

Glendale City Council Meeting Agenda

October 16, 2007 – 1:30 p.m.

City Council meetings are telecast live at 7:00 p.m. on the second and fourth Tuesday of the month. Repeat broadcasts are telecast the second and fourth week of the month – Wednesday at 2:30p.m., Thursday at 8am, Friday at 9:00am, Saturday at 2pm, Sunday at 9a.m. and Monday at 1:30p.m. on Glendale Channel 11.

Welcome!

We are glad you have chosen to attend this City Council meeting. We welcome your interest and encourage you to attend again.

At City Council meetings, the Mayor and Council take official action. They adopt Resolutions, which express the policy of the city or direct an administrative action, and they adopt Ordinances, which become laws or fulfill legal requirements. Administrative matters, such as the awarding of contracts and bids, are approved. Public Hearings, which are held specifically to obtain citizen input, are also conducted at these Council sessions.

How to Participate

The Glendale City Council values citizen comments and input. If you wish to speak on a matter concerning Glendale city government that is not on the printed agenda, please fill out a Citizen Comments Card located at the back of the Council Chambers and give it to the City Clerk before the meeting starts. The Mayor will call your name when the Citizen Comments portion of the agenda is reached. Because these matters are not listed on the posted agenda, the City Council may not act on the information during the meeting but may refer the matter to the City Manager for follow-up.

Public Hearings are also held on certain agenda items such as zoning cases, liquor license applications and use permits. If you wish to speak or provide written comments about a public hearing item on tonight's agenda, please fill out a Public Hearing Speakers Card located at the back of the Council Chambers and give it to the City Clerk before the meeting starts. The Mayor will call your name when the public hearing on your item has been opened.

When speaking at the Podium, please state your name, if you live in the City of Glendale, and if so the Council District you live in and present your comments in five minutes or less.

Council Meeting Schedule

The Mayor and City Council hold Council meetings to take official action two times each month. These meetings are held on the second and fourth Tuesday of the month at 7 p.m. Regular meetings are held in the Council Chambers, Glendale Municipal Office Complex, 5850 W. Glendale Ave.

Agendas may be obtained after 4 p.m. on the Friday before a Council meeting, at the City Clerk's Office in the Municipal Complex. The agenda and supporting documents are generally posted to the city's Internet web site, www.glendaleaz.com.

Questions or Comments

If you have any questions about agenda items, please call the City Manager's Office at (623) 930-2870. If you have a concern you would like to discuss with your District Councilmember, please call (623) 930-2249, Monday - Friday, 8 a.m. - 5 p.m.

Form of Government

The City of Glendale has a Council-Manager form of government. Legislative policy is set by the elected Council and administered by the Council-appointed City Manager.

The City Council consists of a Mayor and six Councilmembers. The Mayor is elected every four years by voters city-wide. Councilmembers hold four-year terms with three seats decided every two years. Each of the six Councilmembers represent one of six electoral districts and are elected by the voters of their respective districts (see map on back).



For special accommodations, please contact the City Manager's Office at (623) 930-2870 at least one business day prior to this meeting. TDD (623) 930-2197.

Si necesita traducción en español, por favor llame a la oficina del Administrador del Ayuntamiento de Glendale, (623) 930-2870, un día hábiles antes de la fecha de la junta.

Councilmembers

David M. Goulet - Ocotillo District
H. Philip Lieberman - Cactus District
Steven E. Frate - Sahuaró District
Joyce V. Clark - Yucca District
Yvonne J. Knaack – Barrel District



