

City of Glendale Council Workshop & Executive Session Agenda

October 16, 2012 - 1:30 p.m.

Workshop meetings are telecast live at 1:30 p.m. on the first and third Tuesday of the month. Repeat broadcasts are telecast the first and third week of the month – Wednesday at 3:00 p.m., Thursday at 1:00 p.m., Friday at 8:30 a.m., Saturday at 2:00 p.m., Sunday at 9:00 a.m. and Monday at 2:00 p.m. on Glendale Channel 11.

Welcome!

We are glad you have chosen to attend this City Council workshop. We hope you enjoy listening to this informative discussion. At these “study” sessions, the Council has the opportunity to review and discuss important issues, staff projects and future Council meeting agenda items. Staff is present to answer Council questions.

Form of Government

Glendale follows a Council-Manager form of government. Legislative policy is set by the elected City Council and administered by the Council-appointed City Manager.

The City Council consists of a Mayor and six Councilmembers. The Mayor is elected every four years by voters city-wide. Councilmembers hold four-year terms with three seats decided every two years. Each of the six Councilmembers represent one of the six electoral districts and are elected by the voters of their respective districts (see map on back).

Workshop Schedule

Council workshops are held on the first and third Tuesday of each month at 1:30 p.m. in the Council Chambers of the Glendale Municipal Office Complex, 5850 W. Glendale Avenue, Room B-3, lower level. The exact dates of workshops are scheduled by the City Council at formal Council meetings. The workshop agenda is posted at least 24 hours in advance.

Agendas may be obtained after 4:00 p.m. on the Friday before a Council meeting, at the City Clerk's Office in the Municipal Complex. The agenda and supporting documents are posted to the city's Internet web site, www.glendaleaz.com.

Executive Session Schedule

Council may convene in “Executive Session” to receive legal advice and discuss land acquisitions, personnel issues, and appointments to boards and commissions. As provided by state statute, this session is closed to the public.

Questions or Comments

If you have any questions or comments about workshop agenda items or your city government, please call the City Manager's Office at (623) 930-2870.

If you have a concern you would like to discuss with your District Councilmember, please call (623) 930-2249, Monday - Friday, 8:00 a.m. – 5:00 p.m.

Public Rules of Conduct

The presiding officer shall keep control of the meeting and require the speakers and audience to refrain from abusive or profane remarks, disruptive outbursts, applause, protests, or other conduct which disrupts or interferes with the orderly conduct of the business of the meeting. Personal attacks on Councilmembers, city staff, or members of the public are not allowed. Engaging in such conduct, and failing to cease such conduct upon request of the presiding officer will be grounds for removal of any disruptive person from the meeting room, at the direction of the presiding officer.

Citizen Participation

The City Council does not take official action during workshop sessions. These meetings provide Council with an opportunity to hear a presentation by staff on topics that may come before Council at a voting meeting. There is no Citizen Comments portion on the workshop agenda.



**** For special accommodations or interpreter assistance, please contact the City Manager's Office at (623) 930-2870 at least one business day prior to this meeting. TDD (623) 930-2197.**

**** Para acomodacion especial o traductor de español, por favor llame a la oficina del administrador del ayuntamiento de Glendale, al (623) 930-2870 un día hábil antes de la fecha de la junta.**

Councilmembers

Norma S. Alvarez - Ocotillo District
H. Philip Lieberman - Cactus District
Manuel D. Martinez - Cholla District
Joyce V. Clark - Yucca District
Yvonne J. Knaack – Barrel District



