, therefore, the approval of this license will not increase the number of liquor licenses in the area. The current number of liquor licenses within a one-mile radius is as listed below.

| Series | Type | Quantity |
|--------|------------------------------|-----------|
| 06 | Bar - All Liquor | 7 |
| 07 | Bar - Beer and Wine | 2 |
| 09 | Liquor Store - All Liquor | 5 |
| 10 | Liquor Store - Beer and Wine | 4 |
| 12 | Restaurant | 5 |
| 14 | Private Club | 1 |
| | Total | 24 |

The City of Glendale Planning, Police, and Fire Departments have reviewed the application and determined that it meets all technical requirements.

Public Input: No public protests were received during the 20-day posting period.

Recommendation: Based on information provided under the background, it is staff's recommendation to forward this application to the Arizona Department of Liquor Licenses and Control with a recommendation of approval.

3. [AUTHORIZATION TO PURCHASE A BOMB SQUAD EMERGENCY RESPONSE VEHICLE](#)

Purpose: This is a request for City Council to approve the purchase from LDV, Inc. of a Bomb Squad Emergency Response Vehicle for the Glendale Police Department in an amount not to exceed \$165,000.

Background: The current Bomb Squad Emergency Response Vehicle is due for replacement. Over the years, the Police Department has acquired specialty equipment that the current vehicle cannot support. The new vehicle will be state-of-the-art and is designed specifically to house, run, and work the specialty equipment that the bomb squad utilizes. The Police Department will use a combination of grant funding and vehicle replacement funding to purchase a Bomb Squad Emergency Response Vehicle, which will enable them to maintain a high level of preparedness.

The vehicle will be purchased through the 1122 Program. The 1122 Program is a state and local law enforcement procurement program that was instituted to allow agencies to obtain quality law enforcement equipment at a discounted rate. The 1122 Program, through the administration of General Services Administration contracts, permits law enforcement agencies to take advantage of the purchasing power of the federal government to receive discounts commensurate with large volume purchases.

Previous Council/Staff Actions: On May 22, 2012, Council approved the acceptance of 2010 Arizona Department of Homeland Security grant funding in the amount of \$115,000.

On April 28, 2009, Council approved an intergovernmental agreement with the State of Arizona for the Counter-Drug (1122) Procurement Program.

Budget Impacts & Costs: The funding is available through the 2010 Arizona Department of Homeland Security grant and the Vehicle Replacement Fund. The existing vehicle that currently carries this specialized equipment will be sold at auction once the new vehicle is purchased. The ongoing operating and maintenance costs for the existing vehicle will be shifted to maintain this new vehicle.

| Grants | Capital Expense | One-Time Cost | Budgeted | Unbudgeted | Total |
|--------|-----------------|---------------|----------|------------|-----------|
| X | | X | X | | \$165,000 |

Account Name, Fund, Account and Line Item Number:

2010 Department of Homeland Security Grant, Account No. 1840-33182-551400, \$115,000
 Vehicle Replacement fund, Account No. 1120-13610-551400, \$50,000

Recommendation: Approve the purchase from LDV, Inc. of a Bomb Squad Emergency Response Vehicle for the Glendale Police Department in an amount not to exceed \$165,000.

4. [AWARD OF BID FOR ARROWHEAD RANCH WATER RECLAMATION FACILITY AERATION BLOWER IMPROVEMENTS PROJECT](#)

Purpose: This is a request for City Council to award a bid and authorize the City Manager to enter into a construction agreement with Hunter Contracting Co. in an amount not to exceed \$408,541 for aeration blower system improvements at the Arrowhead Ranch Water Reclamation Facility (ARWRF).

Background: The ARWRF aeration blowers were installed in 1999. Aeration blowers are used to provide air for the wastewater treatment process. Improvements to the master control panel, three local control panels, and integration with the existing Supervisory Control and Data Acquisition (SCADA) system will provide better control of the blowers and aeration process at this facility. The SCADA system ensures system integrity and security to aid staff in the production and delivery of high-quality water services.

On April 26, 2012, three bids were received for this project. Hunter Contracting Co. submitted the lowest responsive and qualified bid.

Previous Council/Staff Actions: On April 13, 2010, Council authorized the City Manager to enter into a professional services agreement with Brown and Caldwell Inc. to provide design and construction administration services for blower system upgrades at the ARWRF in the amount of \$148,587. On August 1, 2011, staff entered into Amendment No. 1 to the agreement for

additional design services and bidding assistance to the scope of work for the replacement of the blower system in an additional amount of \$43,598.

Community Benefit: This project will benefit the community by enhancing the reclamation process to continue providing high-quality effluent at the ARWRF.

Budget Impacts & Costs: Funds are available in the FY 2011-12 capital improvement plan. There are no additional operating costs associated with these projects once completed.

| Grants | Capital Expense | One-Time Cost | Budgeted | Unbudgeted | Total |
|--------|-----------------|---------------|----------|------------|-----------|
| | X | | X | | \$408,541 |

| |
|---|
| <u>Account Name, Fund, Account and Line Item Number:</u> Arrwhd Wtr Reclam Fac Imps, Account No. 2360-60007-550800, \$408,541 |
|---|

Recommendation: Award the bid and authorize the City Manager to enter into a construction agreement with Hunter Contracting Co. in an amount not to exceed \$408,541 for aeration blower system improvements at the Arrowhead Ranch Water Reclamation Facility.

5. [AWARD OF BID FOR WEST AREA WATER RECLAMATION FACILITY UV VENTILATION IMPROVEMENT PROJECT](#)

Purpose: This is a request for City Council to award a bid and authorize the City Manager to enter into a construction agreement with Hunter Contracting Co. in an amount not to exceed \$160,120 for ultraviolet disinfection facility ventilation improvements at the West Area Water Reclamation Facility (WAWRF).

Background: The WAWRF ultraviolet disinfection facility was constructed in 2001. This improvement project will add fiberglass ductwork to the existing ventilation system, and will extend the life of the ultraviolet disinfection facility system equipment.

On April 26, 2012, two bids were received for this project. Hunter Contracting Co. submitted the lowest responsive and qualified bid.

Previous Council/Staff Actions: On March 13, 2012, staff entered into a Professional Services Agreement with Arcadis, U.S. Inc. for miscellaneous improvements at the WAWRF in an amount not to exceed \$49,748. The professional services agreement included design services for ventilation improvements at the WAWRF, conceptual analysis and recommendations for pump station improvements, and development of specifications and inspection services for repainting of exterior metal surfaces. The amount of \$18,814.66 from the total contract price covered the costs for the ventilation improvements.

Arcadis, U.S. Inc. was selected from the Engineering Department’s Consultant On-Call list which, was developed from the Request for Qualifications submittals that were evaluated in late 2010 and became active in January 2011.

Community Benefit: This project will benefit the community by improving the city’s wastewater treatment processes to continue providing high-quality effluent at the West Area Water Reclamation Facility.

Budget Impacts & Costs: Funds are available in the FY 2011-12 capital improvement plan. There are no additional operating costs associated with these projects once completed.

| Grants | Capital Expense | One-Time Cost | Budgeted | Unbudgeted | Total |
|--------|-----------------|---------------|----------|------------|-----------|
| | X | | X | | \$160,120 |

Account Name, Fund, Account and Line Item Number:
 WAWRF Phase IV, Account No. 2360-60008-550800, \$160,120

Recommendation: Award the bid and authorize the City Manager to enter into a construction agreement with Hunter Contracting Co. in an amount not to exceed \$160,120 for ultraviolet disinfection facility ventilation improvements at the West Area Water Reclamation Facility.

6. [FISCAL YEAR 2012-13 PERFORMING ARTS PARTNERSHIP PROGRAM](#)

Purpose: This is a request for City Council to approve the expenditures from the Municipal Arts Fund for the various agencies that have been selected by the Glendale Arts Commission to participate in the Fiscal Year (FY) 2012-13 Performing Arts Partnership Program.

Background: In 1996, Council approved the Performing Arts Partnership Program. Under this program, one percent of construction projects in the capital improvement plan are deposited in the municipal art fund to be used to administer the city’s public art and performing arts program. Expenditures from the Municipal Arts Fund for the Annual Performing Arts Partnership Program are recommended by the Glendale Arts Commission through its annual arts projects plan and are subject to approval by Council. Proposals for performing arts projects to be held in Glendale were solicited from non-profit arts organizations, schools and government agencies for FY 2012-13. On May 17, 2012, the Arts Commission met to evaluate 11 applications. Nine of the proposals were selected for recommendation for full funding; one proposal was recommended for partial funding. The expenditures recommended, totaling \$35,500, are as follows:

- \$4,000 - ABT Performing Arts Association will present *ABT’s Theatre for Young Audiences Goes to the Library*. ABT will partner with Glendale Public Library to present two full performances of a book-based children’s play by ABT’s professional actors in the library’s main branch auditorium. Programs will have activities in advance of the performances for youth and families.
- \$4,000 - Arizona Theatre Company will provide an artist-in-residency project, which will include language workshops, Shakespearean scene study, interaction with professional Shakespearean actors and written materials for 9th and 10th grade classrooms at Mountain Ridge High School and 12th grade classrooms at Glendale High School.