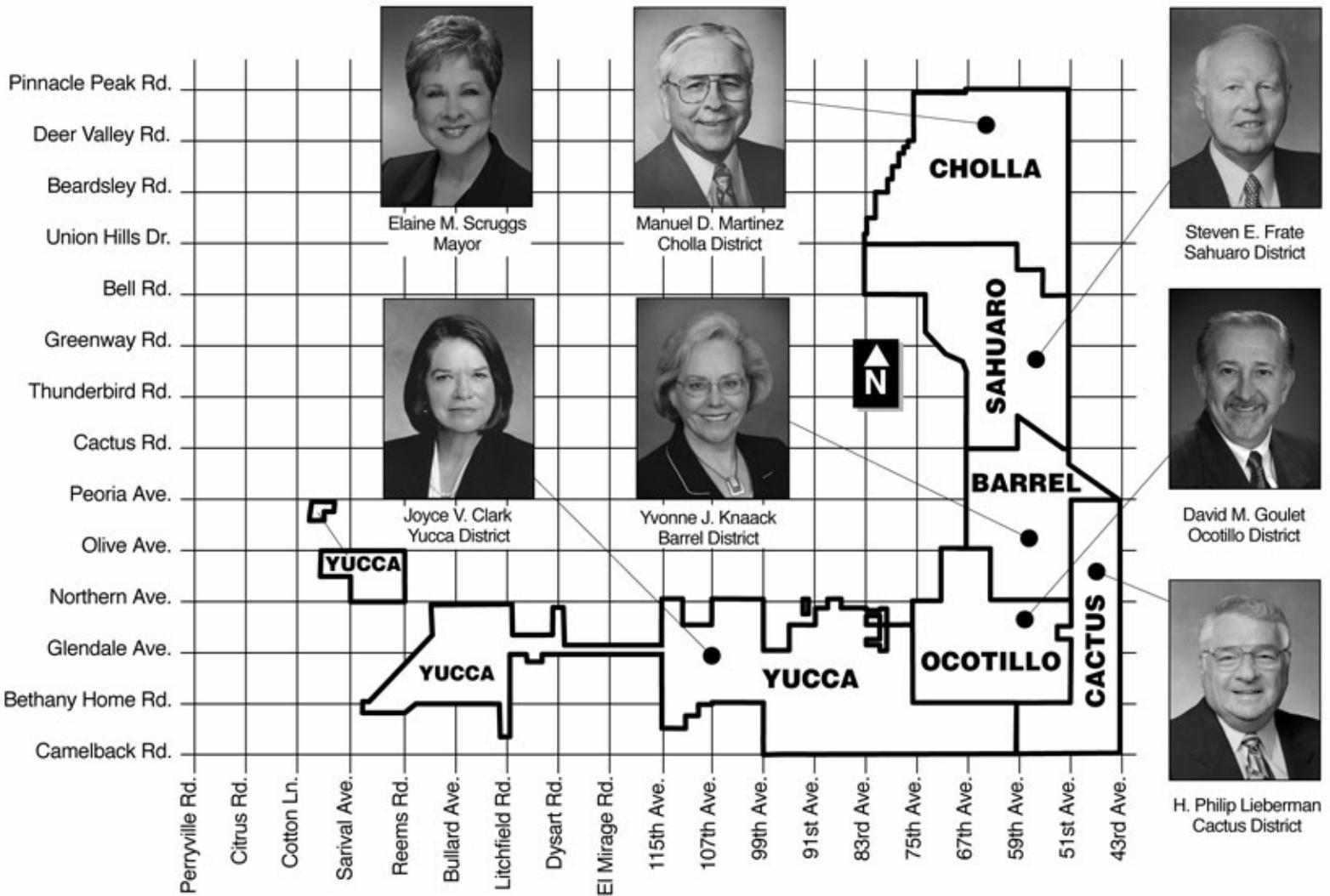
MAYOR ELAINE M. SCRUGGS
Vice Mayor Manuel D. Martinez - Cholla District

Appointed City Staff

Ed Beasley – City Manager
Craig Tindall – City Attorney
Pamela Hanna – City Clerk
Elizabeth Finn – City Judge

GLENDALE

Council District Boundaries





GLENDALE CITY COUNCIL WORKSHOP SESSION
Council Chambers – Workshop Room
5850 West Glendale Avenue
October 16, 2007
1:30 p.m.

WORKSHOP SESSION

1. [BUDGET SCENARIO 2](#) – 60 MINUTES

CITY MANAGER’S REPORT

This report allows the City Manager to update the City Council about issues raised by the public during Business from the Floor at previous Council meetings or to provide Council with a response to inquiries raised at previous meetings by Council members. The City Council may only acknowledge the contents to this report and is prohibited by state law from discussing or acting on any of the items presented by the City Manager since they are not itemized on the Council Workshop Agenda.

