City of Glendale
Council Workshop & Executive Session Agenda

February 7, 2012 – 1:30 p.m.

Workshop meetings are telecast live at 1:30 p.m. on the first and third Tuesday of the month. Repeat broadcasts are telecast the first and third week of the month – Wednesday at 3:00 p.m., Thursday at 1:00 p.m., Friday at 8:30 a.m., Saturday at 2:00 p.m., Sunday at 9:00 a.m. and Monday at 2:00 p.m. on Glendale Channel 11.

Welcome!

We are glad you have chosen to attend this City Council workshop. We hope you enjoy listening to this informative discussion. At these "study" sessions, the Council has the opportunity to review and discuss important issues, staff projects and future Council meeting agenda items. Staff is present to answer Council questions. Members of the audience may also be asked by the Council to provide input.

Form of Government

Glendale follows a Council-Manager form of government. Legislative policy is set by the elected City Council and administered by the Council-appointed City Manager.

The City Council consists of a Mayor and six Councilmembers. The Mayor is elected every four years by voters city-wide. Councilmembers hold four-year terms with three seats decided every two years. Each of the six Councilmembers represent one of the six electoral districts and are elected by the voters of their respective districts (see map on back).

Workshop Schedule

Council workshops are held on the first and third Tuesday of each month at 1:30 p.m. in the Council Chambers of the Glendale Municipal Office Complex, 5850 W. Glendale Avenue, Room B-3, lower level. The exact dates of workshops are scheduled by the City Council at formal Council meetings. The workshop agenda is posted at least 24 hours in advance.

Agendas may be obtained after 4:00 p.m. on the Friday before a Council meeting, at the City Clerk's Office in the Municipal Complex. The agenda and supporting documents are posted to the city's Internet web site, ***www.glendaleaz.com***.

Executive Session Schedule

Council may convene in "Executive Session" to receive legal advice and discuss land acquisitions, personnel issues, and appointments to boards and commissions. As provided by state statute, this session is closed to the public.

Questions or Comments

If you have any questions or comments about workshop agenda items or your city government, please call the City Manager's Office at (623) 930-2870.

If you have a concern you would like to discuss with your District Councilmember, please call (623) 930-2249, Monday - Friday, 8:00 a.m. – 5:00 p.m.

Public Rules of Conduct

The presiding officer shall keep control of the meeting and require the speakers and audience to refrain from abusive or profane remarks, disruptive outbursts, applause, protests, or other conduct which disrupts or interferes with the orderly conduct of the business of the meeting. Personal attacks on Councilmembers, city staff, or members of the public are not allowed. Engaging in such conduct, and failing to cease such conduct upon request of the presiding officer will be grounds for removal of any disruptive person from the meeting room, at the direction of the presiding officer.

Citizen Participation

The City Council does not take official action during workshop sessions; therefore, audience comments on agenda items are made only at the request of the presiding officer.
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**** For special accommodations or interpreter assistance, please contact the City Manager's Office at (623) 930-2870 at least one business day prior to this meeting. TDD (623) 930-2197.**

**** Para acomodacion especial o traductor de español, por favor llame a la oficina del adminsitrador del ayuntamiento de Glendale, al (623) 930-2870 un día hábil antes de la fecha de la junta.**

Councilmembers

Norma S. Alvarez - Ocotillo District
H. Philip Lieberman - Cactus District
Manuel D. Martinez - Cholla District
Joyce V. Clark - Yucca District
Yvonne J. Knaack – Barrel District