MAYOR ELAINE M. SCRUGGS

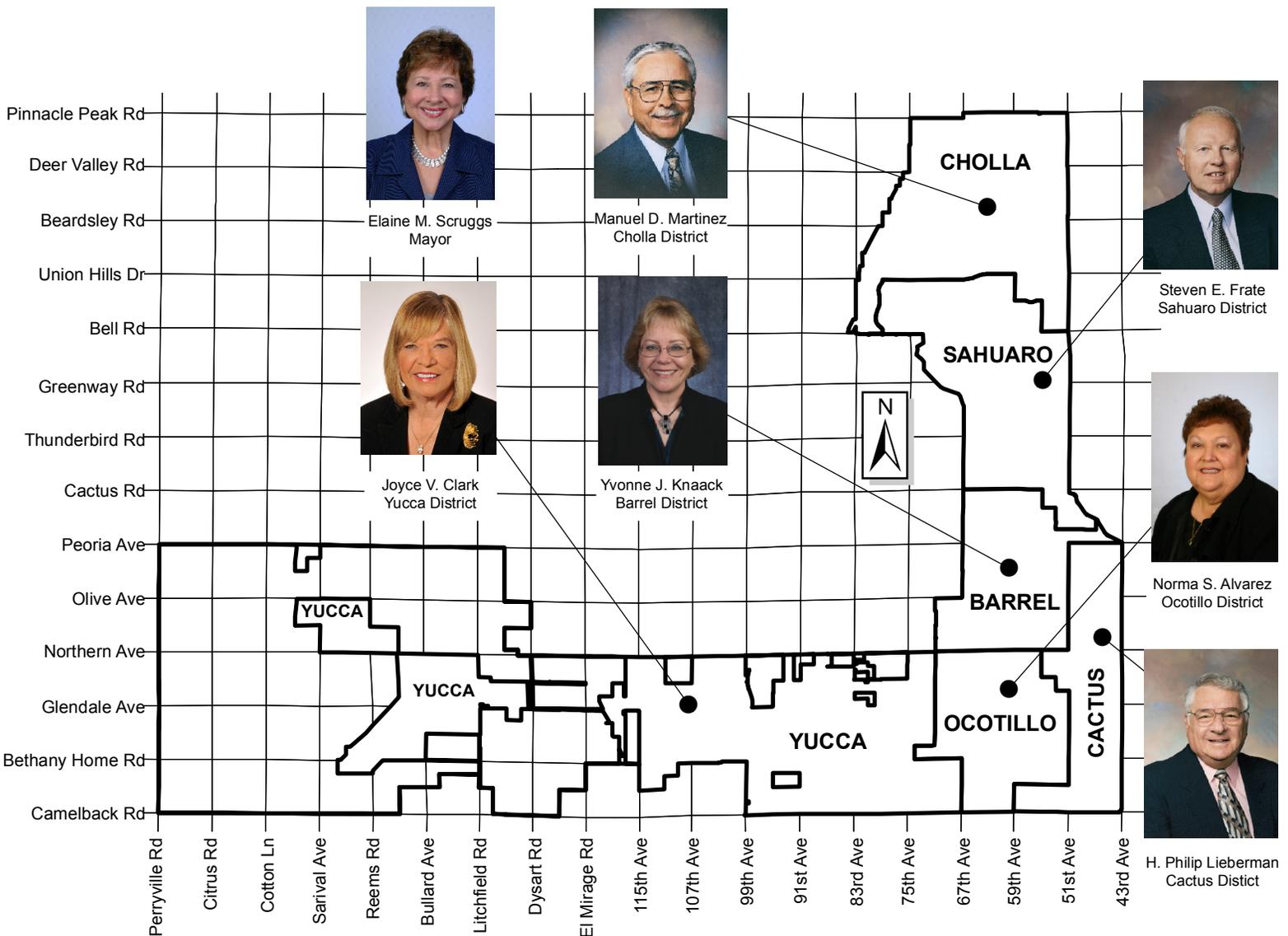
Vice Mayor Steven E. Frate - Sahuaro District

Appointed City Staff

Horatio Skeete – Acting City Manager
Craig Tindall – City Attorney
Pamela Hanna – City Clerk
Elizabeth Finn – City Judge



Council District Boundaries





GLENDALE CITY COUNCIL WORKSHOP SESSION
Council Chambers – Workshop Room
5850 West Glendale Avenue
October 16, 2012
1:30 p.m.

One or more members of the City Council may be unable to attend the Workshop or Executive Session Meeting in person and may participate telephonically, pursuant to A.R.S. § 38-431(4).