COUNCIL COMMENTS AND SUGGESTIONS

EXECUTIVE SESSION

1. LEGAL MATTERS

A. The City Council will meet with the City Attorney for legal advice, discussion and consultation regarding the city’s position in pending and contemplated litigation, including settlement discussions conducted in order to avoid or resolve litigation. (A.R.S. §§38-431.03 (A)(3)(4))

2. PERSONNEL MATTERS

A. Various terms have expired on Boards and Commissions. The City Council will be discussing appointments involving the following Boards, Commissions and other bodies. (A.R.S. §38-431.03 A.1)

1. Ad-Hoc Event Advisory Committee
2. Arts Commission
3. Aviation Advisory Commission
4. Board of Adjustment
5. Citizen Bond Election Committee
6. Citizens Advisory Commission On Neighborhoods
7. Citizens Bicycle Advisory Committee
8. Citizens Transportation Oversight Commission
9. Commission On Persons With Disabilities
10. Community Development Advisory Committee
11. Glendale Municipal Property Corporation
12. Historic Preservation Commission
13. Housing Advisory Commission
14. Industrial Development Authority
15. Judicial Selection Advisory Board
16. Library Advisory Board
17. Parks and Recreation Advisory Commission
18. Personnel Board
19. Planning Commission
20. Public Safety Personnel Retirement System/Fire Board
21. Public Safety Personnel Retirement System/Police Board
22. Risk Management/Worker's Compensation Trust Fund Board
23. Western Loop101 Public Facilities Corporation

B. The City Council will meet to discuss and consider potential independent facilitators to be utilized to assist with performance evaluations of its appointed officials. (A.R.S. Sec. 38-431.03 (A)(1))

Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (i) discussion or consideration of personnel matters (A.R.S. §38-431.03 (A)(1));
- (ii) discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03 (A)(2));
- (iii) discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03 (A)(3));
- (iv) discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid or resolve litigation (A.R.S. §38-431.03 (A)(4));
- (v) discussion or consultation with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03 (A)(5)); or
- (vi) discussing or consulting with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03 (A)(7)).

Confidentiality Requirements Pursuant to A.R.S. §38-431.03 (C)(D): Any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney by agreement of the City Council, or as otherwise ordered by a court of competent jurisdiction.



CITY OF GLENDALE

Council Communication

Workshop Agenda

10/16/2007

Item No. 1

TO: Honorable Mayor and City Council

FROM: Ed Beasley, City Manager

PRESENTED BY: Art Lynch, Deputy City Manager
Sherry M. Schurhammer, Management & Budget Director

SUBJECT: **BUDGET SCENARIO 2**

Purpose

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- This is a request for City Council to review and provide direction regarding budget scenario 2, including the following:
 - the allocation of the additional public safety sales tax revenue expected in FY2007-08 as a result of the voter-approved rate increase that becomes effective November 1, 2007; and
 - the allocation of the General Fund (GF) capacity that becomes available as a result of moving scenario 1 public safety supplementals from the GF to the public safety (PS) sales tax funds.

Council Strategic Goals or Key Objectives Addressed

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- This item incorporates the Council's strategic goals and key objectives while ensuring the city's financial stability by presenting realistic analyses about the provision of city services and future revenue expectations.

Background

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- A series of Council budget workshops were conducted in March and April 2007 regarding the proposed FY2007-08 budget.

- While public safety has been a high priority for Council for several years, staffing and equipment assessments presented by the Police and Fire chiefs in January 2007 demonstrated a critical need for more resources. Therefore, during the FY2007-08 budget development process, Council decided to refer to voters a proposed increase to the sales tax dedicated for public safety.
- The Special Election occurred on September 11, 2007. Voters approved an increase from one-tenth of one cent (0.1) to one-half of one cent (0.5) for the city's public safety sales tax. The additional four-tenths (0.4) excludes food for home consumption. The increased revenue is dedicated to Police and Fire to enhance public safety funding.
- Council adopted an FY2007-08 operating budget based on budget scenario 1, as presented during the spring 2007 budget workshops. Council agreed it would convene a workshop in the fall of 2007 if voters approved the proposed public safety sales tax adjustment.
- As presented during the spring 2007 budget workshops, scenario 2 assumed all Police and Fire supplemental requests funded with the GF in scenario 1 would be moved to the public safety sales tax funds. A summary of those scenario 1 GF Police and Fire supplemental requests is attached (Attachment 1). They totaled the following in GF monies:

Scenario 1 General Fund Supplementals for Police & Fire

	FTEs	Ongoing	One-Time
Police	5	\$1,475,726	\$2,261,683
Fire	3	\$ 568,860	\$1,222,916
Total	8	\$2,044,586	\$3,484,599