- \$4,000 - Ballet Arizona will produce and present *Ballet Under the Stars*, a free public outdoor performance at Sahuaro Ranch Park in September. Ballet Arizona will also partner with Don Mensendick Elementary School to produce *Class Act*, a student performance, which will take place during the intermission of *Ballet Under the Stars*.
- \$4,000 - Center Dance Ensemble will give 12 performances of their touring shows at nine Glendale elementary schools during the 2012-2013 school year, at no charge to the schools; *The ABC's of Dance* for grades K-6 (four performances), *Poetry 'n Motion* for grades K-3 (three performances) and *More Poetry 'n Motion* for grades 4-6 (five performances).
- \$3,000 - Childsplay, Inc. will present four touring performances between September 2012 and June 2013 for after-school and weekend audiences at Foothills Branch Library. The shows are *Rock the Presidents*, *Food for Thought*, and *Tomás and the Library Lady*. Each production will feature Childsplay's professional adult actors and scenery, costumes, and props designed by nationally respected artists.
- \$4,000 - Free Arts For Abused Children of Arizona will provide five teaching artists to conduct one five-week residency at two group homes. This project will culminate in a festival, *One World, One People*, for approximately 100 abused and homeless or at-risk youth living in 10 group homes in Glendale. The festival will be held at Sahuaro Ranch Park on March 14, 2013.
- \$500 - The Glendale Youth Project will produce Hip Hop classes at Glendale Community Centers.
- \$4,000 - Opendance will provide classes and workshops based on the classic story of *Ferdinand the Bull*. Performances will be held at two Glendale community centers and two assisted living centers in Glendale. Three teaching artists will also conduct four workshops for 15 youth at the Glendale community centers. The youth will read, write, draw, paint, make props, create dances, lyrics, sounds, songs, script, and scenery while working alongside professionals in their field.
- \$4,000 - Phoenix Symphony Association will provide a *School Music Education Experience*. Bicentennial South Elementary School will receive a *Bach-in-Roll Assembly* provided by one of the Symphony's touring ensembles, followed by attendance at one of the *Symphony for the Schools* concerts for the entire school.
- \$4,000 - Scottsdale Cultural Council will present *Arizona Wolf Trap*, which places professional performing artists in Glendale preschool classrooms to help teach curriculum using the performing arts. Sessions will be twice a week for seven weeks.

The public events will occur between July 1, 2012 and June 30, 2013. As such, additional public notification will take place on the city's website and via press-release. Additionally, the funding recipients will promote events through their marketing efforts.

Previous Council/Staff Actions: Every year since 1996, Council has approved the expenditures from the Municipal Arts Fund for the Performing Arts Partnership Program to motivate, increase and support the performing arts in Glendale. Since the inception of the program, the city has invested \$527,300 in 191 performing arts projects.

Community Benefit: The Performing Arts Partnership Program supports a wide variety of free programs, which make the arts more accessible to Glendale citizens, most notably youth and

their families. The various organizations host a variety of diverse arts programs throughout the community that can be enjoyed by residents of all ages.

Budget Impacts & Costs: Funds are available through the Public Art Program. There are no operating costs associated with this program. A transfer of appropriation within the Arts Maintenance FY 2012-13 budget for \$20,500 from 1220-15310-552000 to 1220-15310-531200 is needed to bring the available budget in this account number to \$35,500.

| Grants | Capital Expense | One-Time Cost | Budgeted | Unbudgeted | Total |
|--------|-----------------|---------------|----------|------------|----------|
| | | | X | | \$35,500 |

Account Name, Fund, Account and Line Item Number:
 Arts Maintenance, Account No. 1220-15310-531200, \$35,500

Recommendation: Approve the expenditures from the Municipal Arts Fund for the various agencies that have been selected by the Glendale Arts Commission to participate in the FY 2012-13 Performing Arts Partnership Program.

CONSENT RESOLUTIONS

7. [INTERGOVERNMENTAL AGREEMENT REGARDING SPORTS FIELDS LIGHTING SYSTEM AND FACILITY USE AT RAYMOND S. KELLIS HIGH SCHOOL](#)

Purpose: This is a request for City Council to adopt a resolution authorizing the City Manager to enter into an intergovernmental agreement (IGA) regarding the sports fields lighting system and facility use at Raymond S. Kellis High School with the Peoria Unified School District No. 11 (District).

Background: The City of Glendale has had an IGA with the District since 2005. On June 28, 2011, the City of Glendale entered into the current IGA regarding sports fields lighting and facility use at Raymond S. Kellis High School. That IGA was for a term of one year. The proposed IGA with the District will continue that relationship and formalize the use of the District’s lighted sports fields and parking lot as overflow parking for large stadium events. Subject to approval, this IGA will also have a term of one year.

Community Benefit: This IGA will satisfy the city’s obligation for off-site overflow parking opportunities for large stadium events. Additionally, this IGA provides reciprocal use of District and city facilities, including the lighted sports fields located at Raymond S. Kellis High School.

Recommendation: Waive reading beyond the title and adopt a resolution authorizing the entering into of an intergovernmental agreement regarding sports fields lighting system and facility use at Raymond S. Kellis High School with the Peoria Unified School District No 11.

8. [INTERGOVERNMENTAL AGREEMENT WITH THE CITY OF SURPRISE FOR HELICOPTER AIR-MEDICAL LOGISTICS OPERATIONS](#)

Purpose: This is a request for City Council to adopt a resolution authorizing the City Manager to enter into an intergovernmental agreement (IGA) with the City of Surprise for Helicopter Air-Medical and Logistics Operations (H.A.L.O.) on behalf of the Glendale Fire Department.

Background: The mission of the H.A.L.O. program is to provide air medical transportation and other emergency services in Glendale and for its automatic aid and mutual aid partners. The H.A.L.O. team is comprised of six firefighter paramedics from the cities of Glendale (4 paramedics), Surprise (1 paramedic), and the Fire District of Sun City West (1 paramedic) who staff a team of two firefighter paramedics per shift to provide 24 hour coverage, seven days a week. The City of Glendale has a current contract with PHI, Inc. for the H.A.L.O. program, which is based out of the Glendale Municipal Airport.

The proposed IGA will renew the current agreement that will expire on June 26, 2012. The proposed IGA will remain in effect until June 26, 2015 with an option to renew for successive additional three year periods.

Previous Council/Staff Actions: On January 25, 2011, Council approved an IGA with the Fire District of Sun City West for H.A.L.O.

On May 27, 2008, Council approved an IGA with the cities of Avondale and Surprise for H.A.L.O.

On June 26, 2007, Council approved the H.A.L.O. contract with PHI, Inc. for the development of a rapid response air medical team.

Community Benefit: The most important benefit of air-medical transport is the rapid transport of patients to the appropriate hospital facility and level of care. The primary responsibility of the H.A.L.O. team is to build on the immediate care provided by EMS and fire department personnel and then movement of the patient promptly to the receiving facility. Other direct benefits to Glendale include:

- City of Glendale emergency medical personnel stationed on site at the Glendale Airport 24 hours a day, seven days a week.
- An aerial platform from which to assist in the management of greater alarm incidents in the region.

Budget Impacts & Costs: PHI, Inc. will pay the City of Glendale \$895,950 for the staffing of six full-time firefighter paramedics as part of the original agreement with PHI, Inc. Glendale Fire Department (GFD) will bill PHI, Inc. on a monthly basis for six firefighter paramedic positions to which PHI, Inc. will reimburse GFD. GFD will subcontract with the participating coalition agency for costs associated with a firefighter paramedic positions and will reimburse the coalition agency upon receipt of an invoice.

The total annual amount GFD will reimburse the coalition agencies is \$343,655 and will be deducted from the PHI, Inc. annual allocation. The participating coalition agencies will be responsible for any overtime associated with the back fill of their positions. As part of the annual allocation from PHI, Inc., all operating costs for H.A.L.O. are included, which allows GFD to participate in this program with no cost to the city.