WORKSHOP SESSION

1. UPDATE ENERGY EFFICIENCY CONSERVATION BLOCK GRANT

PRESENTED BY: Stuart Kent, Executive Director, Public Works
Michelle Woytenko, Deputy Director, Public Works

2. CITY MANAGER UPDATE ON GLEN LAKES MUNICIPAL GOLF COURSE, GLENDALE YOUTH SPORTS COMPLEX, AND BUDGET ITEMS

PRESENTED BY: Horatio Skeete, Acting City Manager

CITY MANAGER'S REPORT

This report allows the City Manager to update the City Council. The City Council may only acknowledge the contents to this report and is prohibited by state law from discussing or acting on any of the items presented by the City Manager since they are not itemized on the Council Workshop Agenda.

EXECUTIVE SESSION

1. LEGAL MATTERS

A. The City Council will meet with the City Attorney for legal advice, discussion and consultation regarding the city's position in pending or contemplated litigation, including settlement discussions conducted in order to avoid or resolve litigation. (A.R.S. § 38-431.03(A)(3)(4))

2. LEGAL MATTERS – PROPERTY & CONTRACTS

- A. Discussion and consultation with the City Attorney and City Manager to receive an update, consider its position and provide instruction and direction to the City Attorney and City Manager regarding Glendale's position in connection with agreements associated with the Arena and the Hockey Team, which are the subject of negotiations. (A.R.S. § 38-431.03(A)(3)(4)(7))

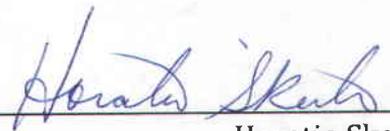
Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (i) discussion or consideration of personnel matters (A.R.S. § 38-431.03(A)(1));
- (ii) discussion or consideration of records exempt by law from public inspection (A.R.S. § 38-431.03(A)(2));
- (iii) discussion or consultation for legal advice with the city's attorneys (A.R.S. § 38-431.03(A)(3));
- (iv) discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid or resolve litigation (A.R.S. § 38-431.03(A)(4));
- (v) discussion or consultation with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. § 38-431.03(A)(5)); or
- (vi) discussing or consulting with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. § 38-431.03(A)(7)).

Confidentiality

Arizona statute precludes any person receiving executive session information from disclosing that information except as allowed by law. A.R.S. § 38-431.03(F). Each violation of this statute is subject to a civil penalty not to exceed \$500, plus court costs and attorneys' fees. This penalty is assessed against the person who violates this statute or who knowingly aids, agrees to aid or attempts to aid another person in violating this article. The city is precluded from expending any public monies to employ or retain legal counsel to provide legal services or representation to the public body or any of its officers in any legal action commenced for violation of the statute unless the City Council takes a legal action at a properly noticed open meeting to approve of such expenditure prior to incurring any such obligation or indebtedness. A.R.S. § 38-431.07(A)(B).

Items Respectfully Submitted,



Horatio Skeete
Acting City Manager



CITY COUNCIL REPORT

Meeting Date: **10/16/2012**
 Meeting Type: **Workshop**
 Title: **UPDATE ENERGY EFFICIENCY CONSERVATION BLOCK GRANT**
 Staff Contact: **Stuart Kent, Executive Director, Public Works**

Purpose and Policy Guidance

This presentation will provide City Council with an update on the projects funded by the Energy Efficiency Conservation Block Grant (EECBG) awarded to the City in March 2010.

Background Summary

In March 2010, the City accepted \$2.3 million in EECBG funds for use towards projects approved by the United States Department of Energy through the American Recovery and Reinvestment Act (ARRA). The projects were strategically selected based on their ability to create jobs, reduce greenhouse emissions, reduce long term energy use over the life of the project, improve safety, and reduce city repair and maintenance costs. Below is a list of the projects, the status, and the funding related to each:

Project	Funds Expended	Status & Discussion
Arrowhead Ranch Water Reclamation U/V disinfection system upgrade Installation variable frequency drive at Well 43	EECBG: \$1,083,500 Utilities CIP: \$4,046,632	<ul style="list-style-type: none"> Both projects are ongoing with the U/V project having an estimated completion date of April 2013 and the Well 43 project having an estimated completion date of December 2012. The U/V project is expected to save approximately \$200,000 annually in operating costs and the Well 43 project is projected to save approximately \$20,000 in operating costs
Main Library Lighting Improvements	EECBG: \$319,870	<ul style="list-style-type: none"> Project completed January 2012 Involved redesign of entire lighting system including the replacement of over 4,500 fixtures. Approximate savings of \$18,690/annually
Public Safety/Court Complex Lighting Improvements	EECBG: \$78,729.14	<ul style="list-style-type: none"> Project completed in February 2012 Replaced over 4500 bulbs in over 2000 fixtures. Approximate savings of \$30,000/annually