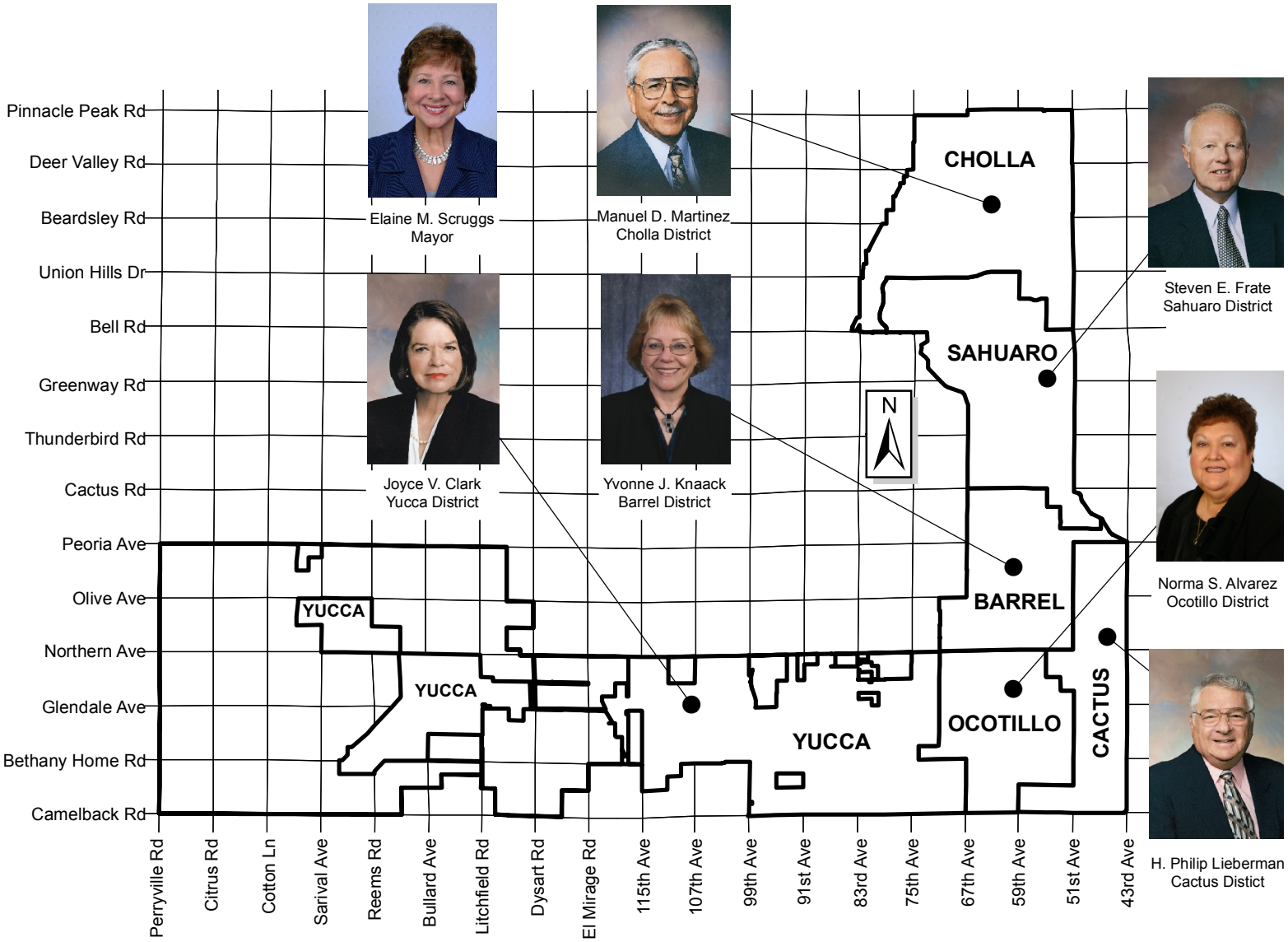
GLENDALE

MAYOR ELAINE M. SCRUGGS
Vice Mayor Steven E. Frate - Sahuaro District

Appointed City Staff

Ed Beasley – City Manager
Craig Tindall – City Attorney
Pamela Hanna – City Clerk
Elizabeth Finn – City Judge

Council District Boundaries



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GLENDALE CITY COUNCIL WORKSHOP SESSION
Council Chambers – Workshop Room
5850 West Glendale Avenue
February 07, 2012
1:30 p.m.

WORKSHOP SESSION

1. NEW INTEGRATED LIBRARY MANAGEMENT SOFTWARE SYSTEM

PRESENTED BY: Erik Strunk, Executive Director, Parks, Recreation & Library
Cheryl Kennedy, Acting Director, Library Services

CITY MANAGER'S REPORT

This report allows the City Manager to update the City Council about issues raised by the public during Business from the Floor at previous Council meetings or to provide Council with a response to inquiries raised at previous meetings by Council members. The City Council may only acknowledge the contents to this report and is prohibited by state law from discussing or acting on any of the items presented by the City Manager since they are not itemized on the Council Workshop Agenda.

EXECUTIVE SESSION

1. LEGAL MATTERS

   A. The City Council will meet with the City Attorney for legal advice, discussion and consultation regarding the city's position in pending and contemplated litigation, including settlement discussions conducted in order to avoid or resolve litigation. (A.R.S. § 38-431.03(A)(3)(4))

2. LEGAL MATTERS – PROPERTY & CONTRACTS

   A. Discussion and consultation with the City Attorney and City Manager to receive an update, consider its position and provide instruction and direction to the City Attorney and City Manager regarding Glendale's position in connection with agreements associated with the Arena and the Hockey Team, which are the subject of negotiations. (A.R.S. § 38-431.03(A)(3)(4)(7))

B. Discussion and consultation with the City Attorney and City Manager to consider its position and provide instruction/direction to the City Attorney and City Manager regarding Glendale's position in connection with possible terms of a contractual agreement relating to renewable energy at the Glendale Landfill located at 11480 West Glendale Avenue, which is the subject of negotiations. (A.R.S. § 38-431.03(A)(3)(4)(7))

3. PERSONNEL MATTERS

A. Various terms have expired on boards, commissions and other bodies. The City Council will be discussing appointments involving the following boards, commissions and other bodies. (A.R.S. § 38-431.03 (A)(1))