Funds are available in the FY 2012-13 Air-Med & Logistics Operations budget of the Fire Department. There is sufficient fund balance in the Air-Med & Logistics Operations budget to pay the \$343,655 required for the agreement. Appropriation in the amount of \$128, 317 will be transferred from Fire grant appropriation 1840-34001-510200.

| Grants | Capital Expense | One-Time Cost | Budgeted | Unbudgeted | Total |
|--------|-----------------|---------------|----------|------------|-----------|
| | | | X | | \$343,655 |

Account Name, Fund, Account and Line Item Number:

Air-Med & Logistics Ops, Account No. 1000-12492-518200, \$343,655

Recommendation: Waive reading beyond the title and adopt a resolution authorizing the entering into of an intergovernmental agreement with the City of Surprise for Helicopter Air-Medical and Logistics Operations on behalf of the Glendale Fire Department.

9. [INTERGOVERNMENTAL AGREEMENT WITH THE ARIZONA DEPARTMENT OF TRANSPORTATION FOR DOWNTOWN ALLEYWAY IMPROVEMENTS](#)

Purpose: This is a request for City Council to adopt a resolution authorizing the City Manager to enter into an intergovernmental agreement (IGA) with the Arizona Department of Transportation (ADOT) for the construction of a downtown alleyway improvement project.

Background: Pedestrian-friendly alleyway improvements are an important component in revitalizing and enhancing downtown Glendale. This IGA with ADOT will provide funding to reconstruct and beautify approximately 400 feet of alleyway connecting Glendale Avenue and Glenn Drive between 57th Avenue and 57th Drive.

This project will include undergrounding overhead utility lines, installation of decorative pavement, benches, decorative screen walls, pedestrian lighting and landscaping. In addition, drainage issues at the north end of the alleyway will be remedied as part of the project. The proposed alleyway improvements will be comparable in design to other alleyway improvements in Glendale’s Centerline District. Construction is estimated to begin in the spring of 2013.

The total cost of this project is estimated at \$454,009. Federal funds in the amount of \$315,721 have been secured in the Maricopa Association of Governments Transportation Improvement Program for construction of the alleyway improvements, and the city’s contribution is estimated at \$138,288. If the actual cost of the project exceeds the estimate, the city will be responsible for all costs in excess of that amount. ADOT will advertise, bid and award the project, and city personnel will provide construction engineering services.

Previous Council/Staff Actions: On September 28, 2010, Council authorized the City Manager to enter into a professional services agreement with Wood, Patel and Associates for design services for the downtown alleyway project between 57th Avenue and 57th Drive, north of Glendale Avenue, south of Glenn Drive.

Community Benefit: Improvements to this alleyway will enhance the aesthetics and pedestrian circulation in the downtown area, contribute to a sense of civic pride in downtown Glendale, and demonstrate the city’s commitment to the long-term commercial development of the area.

Public Input: The design phase included public involvement of adjacent businesses and citizens. On April 13, 2011, design plans were presented at the Glendale Onboard Transportation Program Open House held at the Civic Center.

On May 25 and May 26, 2011, design plans were also reviewed with adjacent property owners and, as a result, plans were modified to accommodate better access to the adjacent properties. All citizens and businesses that have provided input have been supportive of this project.

Public input will also be part of the construction phase, and will be solicited from all businesses fronting the alleyway to ensure minimal inconvenience to those businesses and the public.

Budget Impacts & Costs: Funding for construction will be provided by ADOT using federal Congestion Mitigation and Air Quality (CMAQ) funds in the amount of \$315,721. Matching funds are available in the FY 2011-12 capital improvement plan in the estimated amount of \$138,288. The city will be responsible for any additional project costs.

Appropriation of \$88,288 will be transferred from the Intersection Improvements Project (2210-65008-550800) to the Downtown Alley Improvements Project (2210-65088-551200) within the GO Transportation Construction Fund.

The operating and maintenance costs associated with this project will be absorbed by the GO Transportation operating budget.

| Grants | Capital Expense | One-Time Cost | Budgeted | Unbudgeted | Total |
|--------|-----------------|---------------|----------|------------|-----------|
| | X | | X | | \$138,288 |

Account Name, Fund, Account and Line Item Number:

Downtown Alley Improvements, Account No. 2210-65088-551200, \$88,288
 Local Drainage Problems, Account No. 2180-79004-550800, \$50,000

Recommendation: Waive reading beyond the title and adopt a resolution authorizing the City Manager to enter into an intergovernmental agreement with the Arizona Department of Transportation for the construction of a downtown alleyway improvement project.

10. [INTERGOVERNMENTAL AGREEMENT WITH MARICOPA COUNTY DEPARTMENT OF TRANSPORTATION FOR EMERGENCY TRAFFIC MANAGEMENT MUTUAL AID](#)

Purpose: This is a request for City Council to adopt a resolution authorizing the City Manager to enter into an intergovernmental agreement (IGA) with the Maricopa County Department of Transportation (MCDOT) for emergency traffic management mutual aid.

Background: The Regional Emergency Action Coordinating Team (REACT) program, operated by MCDOT using trained MCDOT employees, provides traffic control support for major incidents that require road closures. These incidents include traffic collisions, criminal investigations, fires and chemical spills.

In 2004, the City of Glendale entered into its existing IGA with MCDOT to provide emergency traffic management services in the city. MCDOT has successfully provided these services since that time. In 2009, MCDOT was awarded \$852,479 in federal Congestion Mitigation and Air Quality (CMAQ) funds in order to expand the program to additional jurisdictions, with the goal of operating under the mutual aid philosophy.

This IGA will enhance current REACT operations in the city through FY 2013-14. Glendale's share of local match funding is \$96,600, and will be provided through an in-kind exchange of services for the use of the Glendale Regional Public Safety Training Center for REACT training.

Previous Council/Staff Actions: On March 23, 2004, City Council approved the entering into of an IGA with MCDOT to provide REACT services to the city.

Community Benefit: Use of this program allows trained civilians to provide traffic control services, freeing up sworn officers to respond to other calls for service. Between January and December 2011, REACT responded to 33 incidents in Glendale, providing traffic control assistance for 1,612 man-hours; a savings of approximately \$20,000 per year.

Additionally, an analysis of the program by MCDOT shows that the use of REACT to manage traffic incidents results in a 33% decrease in delays to the traveling public due to an incident.

Budget Impacts & Costs: Glendale's portion of local match funding is \$96,600, and will be provided through an in-kind exchange of services for the use of the Glendale Regional Public Safety Training Center for REACT training until such time as the \$96,600 in-kind allotment has been exhausted or until 2025, whichever occurs first.

Recommendation: Waive reading beyond the title and adopt a resolution authorizing the City Manager to enter into an intergovernmental agreement with the Maricopa County Department of Transportation for emergency traffic management mutual aid.

11. GLENDALE CIVIC CENTER RENTAL INCREASE

Purpose: This is a request for City Council to adopt a resolution increasing the rental fees for the Glendale Civic Center, effective July 1, 2012.

Background: The Glendale Civic Center opened its doors in the historic downtown in 1999 and is the largest city-owned multi-purpose facility in the West Valley. The venue offers 40,000 square-feet of space for conferences, tradeshows, private parties, weddings, proms, graduations and meetings. The Civic Center hosts an average of 280 event days with approximately 62,000 guests a year.

In March 2012, the Glendale Civic Center was ranked by “Ranking Arizona: the Best of Arizona Business” as the number one meeting and convention facility of its size in Arizona, surpassing high-level competition including the Ritz Carlton in east Phoenix, Loews Ventana Canyon Resort in Tucson, the Hyatt Regency in downtown Phoenix and the Scottsdale Plaza Resort. Other honors the venue has received include the Bride’s Choice Award for 2010 and 2011 from Wedding Wire.

Previous Council/Staff Actions: During the Fiscal Year (FY) 2012-13 budget process, staff brought forward a plan to increase rates at the facility, as they had not been adjusted since the Glendale Civic Center opened. Staff presented to Council a proposal to implement a 20% room rental rate increase beginning July 1, 2012 for the Civic Center. Research of comparable rates indicates this increase will keep the facility competitive and will continue to price the venue at a range with our closest competitors.

Council was presented with the rate increase again at the budget meeting on April 23, 2012 and gave approval to include it in the FY 2012-13 budget. The last time Council adopted and approved rental fees for the Civic Center was June 22, 1999.

In accordance with the posting requirements of A.R.S. 9-499.15, a notice of this rate increase was posted to the city website home page sixty (60) days in advance of today’s meeting.

Community Benefit: The mission of the Glendale Civic Center is to provide top-quality meeting and banquet facilities and service, to encourage local economic growth and to promote a positive identity for Glendale. Increasing facility usage by providing first-class services and products at competitive rates that generate revenue for the City of Glendale continues to be a positive contribution to the quality of life for the community.

The Civic Center’s number one ranking as the best meeting and convention facility of its size in Arizona is a positive reflection on the city and its investment and exemplifies the value of what the venue brings to the city and region.

