

City of Glendale Council Workshop Agenda

September 3, 2013 – 1:30 p.m.

Welcome!

We are glad you have chosen to attend this meeting. We welcome your interest and encourage you to attend again.

Form of Government

The City of Glendale has a Council-Manager form of government. Policy is set by the elected Council and administered by the Council-appointed City Manager. The Council consists of a Mayor and six Councilmembers. The Mayor is elected every four years by voters city-wide. Councilmembers hold four-year terms with three seats decided every two years. Each of the six Councilmembers represent one of six electoral districts and are elected by the voters of their respective districts (see map on back).

Voting Meetings and Workshop Sessions

Voting meetings are held for Council to take official action. These meetings are held on the second and fourth Tuesday of each month at 7:00 p.m. in the Council Chambers of the Glendale Municipal Office Complex, 5850 West Glendale Avenue. **Workshop sessions** provide Council with an opportunity to hear presentations by staff on topics that may come before Council for official action. These meetings are generally held on the first and third Tuesday of each month at 1:30 p.m. in Room B3 of the Glendale Municipal Office complex.

Special voting meetings and workshop sessions are called for and held as needed.

Executive Sessions

Council may convene to an executive session to receive legal advice, discuss land acquisitions, personnel issues, and appointments to boards and commissions. Executive sessions will be held in Room B3 of the Council Chambers. As provided by state statute, executive sessions are closed to the public.

Regular City Council meetings are telecast live. Repeat broadcasts are telecast the second and fourth week of the month – Wednesday at 2:30 p.m., Thursday at 8:00 a.m., Friday at 8:00 a.m., Saturday at 2:00 p.m., Sunday at 9:00 a.m. and Monday at 1:30 p.m. on Glendale Channel 11.

If you have any questions about the agenda, please call the City Manager's Office at (623)930-2870. If you have a concern you would like to discuss with your District Councilmember, please call the City Council Office at (623)930-2249



For special accommodations or interpreter assistance, please contact the City Manager's Office at (623)930-2870 at least one business day prior to this meeting. TDD (623)930-2197.

Para acomodacion especial o traductor de español, por favor llame a la oficina del administrador del ayuntamiento de Glendale, al (623) 930-2870 un día hábil antes de la fecha de la junta.

Councilmembers

Cactus District – Ian Hugh
Cholla District – Manuel D. Martinez
Ocotillo District – Norma S. Alvarez
Sahuaro District – Gary D. Sherwood
Yucca District – Samuel U. Chavira



MAYOR JERRY P. WEIERS

Vice Mayor Yvonne J. Knaack – Barrel District

Appointed City Staff

Brenda S. Fischer – City Manager
Nicholas DiPiazza – Acting City Attorney
Pamela Hanna – City Clerk
Elizabeth Finn – City Judge

Meeting Agendas

Generally, paper copies of Council agendas may be obtained after 4:00 p.m. on the Friday before a Council meeting from the City Clerk Department inside Glendale City Hall. Additionally, the agenda and all supporting documents are posted to the city's website, www.glendaleaz.com

Public Rules of Conduct

The presiding officer shall keep control of the meeting and require the speakers and audience to refrain from abusive or profane remarks, disruptive outbursts, applause, protests, or other conduct which disrupts or interferes with the orderly conduct of the business of the meeting. Personal attacks on Councilmembers, city staff, or members of the public are not allowed. It is inappropriate to utilize the public hearing or other agenda item for purposes of making political speeches, including threats of political action. Engaging in such conduct, and failing to cease such conduct upon request of the presiding officer will be grounds for ending a speaker's time at the podium or for removal of any disruptive person from the meeting room, at the direction of the presiding officer.

How to Participate

Voting Meeting - The Glendale City Council values citizen comments and input. If you wish to speak on a matter concerning Glendale city government that is not on the printed agenda, please fill out a blue Citizen Comments Card. Public hearings are also held on certain agenda items. If you wish to speak on a particular item listed on the agenda, please fill out a gold Public Hearing Speakers Card. Your name will be called when the Public Hearing on the item has been opened or Citizen Comments portion of the agenda is reached. **Workshop Sessions** - There is no Citizen Comments portion on the workshop agenda.

When speaking at the Podium, please state your name and the city in which you reside. If you reside in the City of Glendale, please state the Council District you live in and present your comments in five minutes or less.

Regular Workshop meetings are telecast live. Repeat broadcasts are telecast the first and third week of the month – Wednesday at 3:00 p.m., Thursday at 1:00 p.m., Friday at 8:30 a.m., Saturday at 2:00 p.m., Sunday at 9:00 a.m. and Monday at 2:00 p.m. on Glendale Channel 11.



Council District Boundaries





GLENDALE CITY COUNCIL WORKSHOP SESSION
Council Chambers – Room B-3
5850 West Glendale Avenue
September 3, 2013
1:30 p.m.