1. Ad-Hoc Citizen Task Force On Water And Sewer
2. Arts Commission
3. Aviation Advisory Commission
4. Board of Adjustment
5. Citizen Bond Election Committee
6. Citizens Advisory Commission On Neighborhoods
7. Citizens Bicycle Advisory Committee
8. Citizens Transportation Oversight Commission
9. Commission On Persons With Disabilities
10. Community Development Advisory Committee
11. Glendale Municipal Property Corporation
12. Historic Preservation Commission
13. Industrial Development Authority
14. Judicial Selection Advisory Board
15. Library Advisory Board
16. Parks and Recreation Advisory Commission
17. Personnel Board
18. Planning Commission
19. Public Safety Personnel Retirement System/Fire Board
20. Public Safety Personnel Retirement System/Police Board
21. Risk Management/Worker's Compensation Trust Fund Board
22. Western Loop101 Public Facilities Corporation

Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

(i) discussion or consideration of personnel matters (A.R.S. §38-431.03 (A)(1));
(ii) discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03 (A)(2));
(iii) discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03 (A)(3));
(iv) discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid or resolve litigation (A.R.S. §38-431.03 (A)(4));
(v) discussion or consultation with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03 (A)(5)); or

(vi) discussing or consulting with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03 (A)(7)).

Confidentiality Requirements Pursuant to A.R.S. §38-431.03 (C)(D): Any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney by agreement of the City Council, or as otherwise ordered by a court of competent jurisdiction.

CITY OF GLENDALE

Council Communication

Workshop Agenda

02/07/2012

TO: Honorable Mayor and City Council

FROM: Ed Beasley, City Manager
PRESENTED BY: Erik Strunk, Executive Director, Parks, Recreation & Library
Cheryl Kennedy, Acting Director, Library Services

SUBJECT: **NEW INTEGRATED LIBRARY MANAGEMENT SOFTWARE SYSTEM**

Purpose

This is a request to provide an update to the City Council on a new integrated library management software system (ILS) for the Glendale Public Library. The current Glendale Public Library ILS is in need of replacement and the Maricopa County Library District (MCLD) has offered to provide a new ILS at no cost, which will save the city approximately $347,000 in one-time costs and $35,000 annually in operating and maintenance costs.

Background

The Glendale Public Library currently utilizes an integrated library management software system called "Horizon." At the time of purchase in 2005, this system met the needs of patrons and staff. In 2007, the manufacturer of this system announced its intention to move towards a single integrated library management software platform (called Symphony) and would announce the "end of life" for Horizon in the future and no longer support it.

Although no formal "end of life" date has been announced, the manufacturer has indicated that once announced, the Glendale Public Library would be expected to purchase the new Symphony software platform or move to a different operating system. As a result, the manufacturer has not been developing new enhancements for the Horizon system and has instead focused research and development on the new Symphony platform.

In 2010, the MCLD presented information at the Maricopa Association of Governments Management Committee meeting concerning services it could provide to municipal libraries by utilizing the special districting tax funds collected from all Maricopa County landowners. At this meeting, the MCLD indicated that it was committed to assisting any public library with the conversion to the "Polaris" ILS management system.

As part of the city's ongoing effort to explore alternative funding sources and increase customer service for Glendale Public Library patrons, the city has had ongoing discussions with the MCLD to determine if it will fund and support a new ILS for the Glendale Public Library. The MCLD has agreed to purchase a new ILS for the Glendale Public Library and pay the costs associated for migrating, training, and annual maintenance, including upgrades.

Previous Council/Staff Actions

On December 2, 2011, the MCLD Director notified staff that the County would support an IGA formalizing an agreement between the city and MCLD for the Polaris ILS.

On January 13, 2010, the MCLD presented information at the Maricopa Association of Governments Management Committee meeting concerning services it could provide to municipal libraries utilizing the special districting tax paid by all Maricopa County landowners. Glendale staff subsequently requested this assistance.

Community Benefit

The transition from the current ILS system to the new Polaris ILS will be seamless and provide Glendale Public Library patrons with a more intuitive, enhanced catalog interface; increased ease of use when searching for materials; increased seamless access to e-Books, optimized catalog enhancements for mobile device users; and replace an existing library management software system that will in the near future, no longer be supported.

Public Input

On January 19, 2012, the offer to provide the new Polaris ILS by the MCLD was presented to the Library Advisory Board by Cheryl Kennedy, the Acting Library Director. The members indicated their support of conversion and implementation for the Glendale Public Library.

Budget Impacts & Costs

There are no budget impacts or costs to the city (including ongoing expenses). The MCLD will pay for the Polaris ILS, migration, training and annual maintenance costs. MCLD has already budgeted Fiscal Year 2011-2012 funds for the purchase of the new Polaris ILS for the Glendale Public Library. The MCLD offer will save the city approximately $347,000 in one-time costs and $35,000 annually in operating and maintenance costs.

Policy Guidance

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Ed Beasley

Ed Beasley
City Manager