Budget Impacts & Costs: Overall, it’s estimated the Civic Center could generate up to \$53,000 in additional revenue with a 20% increase in rates beginning in FY 2012-13. For example, room rental for an average wedding would increase from \$856 to \$1,027, and an average meeting room cost for the entire ballroom would increase from \$2,500 to \$3,000.

Recommendation: Waive reading beyond the title and adopt a resolution increasing the rental fees for the Glendale Civic Center, effective July 1, 2012.

12. FISCAL YEAR 2012-13 COUNCIL STRATEGIC GOALS AND KEY OBJECTIVES

Purpose: This is a request for City Council to adopt a resolution approving the Fiscal Year (FY) 2012-13 Council Strategic Goals and Key Objectives used to develop this year's budget following direction from Mayor and Council.

Background: In November 2011, Richard Bowers met individually with Mayor and Council to discuss the strategic goals and objectives that were adopted by Council on June 14, 2011. The annual review and discussions indicated there were no significant changes.

Previous Council/Staff Actions: The FY 2011-12 Council Strategic Goals and Key Objectives were adopted at the June 14, 2011 Council meeting.

Community Benefit: The seven strategic goals re-emphasized Council's commitments to the citizens of Glendale.

Public Input: Public awareness of the adopted Council Strategic Goals and Key Objectives document is promoted through the publication on the city's website and in its key financial documents such as the budget book.

Recommendation: Waive reading beyond the title and adopt a resolution approving the Fiscal Year 2012-13 Council Strategic Goals and Key Objectives of the Glendale City Council.

BIDS AND CONTRACTS

13. AWARD OF BID FOR WESTGATE TEMPORARY PARKING LOTS

Purpose: This is a request for City Council to award the bid and authorize the City Manager to enter into a construction agreement with Regional Pavement Maintenance of Arizona, Inc. in an amount not to exceed \$534,910.76 for construction of two temporary parking lots at Westgate City Center.

Background: The city is required to provide parking spaces at Westgate City Center through its agreements with the Arizona Sports and Tourism Authority (AZSTA), the Arizona Cardinals, Coyote Center Development, LLC and Arena Development, LLC. Until full build-out of this Planned Area Development, it has always been the understanding of the parties involved that this parking will be relocated as necessary to accommodate construction while maintaining the minimum number of spaces required. With the construction of the Tanger Outlets Westgate, alternative parking spaces have been identified to meet the city's obligation for adequate parking for major events in the Sports and Entertainment District.

Parcels have been identified on the Westgate City Center site that must be improved to meet the parking requirements in the existing agreements. Required improvements include grading, paving and striping of the parking lots to be ready before the Cardinals’ football season begins in August 2012.

On May 31, 2012, 11 bids were received for this project, with Regional Pavement Maintenance of Arizona, Inc. being the lowest responsive bidder in the amount of \$534,910.76.

Previous Council/Staff Actions: On September 28, 2004, Council adopted a resolution authorizing the entering into of a Memorandum of Agreement with the Arizona Cardinals and the AZSTA for a multiuse stadium and related improvements.

On May 27, 2003, Council authorized the approval of the Parking License and Agreement with Covenants, Conditions and Restrictions with the AZSTA and the Arizona Cardinals. That agreement was amended on August 15, 2005.

Budget Impacts & Costs: Funds are available in the FY 2011-12 capital improvement plan. There are no operating costs associated with this project once it is complete. Appropriation will be transferred from Land Acquisition (2100-84400-550300) to New Development Infrastructure (2100-84407-550800) in the amount of \$534,911.

| Grants | Capital Expense | One-Time Cost | Budgeted | Unbudgeted | Total |
|--------|-----------------|---------------|----------|------------|--------------|
| | X | | X | | \$534,910.76 |

Account Name, Fund, Account and Line Item Number:
 New Development Infrastructure, Account No. 2100-84407-550800, \$534,910.76

Recommendation: Award the bid and authorize the City Manager to enter into a construction agreement with Regional Pavement Maintenance of Arizona, Inc. in an amount not to exceed \$534,910.76 for construction of two temporary parking lots at Westgate City Center.

14. [ACCESS AGREEMENT WITH OUTLETS AT WESTGATE, LLC \(TANGER OUTLETS WESTGATE\)](#)

Purpose: This is a request for City Council to authorize the City Manager to enter into an access agreement with Outlets at Westgate, LLC and to execute the easements provided under that access agreement for parking lot access at the southeast corner of Glendale Avenue and Loop 101.

Background: The city is required to provide parking spaces at Westgate City Center through its agreements with the Arizona Sports and Tourism Authority (AZSTA), the Arizona Cardinals, Coyote Center Development, LLC and Arena Development, LLC. Until full build-out of this Planned Area Development, it has always been the understanding of the parties involved that this parking will be relocated as necessary to accommodate construction while maintaining the minimum number of spaces required. With the construction of Tanger Outlets Westgate,

alternative parking spaces have been identified to meet the city’s obligation for adequate parking for major events in the Sports and Entertainment District.

One of the lots identified for parking, a 9.84-acre parcel owned by the Arizona Department of Transportation (ADOT), requires access through the Tanger property. This access agreement provides two driveway connections and a pedestrian walkway. As stated in the agreement, Tanger will construct the necessary improvements to provide access to the ADOT lot, and the city will pay Tanger \$115,000 to secure the access easements. While the Tanger property is under construction, event traffic, including vehicles and pedestrians, will be separated by fencing to ensure that citizens have safe passage to and from the ADOT lot.

Previous Council/Staff Actions: On September 28, 2004, Council adopted a resolution authorizing the entering into of a Memorandum of Agreement with the Arizona Cardinals and the AZSTA for a multiuse stadium and related improvements.

On May 27, 2003, Council authorized the approval of the Parking License and Agreement with Covenants, Conditions and Restrictions with the AZSTA and the Arizona Cardinals. That agreement was amended on August 15, 2005.

Budget Impacts & Costs: Funds are available in the FY 2011-12 capital improvement plan. There are no operating costs associated with this project once it is complete.

| Grants | Capital Expense | One-Time Cost | Budgeted | Unbudgeted | Total |
|--------|-----------------|---------------|----------|------------|-----------|
| | X | | X | | \$115,000 |

Account Name, Fund, Account and Line Item Number:
 Land Acquisition, Account No. 2100-84400-550800, \$115,000

Recommendation: Authorize the City Manager to enter into an access agreement with Outlets at Westgate, LLC and to execute the easements provided under that access agreement for parking lot access at the southeast corner of Glendale Avenue and Loop 101.

15. [GLENDALE WESTGATE LODGING INVESTORS II, LLC GROUND LEASE AGREEMENT](#)

Purpose: This is a request for City Council to authorize the City Manager to enter into a ground lease agreement with Glendale Westgate Lodging Investors II, LLC (GWLI) for the lease of approximately six acres of the property located directly east of the Hampton Inn & Suites Phoenix Glendale-Westgate.

Background: The city is required to provide parking spaces at Westgate City Center through its agreements with the Arizona Sports and Tourism Authority (AZSTA), the Arizona Cardinals, Coyote Center Development, LLC and Arena Development, LLC. Until full build-out of this Planned Area Development, it has always been the understanding of the parties involved that this parking will be relocated as necessary to accommodate construction while maintaining the

minimum number of spaces required. With the construction of the Tanger Outlets Westgate, alternative parking spaces have been identified to meet the city’s obligation for adequate parking for major events in the Sports and Entertainment District.

One of the three parcels identified for this purpose is an approximate six acre parcel owned by GWLI which is located directly east of the Hampton Inn & Suites Phoenix Glendale-Westgate. This parcel will provide an estimated 524 parking spaces. Per the ground lease agreement, GWLI agrees to lease the six acres for up to five years, with a two year minimum before GWLI can terminate the lease on the western four acres, and a one year minimum before GWLI can terminate the lease on the eastern two acres.

The city will pay to GWLI rent for the Premises at the rate equal to the full amount of the property tax assessment paid by GWLI each tax period from the effective date until the earlier of the expiration of this lease or termination of this lease by the city.

Previous Council/Staff Actions: On September 28, 2004, Council adopted a resolution authorizing the entering into of a Memorandum of Agreement with the Arizona Cardinals and the AZSTA for a multiuse stadium and related improvements.

On May 27, 2003, Council authorized the approval of the Parking License and Agreement with Covenants, Conditions and Restrictions with the AZSTA and the Arizona Cardinals. That agreement was amended on August 15, 2005.