CITY COUNCIL REPORT

Municipal Complex Parking Garage Lighting Improvements	EECBG: \$41,892.23	<ul style="list-style-type: none"> • Project completed March 2012 • Replaced 244 fixtures. • Received rebate of \$11,400 and savings of \$5000/annually. • Addressed public safety lighting concerns with facility
Downtown Parking Garage Lighting Improvements	EECBG: \$65,708.15	<ul style="list-style-type: none"> • Project completed March 2012 • Replaced 420 fixtures. • Received rebate of \$31,500 and savings of \$7,460/annually.
Lighting Improvements in Eleven Sport Courts	EECBG: \$69,606.14	<ul style="list-style-type: none"> • Projects completed November 2010 • Replaced 179 fixtures in 11 sport courts selected based on input from multiple departments on park lighting needs. • Approximate savings of \$12,472/annually
Equipment Management Lighting Improvements	EECBG:\$40,251.88	<ul style="list-style-type: none"> • Project completed March 2012 • Replaced 99 fixtures in Equipment Management area. • Approximate savings of \$12,152/annually and significant maintenance time
MRF Lighting Improvements	EECBG:\$11,338.88	<ul style="list-style-type: none"> • Project completed March 2012 • Replaced 51 fixtures in MRF area. • Approximate savings of \$11,299/annually
Solar Lighting Fixture Project in Eight Neighborhood Parks	EECBG:\$260,000	<ul style="list-style-type: none"> • Project commenced September 2012 • Replacing 50 formerly electric fixtures with solar fixtures. • Approximate savings of \$12,000 annually and savings in maintenance expected.

Community Benefit/Public Involvement

These projects have not only resulted in improvements in service for our citizens but have also resulted in:

- Jobs Created (according to EECBG method of calculation): 9.2
- Reduced greenhouse gases by almost 700 metric tons of carbon dioxide equivalent, equates to taking 130 passenger vehicles off of the road
- Reduced the city's energy consumption equivalent to 83 homes with average use on an annual basis
- Projected to save approximately \$329,073 annually in electricity costs, operational costs, and reduced maintenance
- Received rebates of over \$75,000



CITY COUNCIL REPORT

Budget and Financial Impacts

The City has expended \$1.97 million in EECBG funds and \$4,046,632 in other funding sources to-date on these projects as shown in the chart above.

Attachments

Staff Report



STAFF REPORT

To: **Horatio Skeete, Acting City Manager**
From: **Stuart Kent, Executive Director, Public Works**
Michelle Woytenko, Deputy Director, Public Works
Item Title: **UPDATE ENERGY EFFICIENCY CONSERVATION BLOCK GRANT**
Requested Council Meeting Date: **10/16/2012**
Meeting Type: **Workshop**

PURPOSE

This report will provide an update on the projects funded by the Energy Efficiency Conservation Block Grant (EECBG) awarded to the City in March 2010. Staff requests the City Manager forward this item to City Council for a Workshop meeting.

BACKGROUND

In March 2010, the City accepted \$2.3 million in EECBG funds for use towards projects approved by the United States Department of Energy through the American Recovery and Reinvestment Act (ARRA). The projects were strategically selected based on their ability to create jobs, reduce greenhouse emissions, reduce long term energy use over the life of the project, improve safety, and reduce city repair and maintenance costs.

Staff has made steady progress over the past two years on completing these grant funded projects; many of which would have been postponed in the CIP had the City not been able to utilize these funds. In addition, several projects came in under budget resulting in Staff seeking and receiving approval from the United State Department of Energy to use remaining funds towards additional projects. Staff has used lessons learned on the initial projects to refine the latter and current projects to maximize cost savings and efficiencies.

The table below provides details on the status of each project funded completely or partially through EECBG funds:

Project	Funds Expended	Status & Discussion
Arrowhead Ranch Water Reclamation U/V disinfection system upgrade	EECBG: \$1,083,500 Utilities CIP: \$4,046,632	<ul style="list-style-type: none">Both projects are ongoing with the U/V project having an estimated completion date of April 2013 and the Well 43 project having an estimated completion date of December 2012.