- Also under scenario 2, the Police and Fire Departments would be able to fund supplementals that could not be funded with the GF under scenario 1. As presented during the spring 2007 budget workshops, those additional Police and Fire supplemental requests could be funded with PS sales tax funds if the proposed rate increase was approved. A summary of those scenario 2 Police and Fire supplemental requests is attached (Attachment 2). Those supplemental requests total the following:

Scenario 2 Public Safety Sales Tax Fund Supplementals

	FTEs	Ongoing	One-Time
Police	30	\$4,254,949	\$2,504,789
Timing Credit	---	---	(\$1,418,316)
Police Total	30	\$4,254,949	\$1,086,473

Fire	15	\$1,533,360	\$1,714,358
Timing Credit	---	---	(\$511,120)
Fire Total	15	\$1,533,360	\$1,203,238
Grand Total	45	\$5,788,309	\$2,289,711

Allocation of General Fund Capacity

- During the spring 2007 budget workshops, Council discussed allocation possibilities for the GF capacity that becomes available under scenario 2. Those discussions included the following options:
 - Fund a mid-year total compensation adjustment for public safety to improve Glendale’s competitiveness in filling sworn positions, and
 - Fund scenario 2 supplementals for GF departments as presented in the council budget workbook provided for the spring budget workshops.
- Attached is a copy of the April 17, 2007, council workshop meeting minutes (Attachment 3). This meeting was the last budget workshop and includes the wrap-up discussion Council had about these options.
- Also attached is a copy of the scenario 2 supplementals (Attachment 4) for the GF departments that were included in the Council budget workbook provided for the spring budget workshops.

Public Safety Mid-Year Total Compensation Adjustment

- A mid-year total compensation adjustment for public safety could be funded with the \$2M in ongoing GF capacity that becomes available if all Police and Fire supplemental requests funded with the GF in scenario 1 were moved to the public safety sales tax funds.
- The recommended mid-year total compensation adjustment for Police is as follows:
 - 2.5% increase for all Police step plan employees.
 - Upon graduation from the academy, Police officers will start at \$49,992, which places the officer starting salary at fourth in the market.
 - Officers currently earning less than \$49,992 will be moved to \$49,992.

- Three steps will be added to the top of the range for officers and sergeants making them second and first respectively in the market at the top of the salary ranges.
- The Police overtime budget will be increased to address the increasing base wages.
- Budget Impact for FY2007-08¹
 - General fund: \$1.5M
 - Police sales tax fund: \$178,000
- The recommended mid-year total compensation adjustment for Fire step employees is as follows:
 - Convert stability pay into new retention pay program
 - Increase employer contributions to deferred compensation
 - Budget impact for FY2007-08²
 - General fund: \$293,000
 - Fire sales tax fund: \$13,000
- The total ongoing impact to the GF in FY2007-08 is \$1.8M for the recommended mid-year public safety total compensation adjustments.
- The remaining GF ongoing capacity (\$2M less \$1.8M) is approximately \$232,000. Based on Council's priorities, organizational needs and the available funds remaining, it is recommended that the available ongoing funding be provided for a few items in the scenario 2 GF supplementals for the other departments shown in Attachment 4.
 - Parks & Recreation – Water for landscape maintenance: \$69,000 ongoing
 - Field Operations – 1 FTE for the graffiti removal program: \$68,500
 - Emergency Management – Equipment maintenance contracts: \$94,500
- \$83,000 in one-time funding should be allocated for the Human Resources Department to hire 2 contractual positions dedicated to filling the additional 45 positions for Police and Fire.
- \$290,000 in one-time funding should be allocated for the Parks Department to address the operating costs of new facilities that recently opened. These operating costs include contractual landscape maintenance, electricity, and equipment.
- \$89,000 in one-time funding should be allocated for the Field Operations Department to address the need for additional paint and supplies for the graffiti removal program.

¹ The budget impact figures include the additional cost to the city for taxes and benefits currently received by step employees.

² The budget impact figures include the additional cost to the city for taxes and benefits currently received by step employees.