Budget Impacts & Costs: Funds are available in the FY 2011-12 capital improvement plan. The associated cost for rent is an estimate subject to change as it is based on the rate equal to the full amount of the property tax assessment paid by GWLI each tax period. The cost of lighting will be covered by funds available in the Stadium, Fiesta Bowl, and Arena Transportation Operation accounts.

| Grants | Capital Expense | One-Time Cost | Budgeted | Unbudgeted | Total |
|--------|-----------------|---------------|----------|------------|----------|
| | X | | X | | \$40,000 |

Account Name, Fund, Account and Line Item Number:
 New Development Infrastructure, Account No. 2100-84407-550800, \$40,000

Recommendation: Authorize the City Manager to enter into a ground lease agreement with Glendale Westgate Lodging Investors II, LLC for the lease of approximately six acres of property located directly east of the Hampton Inn & Suites Phoenix Glendale-Westgate.

PUBLIC HEARING - ORDINANCES

16. ZONING TEXT AMENDMENT – ZTA11-01 (ORDINANCE) (PUBLIC HEARING REQUIRED)

Purpose: This is a request for City Council to conduct a public hearing and adopt an ordinance for Zoning Text Amendment ZTA11-01 for billboards.

Background: This request to amend the Zoning Ordinance will provide a new definition and a new section to enact zoning regulations and establish a set of development standards to regulate digital billboards along the Loop 101 in the Sports and Entertainment District between Northern Avenue and Camelback Road. Digital billboards will continue to be prohibited in all other areas of the city, and will continue to be prohibited along the Loop 101 between 51st Avenue and Bell Road.

The Zoning Text Amendment will provide a new definition of digital billboards matching size and frequency of advertisement change of the two existing billboards on the Park and Ride Lot property in the Sports and Entertainment District. Digital billboards are proposed to be limited to sites zoned Planned Area Development (PAD). The amendment will require sites to have at least 1,000 feet of freeway frontage and one-quarter mile (1,320 feet) between signs on a single PAD.

The amendment would also prohibit billboards in the Heavy Commercial (C-3) zoning district that is located primarily in the center of the city, including the Glendale Centerline.

Previous Council/Staff Actions: On March 1, 2012, Planning Commission conducted a workshop and a public hearing regarding ZTA11-01. No action was taken at the workshop. At the public hearing, the Commission moved to approve ZTA11-01; however, the motion failed 3-4.

On November 15, 2011, staff presented the proposed zoning text amendment to the City Council at their City Council Workshop. Council directed staff to continue working on the amendment. Staff did not perceive any Council consensus for changing the text amendment during the workshop.

Planning Commission initiated ZTA11-01 Zoning Text Amendment for digital billboards at the October 6, 2011 Planning Commission Workshop.

The subject matter for ZTA11-01, digital billboards, was also previously considered as freeway billboard signs as a part of ZTA09-01 by the Planning Commission when ZTA09-01 was under consideration.

Prior to the October 6, 2011 meeting, consideration of freeway billboard signs as a part of ZTA09-01 was withdrawn from consideration by the city.

On August 4, 2011, Planning Commission voted to continue discussion of the section of ZTA09-01 regarding freeway billboard signs to the October 6, 2011 Planning Commission meeting.

On June 2, 2011, Planning Commission voted to continue discussion of the section of ZTA09-01 regarding freeway billboard signs to the August 4, 2011 Planning Commission meeting.

Council rezoned the city's property at the northwest corner of the Loop 101 and the Bethany Home Road alignment to PAD to permit erection of digital billboards by the adoption of Ordinance No. 2702 New Series on September 22, 2009.

Council rezoned the city's sewer lift station at the northwest corner of the Loop 101 and Camelback Road to permit the erection of a digital billboard by the adoption of Ordinance No. 2701 New Series on September 22, 2009.

Council rezoned the city's Park and Ride lot to PAD by the adoption of Ordinance No. 2686 New Series on June 23, 2009, to establish zoning which would satisfy the Arizona Department of Transportation to permit erection of the first two digital billboards.

The city adopted the Westgate PAD through a public hearing process in 2002, which included a number of outdoor building and digital signs.

Council approved a comprehensive update of the Zoning Ordinance in 1993, which included billboard regulations.

Community Benefit: By providing a new section concerning digital billboards, the current section that addresses billboards will remain unchanged, except for the prohibition of billboards in Heavy Commercial (C-3) zoning districts. Eliminating C-3 zoning districts would help protect existing established neighborhoods and historic districts.

Existing billboards will not be converted into digital billboards with changeable panels. A new section for digital billboards will ensure that proposed site locations have demonstrated a significant existing investment in the community, and prevent placement on sites, which could negatively impact neighboring residential areas and property values. The amendment will emphasize that digital billboards are only to be erected in proximity to the Sports and Entertainment District.

Public Input: On May 24, 2012, a legal notice was published in *The Glendale Star*, which indicated which sections of the Zoning Ordinance were proposed to be amended. On May 25, 2012, staff, as the applicant, mailed notification postcards to property owners within 300 feet of the proposed area within the Sports and Entertainment District and those persons listed as Interested Parties on the City-Wide Additional Notification list.

Public testimony concerning ZTA11-01 Digital Billboards occurred at the Planning Commission meeting of March 1, 2012.

On November 9, 2011, a neighborhood meeting was held at the City Council Chambers and approximately 30 people attended. The comments received repeated those previously mentioned concerning dimensions and standards of the existing billboards on the city's Park and Ride Lot as the standard for future billboards.

Public testimony concerning freeway billboard signs occurred at the Planning Commission meetings of June 2, 2011, and August 4, 2011, as part of ZTA09-01 Zoning Text Amendment Ordinance Update. During the June 2, 2011 Planning Commission meeting, concern was expressed regarding the impact of digital billboards on the existing community located along the Loop 101 between 51st Avenue and Bell Road.

Recommendation: Conduct a public hearing, waive reading beyond the title, and adopt an ordinance for Zoning Text Amendment ZTA11-01.

17. [INCREASE TRANSIENT LODGING PRIVILEGE TAX \(ORDINANCE\) \(PUBLIC HEARING REQUIRED\)](#)

Purpose: This is a request for City Council to conduct a public hearing and adopt an ordinance amending Glendale City Code Chapter 21.1, Sec. 447, increasing the current additional tax rate upon Transient Lodging (bed tax) Privilege (sales) from 3.4% to 5% and dedicating the proceeds from the increased tax rate for tourism promotion, effective August 1, 2012.

Background: Nationally, cities dedicate a portion of their hospitality-related tax revenues, generated via a bed tax, to fund their respective community's tourism and marketing efforts to attract new visitors. The state law allowing the City Council authorization to increase this tax requires that a portion of the additional revenue be dedicated toward promotion of the hospitality industry. Locally, Mesa, Phoenix, Scottsdale, and Tempe dedicate a portion of their bed tax towards this effort; most communities use their Convention and Visitor Bureau (CVB) to meet this objective.

Annually, Arizona receives over \$18 billion in tourism-related revenue. Increasing the amount of funding for the Glendale CVB funding through the bed tax adjustment will allow Glendale's hotels and other businesses, such as restaurants, bars and retail establishments, to capture a larger portion of tourism-related business while enhancing economic vitality throughout the city.

Previous Council/Staff Actions: On September 25, 2007, Council adopted ordinance 2589 new series amending the Glendale City Code to enhance the public safety fund by four tenths of a percent (.4%), thereby increasing the bed tax rate to 3.4%.

On June 28, 1988, Council adopted ordinance 1552 new series amending the Glendale City Code to establish a 3% bed tax rate.

Community Benefit: As Glendale continues to expand its reputation as a sports and entertainment destination market for Arizona and points beyond, the opportunity to attract more visitors greatly increases. Increased tourism in Glendale will directly result in more bed tax

revenue to the city. The resulting increase in this revenue will directly contribute to and supplement services provided to the community, including services offered by the CVB.

Public Input: The CVB met with representatives from all 12 Glendale hotel properties. The purpose of these meetings was to receive their input on increasing the city's bed tax rate in order to expand CVB marketing and sales initiatives that would positively impact visitor spending and hotel room nights. One hundred percent (100%) of all Glendale hoteliers were in support of raising the city's additional tax on the Transient Lodging (bed tax) rate to 5% if the additional revenues were dedicated to CVB operations and initiatives to promote tourism in Glendale.

In accordance with the posting requirements of A.R.S. 9-499.15, a notice of this rate increase was posted to the city website's home page sixty (60) days in advance of today's meeting.

Budget Impacts: The increase to the current bed tax from 3.4% to 5.0% is expected to generate approximately \$500,000 for FY 2012-13. This additional revenue will be dedicated to the Glendale CVB operations to enhance tourism related initiatives in the community.