One or more members of the City Council may be unable to attend the Workshop or Executive Session Meeting in person and may participate telephonically, pursuant to A.R.S. § 38-431(4).

CALL TO ORDER

PLEDGE OF ALLEGIANCE

WORKSHOP SESSION

1. FISCAL YEAR 2014-15 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING PRIORITIES
PRESENTED BY: Sam McAllen, Executive Director, Neighborhood and Human Services and Gilbert Lopez, Revitalization Administrator

CITY MANAGER'S REPORT

This report allows the City Manager to update the City Council. The City Council may only acknowledge the contents to this report and is prohibited by state law from discussing or acting on any of the items presented by the City Manager since they are not itemized on the Council Workshop Agenda.

COUNCIL ITEMS OF SPECIAL INTEREST

Councilmembers may indicate topic(s) they would like to have discussed by the Council at a future Workshop and the reason for their interest. The Council does not discuss the new topics at the Workshop where they are introduced.

EXECUTIVE SESSION

1. LEGAL MATTERS

- A. The City Council will meet with the City Attorney for legal advice, discussion and consultation regarding the city's position in pending or contemplated litigation, including settlement discussions conducted in order to avoid or resolve litigation. (A.R.S. § 38-431.03(A)(3)(4))
- B. The City Council will meet to discuss and consult with the City's attorneys for legal advice to consider its position and provide instruction in connection with the Professional Management Services and Arena Lease Agreement. (A.R.S. § 38-431.03(A)(3))

2. PERSONNEL MATTERS

- A. Various terms have expired on boards, commissions and other bodies. The City Council will be discussing appointments involving the following boards, commissions and other bodies. (A.R.S. § 38-431.03 (A)(1))
 - 1. Arts Commission
 - 2. Audit Committee
 - 3. Aviation Advisory Commission
 - 4. Board of Adjustment
 - 5. Citizens Bicycle Advisory Committee
 - 6. Citizens Transportation Oversight Commission
 - 7. Commission on Neighborhoods
 - 8. Commission on Persons with Disabilities
 - 9. Community Development Advisory Committee
 - 10. Glendale Municipal Property Corporation
 - 11. Historic Preservation Commission
 - 12. Industrial Development Authority
 - 13. Judicial Selection Advisory Board
 - 14. Library Advisory Board
 - 15. Parks and Recreation Advisory Commission
 - 16. Personnel Board
 - 17. Planning Commission
 - 18. Public Safety Personnel Retirement Board/Fire
 - 19. Public Safety Personnel Retirement Board/Police
 - 20. Risk Management/Workers Compensation Trust Fund Board
 - 21. Water Services Advisory Commission

Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

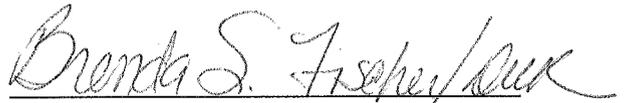
- (i) discussion or consideration of personnel matters (A.R.S. § 38-431.03(A)(1));
- (ii) discussion or consideration of records exempt by law from public inspection (A.R.S. § 38-431.03(A)(2));
- (iii) discussion or consultation for legal advice with the city's attorneys (A.R.S. § 38-431.03(A)(3));
- (iv) discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in

- settlement discussions conducted in order to avoid or resolve litigation (A.R.S. § 38-431.03(A)(4));
- (v) discussion or consultation with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. § 38-431.03(A)(5)); or
 - (vi) discussing or consulting with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. § 38-431.03(A)(7)).

Confidentiality

Arizona statute precludes any person receiving executive session information from disclosing that information except as allowed by law. A.R.S. § 38-431.03(F). Each violation of this statute is subject to a civil penalty not to exceed \$500, plus court costs and attorneys' fees. This penalty is assessed against the person who violates this statute or who knowingly aids, agrees to aid or attempts to aid another person in violating this article. The city is precluded from expending any public monies to employ or retain legal counsel to provide legal services or representation to the public body or any of its officers in any legal action commenced for violation of the statute unless the City Council takes a legal action at a properly noticed open meeting to approve of such expenditure prior to incurring any such obligation or indebtedness. A.R.S. § 38-431.07(A)(B).

Items Respectfully Submitted,



Brenda S. Fischer, ICMA-CM
City Manager



WORKSHOP COUNCIL REPORT

Meeting Date: **9/3/2013**
Meeting Type: **Workshop**
Title: **FISCAL YEAR 2014-15 COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING PRIORITIES**
Staff Contact: **Sam McAllen, Executive Director, Neighborhood and Human Services
Gilbert Lopez, Revitalization Administrator**

Purpose and Policy Guidance

Staff is seeking guidance on the funding priorities for the FY 2014-15 Community Development Block Grant and other programs, as the Community Development Advisory Committee (CDAC) begins its annual grants process to formulate funding recommendations to the City Council.