STAFF REPORT

Installation variable frequency drive at Well 43		<ul style="list-style-type: none"> The U/V project is expected to save approximately \$200,000 annually in operating costs and the Well 43 project is projected to save approximately \$20,000 in operating costs
Main Library Lighting Improvements	EECBG: \$319,870	<ul style="list-style-type: none"> Project completed January 2012 Involved redesign of entire lighting system including the replacement of over 4,500 fixtures. Approximate savings of \$18,690/annually
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MRF Lighting Improvements	EECBG:\$11,338.88	<ul style="list-style-type: none"> Project completed March 2012 Replaced 51 fixtures in MRF area. Approximate savings of \$11,299/annually



STAFF REPORT

Solar Lighting Fixtures	EECBG:\$260,000	<ul style="list-style-type: none">• Project commenced September 2012• Replacing 50 formerly electric fixtures with solar fixtures.• Approximate savings of \$12,000 annually and savings in maintenance expected.
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ANALYSIS

These projects have not only resulted in improvements in service for our citizens but have also resulted in:

- Jobs Created (according to EECBG method of calculation): 9.2
- Reduced greenhouse gases by almost 700 metric tons of carbon dioxide equivalent, equates to taking 130 passenger vehicles off of the road
- Reduced the energy consumption equivalent of 83 homes average use on an annual basis
- Projected to save approximately \$329,073 annually in electricity costs, operational costs, and reduced maintenance
- Received rebates of over \$75,000

FISCAL IMPACTS

To date, the City has expended \$1.97 million in EECBG funds and \$4,046,632 in other funding sources on these projects.



CITY COUNCIL REPORT

Meeting Date: 10/16/2012
Meeting Type: **Workshop**
Title: **CITY MANAGER UPDATE ON GLEN LAKES MUNICIPAL GOLF COURSE,
GLENDALE YOUTH SPORTS COMPLEX, AND BUDGET ITEMS**
Staff Contact: **Horatio Skeete, Acting City Manager**

Purpose and Policy Guidance

This is an opportunity for the Acting City Manager to provide an update regarding Glen Lakes Municipal Golf Course, Glendale Youth Sports Complex, and budget items.

This is for Council information only. The Acting City Manager and staff are available to answer any questions regarding the information provided.

Background Summary

Glen Lakes Municipal Golf Course – The Glen Lakes Municipal Golf Course is a 44.6 acre, nine-hole, executive length golf course located at 5450 W. Northern Avenue. The facility opened in 1966 and was purchased by the city in 1979 at a cost of \$1,104,000. Since then, the city has operated the facility through a series of qualified golf course management firms.

In March 2008, the city entered in to a 10-year operating and management agreement with Glen Lakes, LLC, after it successfully responded to a Request for Proposal. Although the city incurs no cost to operate the Glen Lakes Municipal Golf Course, the slow economy and decline in revenue has impacted the ability of the current operator to maintain its contractual and financial commitments to the city.

Glendale Youth Sports Complex - The Glendale Youth Sports Complex is a city-owned, 14-acre site that consists of 10 acres of active turf area including five lighted multi-purpose fields suitable for soccer, football, lacrosse, sports camps and other similar activities. Four additional acres include a two-acre stabilized granite parking area with two more acres of amenities including locker room, maintenance building, bleachers, press box, and two food and beverage concession stands. While the primary purpose of the site is designed to fulfill the city's contractual obligation for turf parking at Arizona Cardinals football games and for "Mega Events" (events hosting over 40,000 persons) at the University of Phoenix Stadium, it also serves as a recreational facility that enhances the quality of life for Glendale's youth, provides economic development opportunities for the city and additional buffering to the adjacent neighborhood.



CITY COUNCIL REPORT

Budget Items – City staff has held several public educational meetings about the potential budget reductions. These educational meetings provide an opportunity to engage the public in the budget process, as well as allowing them an additional forum to provide feedback and ask questions.

Additional budget items to be discussed:

- Staff engagement
- Downtown special events

Attachments

None