Recommendation: Conduct a public hearing, waive reading beyond the title and adopt an ordinance amending Glendale City Chapter 21.1, Sec. 447, increasing the current additional tax rate upon Transient Lodging (bed tax) from 3.4% to 5% and dedicating the proceeds from the increased tax rate for tourism promotion, effective August 1, 2012.

18. [INCREASE OF PRIVILEGE TAX RATE \(ORDINANCE\) \(PUBLIC HEARING REQUIRED\)](#)

Purpose: This is a request for City Council to conduct a public hearing and adopt an ordinance amending Glendale City Code Chapter 21.1 to increase the current Privilege (sales) tax rate by seven-tenths (.7) of one percent to a total of 2.9%, across all categories excluding residential rental, mining, and transient lodging, effective August 1, 2012.

Background: Since 2009, city sales tax collections have declined substantially due to the economic downturn. City sales tax, which constitutes the largest portion of the General Fund operating revenue, went from seven years of annual growth of greater than 5%, to a three year trend of steady decline. At its peak in FY 2006-07 collections totaled approximately \$63.6 million; for FY 2011-12 collections are approximately \$51.9 million.

FY 2012-13 Budget

After a comprehensive analysis of departmental budgets and the fixed costs associated with the general operations of the city, staff recommends an increase of seven-tenths (.7) to select categories of the privilege tax rates. This increase will bring the total city sales tax rate to 2.9%.

Glendale has not raised the General Fund's portion of its sales tax rate since 1990. Increasing select rates by seven-tenths (.7) is expected to raise approximately \$23 million for the General Fund in FY 2012-13. This additional revenue, in combination with about \$9 million in

expenditure reductions to the General Fund operating budget, will fund the redefined operational and service needs of the community.

A forecast of revenues and expenditures assuming the additional revenue realized from this action indicates the General Fund operating budget will return to a healthier state in approximately five fiscal years with an ending fund balance of \$14 million. Considering this, staff is recommending that at such time Council should explore the possibility of repealing all or some of the tax increase.

In addition to addressing the forecasted revenue shortfall over the next five fiscal years, the increase in sales tax revenue will enable staff to better pursue refinancing and restructuring of the MPC and PFC outstanding debt. This, coupled with a focus on fiscal restraint, will allow for the systematic rebuilding of the General Fund balance and may result in an improvement in the city's bond ratings.

Previous Council/Staff Actions: At the May 22, 2012 Meeting, Council adopted a preliminary budget for FY 2012 -13.

At the April 23, 2012 Budget Workshop, staff presented the City Manager's Recommended Budget for FY 2012-13 that reflected the input Council provided during the eight budget workshops. This budget called for a seven-tenths (.7) increase to the privilege tax rate.

At the February 7, 2012 Budget Workshop, Council began a systematic review of each departments' operating budget in order to determine possible areas to reduce operational expenses for the FY 2012-13 budget.

Community Benefit: Adjusting the privilege tax rate in select categories by seven-tenths (.7) will prevent the elimination or reduction of key city services that are funded from the General Fund. Services that are currently provided from the General Fund budget include but are not limited to: the majority of the police and fire protection budget (67%); parks, recreation, and library services; a portion of the transportation services budget (21%); street maintenance, code compliance, development services such as planning, building safety, and engineering; and the Community Action Program office.

Public Input: All eight budget workshops were open to the public and were posted publicly per state requirements. The Council budget workbook materials were posted publicly along with each of the workshop's meeting agenda.

In accordance with the posting requirements of A.R.S. 9-499.15, a notice of this rate increase was posted to the city website's home page sixty (60) days in advance of today's meeting.

Budget Impacts & Costs: For the FY 2012-13 budget, the increase in select privilege tax rates is expected to generate approximately \$23 million for the General Fund. The rate will be effective August 1, 2012.

Recommendation: Conduct a public hearing, waive reading beyond the title and adopt an ordinance amending Glendale City Code Chapter 21.1 to increase the current Privilege (sales) tax rate by seven-tenths (.7) of one percent to a total of 2.9%, across all categories excluding residential rental, mining, and transient lodging, effective August 1, 2012.

PUBLIC HEARING

19. FISCAL YEAR 2012-13 PROPERTY TAX LEVY (PUBLIC HEARING REQUIRED)

Purpose: This is a request for City Council to conduct a public hearing on the proposed Fiscal Year (FY) 2012-13 property tax levy. The primary property tax rate will remain unchanged at \$0.2252 per \$100 of assessed valuation for FY 2012-13. The secondary property tax rate will increase from \$1.3699 per \$100 of assessed valuation to \$1.6753 for FY 2012-13. The total property tax rate will increase to \$1.9005.

Background: Arizona state law requires Council to set the property tax levy by the third Monday in August.

Arizona's property tax system consists of two tiers. The primary property tax levy has state-mandated maximum limits; however, it can be used by a city for any purpose. The primary property tax revenue is included in the General Fund's operating budget. The secondary property tax levy is not limited; however, it can be used only to retire the principal and interest on a municipality's bonds. The secondary property tax revenue funds much of the city's capital improvement plan.

All Truth in Taxation requirements of A.R.S. 42-17107 have been met. A Truth in Taxation hearing is not required; according to the Property Tax Oversight Commission's letter of April 30, 2012, a Truth in Taxation hearing is required only if the city chose to levy a primary rate greater than \$0.2592. The public notice requirements of A.R.S. 42-17103 also have been met.

Previous Council/Staff Actions: City Council reviewed the FY 2012-13 tentative budget and adopted a resolution formally approving the tentative operating, capital, debt service and contingency appropriation budget at the May 22, 2012, evening meeting. At that time, Council also gave notice of the date for the June 12, 2012, public hearings on the FY 2012-13 final budget and the FY 2012-13 property tax levy and the June 26, 2012, date for the adoption of the FY 2012-13 property tax levy. Public notices regarding this information were published in the *Glendale Star* on May 31 and June 7, 2012.

The 8th budget workshop occurred on April 23, 2012.

The 7th budget workshop occurred on April 17, 2012.

The 6th budget workshop occurred on April 3, 2012.

The 5th budget workshop occurred on March 20, 2012.

The 4th budget workshop occurred on March 6, 2012.

The 3rd budget workshop occurred on February 28, 2012.

The 2nd budget workshop occurred on February 21, 2012.

The 1st budget workshop occurred on February 14, 2012.

At the January 10, 2012 Council meeting, an ordinance was adopted authorizing the refunding/restructuring of outstanding water/sewer revenue obligations and Municipal Property Corporation (MPC) excise tax revenue bonds and authorizing the issuance of these bonds in an amount not to exceed \$99 million and \$70 million respectively.

At the January 3, 2012 Council workshop, staff presented the debt management plan and options related to refinancing outstanding MPC debt and refunding outstanding water/sewer debt.

Community Benefit: Glendale's budget is an important financial, planning and public communication tool. It gives residents and businesses a clear and concrete view of the city's direction for public services, operations and capital facilities and equipment. It also provides the community with a better understanding of the city's ongoing needs for stable revenue sources to fund public services, ongoing operations and capital facilities and equipment. The budget provides Council, residents and businesses with a means to evaluate the city's financial stability.

Public Input: All eight budget workshops were open to the public and were posted publicly per state requirements. The Council budget workbook materials were posted publicly along with each of the workshop's meeting agenda.

In accordance with the posting requirements of A.R.S. 9-499.15, a notice of this rate increase was posted to the city website's home page sixty (60) days in advance of today's meeting.

Public notices were printed in the May 31 and June 7, 2012 issues of *The Glendale Star* regarding the date, time and location for the public hearings regarding the FY 2012-13 final budget and the FY 2012-13 property tax levy as well as the date for the adoption of the property tax levy.

Budget Impacts & Costs: It is estimated that the FY 2012-13 primary property tax rate will generate approximately \$2.6 million and the FY 2012-13 secondary property tax rate will generate approximately \$19.3 million for a total of approximately \$21.8 million.

Recommendation: Conduct a public hearing on the FY 2012-13 property tax levy including the primary property at \$0.2252 per \$100 of assessed valuation and the secondary property tax rate at \$1.6753 per \$100 of assessed valuation. The total property tax rate will increase from \$1.5951 to \$1.9005. Adoption of the FY 2012-13 property tax levy is scheduled for the June 26, 2012, City Council meeting.

PUBLIC HEARING – RESOLUTIONS

[20. FISCAL YEAR 2012-13 FINAL BUDGET ADOPTION \(RESOLUTION\) \(PUBLIC HEARING REQUIRED\)](#)

Purpose: This is a request for City Council to review the Fiscal Year (FY) 2012-13 final budget, conduct a public hearing on the final budget and convene a special meeting to adopt a resolution

formally approving the final operating, capital, debt service, and contingency appropriation budget.