Background

The City of Glendale receives annual allocations of federal funds from the U.S. Department of Housing and Urban Development (HUD), to address critical community needs. These include the Community Development Block Grant (CDBG), the HOME Investment Partnerships (HOME) program, and the Emergency Solutions Grants (ESG) program. These funds currently total over \$2.72 million and must be used for community development activities that provide quality housing and expand economic opportunities, primarily for low-to-moderate income citizens or low-to-moderate income areas within our community. To assist the city in allocating these funds, City Council established the CDAC to consider all grant applications and formulate funding recommendations.

In order to receive these funds, entitlement communities are required to undertake a public process to solicit public input and formulate the city's Five-Year Consolidated Plan and Annual Action Plan. This is a community-based strategic plan identifying housing and community development priorities, goals, and strategies for Glendale. In general terms, it outlines what can be funded and guides the allocation process throughout the life of the plan. The plan is designed to work with and complement other approved plans, such as the city's General Plan, the Centerline Initiative and the Strategic Housing Plan. Council has also provided additional guidance to the CDAC to help focus on specific priorities within the broad scope of the Five-Year Consolidated Plan.

In October of 2012, Mayor and Council provided the CDAC chair with direction on funding priorities based on the economic challenges facing our citizens. The priorities were as follows:

- Keeping people in their homes



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- Assistance with core needs such as food, utilities, and shelter
- Heavier emphasis on programs such as the YWCA Meals on Wheels Program and Central Arizona Shelter Services (CASS).

Past priorities that are relevant and support the above priorities include:

- Providing emergency home repairs
- Housing rehabilitation programs
- Programs that prevent homelessness
- Clearance and demolition of blighted conditions
- Programs or projects that help revitalization efforts throughout Glendale, with an emphasis in the Centerline/Redevelopment Area

Analysis

These federal funds are provided to allow entitlement cities the ability to meet community needs in a wide variety of areas. The program regulations help direct the use of funds, which target families and individuals who are low-to-moderate income. The program has some built-in parameters that allow a percentage of the funds to be used to address specific needs. The most competitive area is under the category of public services, where the funding is limited to 15% of the CDBG grant. This category includes after-school programs, food boxes, legal services, domestic violence assistance, etc.

There are two options available with regards to the existing priorities. The first is to make some adjustments to the priorities that reflect changes in Council direction and priorities within the funding parameters of the programs. The second option is to keep the priorities as they currently exist, recognizing that current economic conditions still warrant the focus on core needs such as food and keeping families in their homes.

The CDAC will be receiving their binders with all the grant applications for review in mid-November and will conduct their public hearings in January. These public hearings allow grant applicants an opportunity to make presentations to the Committee and to answer their questions.

Previous Related Council Action

The CDAC conducted public hearings, formulated their recommendations, and conducted a thirty day public comment period before submitting the plan for formal Council approval. On April 23, 2013, the Council voted to approve the City's Annual Action Plan for FY 2013-14.



WORKSHOP COUNCIL REPORT

On October 30, 2012, Mayor and Council provided the CDAC Chair with direction on funding priorities based on the economic challenges facing our citizens.

Community Benefit/Public Involvement

These programs help the city address urgent needs in the community by conducting an extensive public input process that identifies needs and helps prioritize resources.

In June of 2010, after an extensive public process, Council approved the city's Five-Year Consolidated Plan. This strategic plan identifies objectives that are achieved through targeted efforts utilizing federal funds, and other leveraged resources, over the five-year planning period.

The CDAC annually conducts public hearings to hear applicant presentations and to ask questions about their proposals. This is followed by a 30-day public comment period, to allow the public an opportunity to review the funding recommendations and comment, before Council takes formal action and adopts the Annual Action Plan.

Budget and Financial Impacts

The federal HUD funds are received by Glendale as an entitlement and are budgeted annually through the city's budget process. The amount the city receives is based on the amount of congressional funding allocated and a formula that HUD applies using a variety of factors that include population, housing conditions, and others such as foreclosure rates.

In FY 2012-13, Glendale expended over \$2.8 million in federal grant funding to help more than 37,800 people access public service programs, such as the provision of food/meals, homeless prevention and shelter, as well as programs for seniors, youth, domestic violence victims, and other services to those in need. Physical improvement projects are the "bricks and mortar" part of the program and provide funding for a variety of projects that help revitalize the downtown by replacing infrastructure and removing blighted structures. Over 209 Glendale households were assisted through programs that provide emergency repairs and housing rehabilitation, which provide much needed repairs to roofs, heating and cooling systems, electrical and plumbing components, and other critical needs.

Attachments

None