- The remaining one-time GF capacity of approximately \$3.0M (\$3.5M less \$462,000) be returned to the GF fund balance.
- Several items in the scenario 2 GF supplementals for other departments were funded under scenario 1 with either GF ongoing or one-time monies. Under scenario 1, the funded GF ongoing supplementals for other departments were the following:
 - Two code compliance inspectors (Code Compliance, p. 386 in Attachment 4)
 - Neighborhood focus program (Code Compliance, p. 384 in Attachment 4)
 - Fiesta Glendale event (Marketing and Communications, p. 411 in Attachment 4) and
 - One special events coordinator (Marketing and Communications, p. 409 in Attachment 4)
- Under scenario 1, the funded GF one-time supplementals for other departments were the following:
 - One contractual city prosecutor for code cases (City Attorney's Office, p. 372 in Attachment 4)
 - One contractual Pro Tem Judge and one contractual public defender for a half-time court for one full year (City Court, p. 378 in Attachment 4)
 - One contractual domestic violence compliance specialist (City Court, p. 380 in Attachment 4), and
 - Two contractual operations and training officers (Homeland Security, p. 413 in Attachment 4).

Previous Council/Staff Actions

- On September 25, 2007, Council adopted the canvass of votes for the September 11, 2007, Special Election.
- Also on September 25, 2007, Council adopted an ordinance amending the city code to implement the results of the September 11, 2007, Special Election. The effective date is November 1, 2007, for the one-half cent (.50) rate for the public safety sales tax.
- The FY2007-08 final operating, capital, debt service, and contingency appropriation budget was presented to Council on June 26, 2007. Council also conducted a public hearing on this item.
- The FY2007-08 preliminary operating, capital, debt service, and contingency appropriation budget was presented to Council on June 12, 2007. Council also conducted a public hearing on this item.

- Summary information regarding the preliminary budget presented to Council on June 12, 2007, was published in the Glendale Star on June 14 and June 21, 2007. The preliminary budget also was available online at the city's website.
- Prior to June 2007, a series of four budget workshops were conducted in March and April 2007 to review the city manager's recommended budget for FY 2007-08.

Community Benefit

- Glendale's budget is an important financial, planning and public communication tool. It gives residents and businesses a clear and concrete view of the city's direction for public services, operations and capital facilities and equipment. It also provides the community with a better understanding of the city's ongoing needs for stable revenue sources to fund public services, ongoing operations and capital facilities and equipment.

Public Input

- Council conducted public hearings prior to its adoption of the preliminary and final FY2007-08 operating, capital, debt service, and contingency appropriation budget on June 12 and June 26, 2007, respectively.
- All budget workshops were open to the public and posted publicly per state requirements. In addition, the budget workbook containing the city manager's recommended budget for FY2007-08 was posted on the city's webpage for citizens to view for each of the budget workshops.

Budget Impacts & Costs

- The budget impact of adding the Police and Fire scenario 2 supplementals to the respective public safety sales tax funds in FY2007-08 is \$5.8M ongoing and \$2.3M one-time. A total of 45 additional FTEs would be authorized in the public safety sales tax funds, with 30 FTEs for Police and 15 FTEs for Fire.
- By moving all Police and Fire supplemental requests funded with the GF in scenario 1 to the public safety sales tax funds, the following GF capacity becomes available: \$2M on the ongoing side and \$3.5M on the one-time side.
- The budget impact of implementing the recommended mid-year total compensation adjustments for Police and Fire total \$1.8M for the GF, \$178,000 for the police public safety sales tax fund, and \$13,000 for the fire public safety sales tax fund. The \$2M in ongoing GF capacity would be used to fund the \$1.8M GF impact for this adjustment.

- After addressing the mid-year public safety total compensation adjustments, there is approximately \$232,000 remaining in ongoing GF capacity that could be allocated to priority scenario 2 GF supplementals for the other departments as identified earlier in this council communication.
- \$83,000 in one-time funding should be allocated for the Human Resources department to hire 2 contractual positions dedicated to filling the additional 45 positions for Police and Fire.
- \$290,000 in one-time funding should be allocated for the Parks department to address the operating costs of new facilities that recently opened. These operating costs include contractual landscape maintenance, electricity, and equipment.
- \$89,000 in one-time funding should be allocated for the Field Operations department to address the need for additional paint and supplies for the graffiti removal program.
- The remaining one-time GF capacity of approximately \$3.0M (\$3.5M less \$462,000) be returned to the GF fund balance.

Policy Guidance

- Staff is seeking guidance from the Council on the following:
 - the allocation of the additional public safety sales tax revenue expected in FY2007-08 as a result of the voter-approved rate increase that becomes effective November 1, 2007; and
 - the allocation of the General Fund (GF) capacity that becomes available as a result of moving scenario 1 public safety supplementals from the GF to the public safety (PS) sales tax funds.