Background: Arizona state law requires the governing board of cities, towns and counties to conduct a public hearing and then convene a special meeting to adopt a resolution approving the final annual budget. The regular evening meeting does not need to be adjourned to convene and conduct the special meeting required for the budget adoption.

Council approval of the tentative budget will set the maximum level of expenditures for FY 2012-13. Adjustments and reallocation of appropriation authority may be made after adoption of the tentative budget although the total amount of appropriation cannot be increased.

Eight Council budget workshops were conducted in February, March and April 2012 to review the draft FY 2013 budget. The City Council budget workbook was prepared to facilitate Council's review of the operating budgets for city departments. The budget workbook materials included a draft FY 2013 budget for each department.

Two of the budget workshops were conducted in April 2012 after staff incorporated revisions to departmental operating budgets that were agreed upon by Council during earlier budget workshops. These two budget workshops were used to review the City Manager's FY 2013 recommended operating budget and the City Manager's FY 2013-22 recommended capital improvement plan.

FY 2013 Operating Budget. The national recession from which the economy is gradually recovering was felt far and wide in the country. Arizona was particularly hard hit with the bursting of the real estate bubble, steep loss of jobs (particularly in the construction industry), decline in the numbers of individuals moving to the state, and a noticeable fall-off in the state's important tourism industry. The clearest evidence of the recession's impact is in the city's General Fund (GF) ongoing revenue. It peaked at \$184.2M in FY 2008 and is expected to bottom out in the current FY at about \$138M; this is a decline of almost \$46.2M or 25% in the city's GF ongoing revenue.

As a result of this steep drop off in ongoing revenue, FY 2013 is the fourth consecutive year that the GF shows a sizeable shortfall between GF ongoing revenue and GF ongoing expenses including transfers. The annual shortfalls (before balancing measures were implemented) that were presented as part of each FY's City Manager's recommended budget are indicated below:

- FY 2010 identified a \$14.4M shortfall
- FY 2011 identified a \$31.6M shortfall
- FY 2012 identified a \$27.1M shortfall
- FY 2013 identifies a \$35M shortfall

The two principal balancing actions used to address the GF operating deficits were streamlining service delivery and using GF fund balance to offset GF deficits based on a strategic, business-based approach that was phased in over time. This resulted in a mix of ongoing and one-time

measures each FY to balance GF ongoing operating expenses, including transfers, against GF ongoing operating revenues.

For example, through mid-January 2012, GF staffing has been reduced by 273 full time employees (FTEs), an 18% reduction from the FY 2009 peak staffing level of 1,501 FTEs, to 1,228 FTEs. Accompanying these staff reductions have been service and program modifications. Impacts to essential health and safety related services and programs have been minimized.

The FY 2013 recommended operating and capital budgets provide a multi-year path to improved financial stability as the economy improves and the city grows out of the challenges caused by the recession. The recommended budgets also are based on Council's continued vision of one community, and the supporting strategic goals.

On the operating side, the recommended budget provides for:

- Gradual rebuilding of GF fund balance to address the declining GF fund balance.
- Continuation of debt service restructuring to establish a payment stream that is more in line with available resources.
- Continued evaluation of departmental operations to increase effectiveness (adding value) and efficiency (maximizing resources) with reductions in ongoing expenditures where possible.
- Continued stable funding for public safety.
- End of employee furloughs and Memorandum of Understanding deferrals.
- Incorporation of retirement rate changes into the base budget.

The multi-year path to improved financial stability for the FY 2013 operating budget includes a transaction privilege (sales) tax rate increase of 0.7% to the city's undesignated portion of the rate. This increase will occur across all eligible sales tax categories and will become effective August 1, 2012. Given the information available in March 2012, a five-year forecast of revenues and expenditures that included the additional revenue expected from this action show the GF operating budget will return to a healthier position in approximately five fiscal years (2017). This forecast shows a projected ending fund balance of \$14M for the GF in 2017. Based on this forecast, Council should explore the possibility of repealing of all or some of the tax increase at that time.

Other revenue enhancements to be implemented with the FY 2013 budget include an increase to the transient lodging rate (bed tax) from 3.4% to 5.0% with the increased revenue allocated for tourism promotion and related expenses. Other revenue enhancements to be implemented with the FY 2013 budget include adjustments to various fees for the use of the Civic Center and the Parks, Recreation and Library Department programs and services.

Highlights of the FY 2013 budget include no rate increases for water/sewer or sanitation and landfill services, as well as continuation of:

- Current operating hours for the city's libraries;

- Swim programs at the city's two aquatic facilities, Rose Lane Aquatic Center and Foothills Recreation and Aquatic Facility;
- Funding for filled sworn positions in police and fire; and
- Operating hours and maintenance for existing parks and sports fields.

FY 2013 Capital Budget. On the capital side, the recommended budget provides for a path to improved financial stability for the general obligation (G.O.) bond program that includes a secondary property tax rate increase of 0.3054 for FY 2013. As presented to Council during the April 23, 2012 budget workshop and in the City Manager's Recommended FY 2013-22 Capital Improvement Plan memo, the FY 2013 secondary property tax rate increase of 0.3054 is step one of a two-step rate increase that will be staggered over two FYs, with step two being implemented for FY 2014 after Council's review.

The higher secondary rates are expected to be in effect through FY 2017 based on the most current information available about future assessed valuation for property within Glendale's corporate limits. These higher rates are required to pay for existing debt service for the G.O. bond program; no new G.O. bond sales are planned through FY 2017.

This rate change means the city's secondary rate will increase from \$1.3699/\$100 of assessed valuation to \$1.6753; the city's primary property tax rate will remain unchanged at \$0.2252/\$100 of assessed valuation. The city's total property tax rate will change from \$1.5951 to \$1.9005/\$100 of assessed valuation.

One widespread and long-lasting impact of the recent recession is the unprecedented decline in real estate values. While this is true across the country, Arizona is consistently categorized as one of the hardest hit states for real estate value declines, along with California, Nevada and Florida. In Glendale, the impact has been especially challenging. The downward trend is expected to continue through FY 2014, the fifth consecutive year of property valuation decline, when Glendale's secondary assessed valuation is estimated to drop to \$1.05B (the FY 2014 figure is based on the preliminary notices from the Maricopa County Assessor's Office). The \$1.05B low will represent a 52% decline from the peak of \$2.2B in FY 2009. This unprecedented decline was unimaginable just a few years ago and certainly could not have been predicted based on a long history of changes in assessed valuation.

Organizational Changes to be Incorporated into the FY 2013 Operating Budget. Effective with the FY 2013 final budget, the following organizational changes will be made to realign operations to more closely match the needs of our external and internal customers and to reflect changes to processes to make them even more effective and efficient:

- The Materials Management (purchasing) Division will move from the Compliance and Asset Management Department to the Financial Services Department. This move protects the independence and impartiality of the audit staff.
- The Materials Control Warehouse Division will move from the Compliance and Asset Management Department to the Public Works Department. This relocation pairs similar operations together for greater synergy within Public Works.

- As a result of the changes addressed in the prior two bullet points, the name of the Compliance and Asset Management Department will change to the Internal Audit Department.
- The Mapping and Records Division will move from the Public Works Department to the Planning Division within the Community and Economic Development Department (see below). This relocation pairs similar GIS and mapping operations together for greater synergy.
- In an effort to provide more seamless continuity for development projects from inception to certificate of occupancy, as well as increase communication and customer service for both internal and external clients, the current Planning and Building Safety Departments will move from the development services area to report through the current Economic Development Department. As a result of this change, the current Economic Development, Building Safety and Planning Departments will be combined and work collectively under the new Community and Economic Development Department to provide an opportunity to be even more effective and responsive to businesses despite the significant combined reduction in workforce.
- As a result of the changes addressed in the prior bullet point, the current Development, Neighborhood and Human Services Department will change to the Neighborhood and Human Services Department. In addition, the remaining staff and functions of the current Neighborhood Partnership Office will move to the Code Compliance work group.
- The emergency management component of the homeland security function in the Police Department will move to the Fire Department; the Police Department will retain the homeland security component within its other operations

The FY 2013 budget reflects the reorganization that became effective in June 2011 with the revisions identified in the preceding bullet points. The resulting departments, therefore, are the following for FY 2013 (in alphabetical order):

- City Attorney's Office
- City Clerk Department
- City Court Department
- City Manager Department
- Communications Department
- Community and Economic Development Department
- Financial Services Department
- Fire Services Department
- Human Resources and Risk Management Department
- Intergovernmental Programs Department
- Internal Audit Department
- Mayor and Council
- Neighborhood and Human Services Department
- Non-Departmental
- Parks, Recreation and Library Department
- Police Services Department
- Public Works Department

- Technology and Innovation Department
- Transportation Services Department and
- Water Services Department.

Previous Council/Staff Actions: City Council reviewed the FY 2012-13 tentative budget and adopted a resolution formally approving the tentative operating, capital, debt service and contingency appropriation budget at the May 22, 2012, evening meeting. At that time Council also gave notice of the date for the June 12, 2012 public hearings on the FY 2012-13 final budget and the FY 2012-13 property tax levy and the June 26, 2012 date for the adoption of the FY 2012-13 property tax levy. Public notices regarding this information were published in the *Glendale Star* on May 31 and June 7, 2012.

The 8th budget workshop occurred on April 23, 2012.

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The 3rd budget workshop occurred on February 28, 2012.

The 2nd budget workshop occurred on February 21, 2012.

The 1st budget workshop occurred on February 14, 2012.

At the January 10, 2012 Council meeting, an ordinance was adopted authorizing the refunding/restructuring of outstanding water/sewer revenue obligations and Municipal Property Corporation (MPC) excise tax revenue bonds and authorizing the issuance of these bonds in an amount not to exceed \$99 million and \$70 million respectively.

At the January 3, 2012 Council workshop, staff presented the debt management plan and options related to refinancing outstanding MPC debt and refunding outstanding water/sewer debt.

Community Benefit: Glendale's budget is an important financial, planning and public communication tool. It gives residents and businesses a clear and concise view of the city's direction for public services, operations and capital facilities and equipment. It also provides the community with a better understanding of the city's ongoing needs for stable revenue sources to fund public services, ongoing operations, and capital facilities and equipment.

The budget provides Council, residents and businesses with a means to evaluate the city's financial stability.

Public Input: The material that was reviewed in the budget workshops is contained in the budget book posted with today's meeting agenda.

Public notices were printed in the May 31 and June 7, 2012 issues of *The Glendale Star* regarding the date, time and location for the public hearings regarding the FY 2012-13 final budget and the FY 2012-13 property tax levy as well as the date for the adoption of the property tax levy.

Budget Impacts & Costs: The annual budget (all funds) for the city is divided into four major components that include all appropriations. The total budget, including all four components, is \$579 million for FY 2013. The four components and their respective total amounts for FY 2013 are as follows:

- The *operating budget* finances the day-to-day provision of city services and totals \$347.7 million. Since the adoption of the tentative budget at the May 22, 2012, meeting, one (1) million in appropriation authority has been transferred from fund 1840, the city's grant fund, to fund 1780, arena special revenue, for capital-related renewal and replacement expenses at the arena that are tied to the new Coyotes ownership contract. The total appropriation for the operating budget remains unchanged at \$347.7 million and the total appropriation across all funds remains unchanged at \$579 million.
- The *capital improvement budget* funds the construction and repair of city assets including roads, public amenities and other infrastructure throughout the city. The capital improvement budget totals \$106.2 million.
- The *debt service budget* is used to repay money borrowed by the city, primarily for capital improvements, and amounts to \$86 million.
- The final component of the budget is the *contingency appropriation*, which is made up of fund reserves and is available to cover emergency expenses or revenue shortages should they arise during the fiscal year. The contingency appropriation for this fiscal year totals \$39.1 million.

The total budget of \$579 million represents a decrease of 9.2% from the FY 2012 total budget of \$638 million. The decrease is the result of operating and capital budget reductions to address constrained revenues.

Recommendation: Conduct a public hearing on the proposed final budget and then convene in a special meeting, waive reading beyond the title, and adopt a resolution approving the FY 2012-13 final budget.

SPECIAL BUDGET MEETING (TO ADOPT FISCAL YEAR 2012-13 FINAL BUDGET)

ADJOURN SPECIAL BUDGET MEETING AND RECONVENE REGULAR COUNCIL MEETING

RESOLUTIONS

21. [2012 COMMUNITY HOUSING AGENCY PLAN](#)

Purpose: This is a request for City Council to ratify the execution and submittal of the City of Glendale's 2012 Agency Plan administered by the city's Community Housing Division to the U.S. Department of Housing and Urban Development (HUD).

Background: Federal regulation requires that all housing authorities have an Agency Plan, and that the Plan be updated and submitted to HUD annually. The Plan includes the Public Housing Five Year Capital Fund Action Plan, the PHA Five Year and Annual Plan, including the

Violence Against Women Act addendum. The Plan also includes the Section 8 Administrative Plan and Public Housing Admissions and Continued Occupancy Policy, which govern the administration of the rental assistance programs.

Changes to the 2012 Agency Plan include those that are generally routine in nature and dictated by federal regulation. These 2012 Agency Plan updates will be incorporated into all associated forms, letters and other documents, and where applicable, the Community Housing Division's internal procedures. Any approved policy updates that affect the conventional public housing residents are also reflected in the conventional public housing lease document. All changes were reviewed by the Glendale City Attorney's Office and taken to the Community Development Advisory Committee for review and approval.

The receipt of the city's annual federal capital fund money is contingent upon the timely submittal and HUD's approval of the 2012 Agency Plan. Therefore, in order to ensure receipt of these funds, the Glendale Community Housing Division submitted the 2012 Agency Plan to HUD on April 13, 2012.

Community Benefit: The capital funds are used for modernization and improvements for the city's public housing communities, and to provide Glendale's most needy families with affordable housing. The city owns and operates three public housing communities that house 155 low-income families.

Public Input: On March 15, 2012, the Community Development Advisory Committee held a public hearing and subsequently unanimously recommended approval of the 2012 Agency Plan. No comments were received at the public hearing.

On January 26, 2012, a Notice of Public Hearing was published in the Glendale Star and posted on the city's website. In addition, the 2012 Agency Plan was posted in its entirety on the city's website to solicit public comments.

In January of each year, the Glendale Community Housing Division solicits input from program participants in both the Conventional Public Housing and Section 8 Housing Choice Voucher programs on the development of the agency plans.

Budget Impacts & Costs: The 2012 federal capital fund for Glendale Housing is \$190,672. The Capital Fund Program Five-Year Action Plan includes this funding for modernization and improvements of the three public housing communities.

Recommendation: Waive reading beyond the title and adopt a resolution ratifying the execution and submission of the City of Glendale's 2012 Agency Plan administered by the city's Community Housing Division to Housing and Urban Development.

NEW BUSINESS

22. [COUNCIL SELECTION OF VICE MAYOR](#)

Purpose: In accordance with the Charter and pursuant to City Council Guidelines, Council will designate among its members a vice mayor.

Background: The Glendale City Charter provides for the composition of the Council. The Charter states:

Art. II, Sec. 7. Vice Mayor.

The council shall designate one (1) of its members as vice mayor, who shall serve in such capacity at the pleasure of the council. The vice mayor shall perform the duties of the mayor during the mayor's absence or disability.

Council adopted the City Council Guidelines at the May 26, 2009 Council meeting. As stated in the City Council Guidelines, at the first workshop of June each year the Council will consider the appointment of a vice mayor for the following fiscal year. Nominations were indicated by Councilmembers at the June 5, 2012 workshop.

Action: The Mayor will accept a motion or motions, call for a second, and conduct a vote of the Council that shall, by virtue of assent of a majority, designate one of its members as vice mayor.

23. [COUNCIL APPOINTMENT OF ACTING CITY MANAGER](#)

Purpose: This is a request for the City Council to appoint an acting city manager.

Background: The Glendale City Charter provides for the appointment of an acting city manager. The Charter states:

Art. III, Sec. 5. Assistant City Manager

. . . In the event the city manager resigns or is removed for any reason, the council shall appoint an acting city manager at the first regular meeting following such vacancy.

Action: The Mayor will accept a motion or motions, call for a second, and conduct a vote of the Council that shall, by virtue of assent of a majority, appoint an acting city manager.

REQUEST FOR FUTURE WORKSHOP AND EXECUTIVE SESSION

CITIZEN COMMENTS

If you wish to speak on a matter concerning Glendale city government that is not on the printed agenda, please fill out a Citizen Comments Card located in the back of the Council Chambers and give it to the City Clerk before the meeting starts. The City Council can only act on matters that are on the printed agenda, but may refer the

matter to the City Manager for follow up. Once your name is called by the Mayor, proceed to the podium, state your name and address for the record and limit your comments to a period of five minutes or less.

COUNCIL COMMENTS AND SUGGESTIONS

ADJOURNMENT

Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (i) discussion or consideration of personnel matters (A.R.S. §38-431.03 (A)(1));**
- (ii) discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03 (A)(2));**
- (iii) discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03 (A)(3));**
- (iv) discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid or resolve litigation (A.R.S. §38-431.03 (A)(4));**
- (v) discussion or consultation with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03 (A)(5)); or**
- (vi) discussing or consulting with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03 (A)(7)).**