

***PLEASE NOTE: Since the Glendale City Council does not take formal action at the Workshops, Workshop minutes are not approved by the City Council.**



**SUMMARY MINUTES OF THE
GLENDALE CITY COUNCIL WORKSHOP SESSION
Council Chambers
5850 West Glendale Avenue
June 4, 2013
1:30 p.m.**

PRESENT: Mayor Jerry P. Weiers, Vice Mayor Yvonne J. Knaack and Councilmembers Ian Hugh, Manuel D. Martinez, Gary D. Sherwood, and Samuel U. Chavira

ABSENT: Norma Alvarez, Councilmember

ALSO PRESENT: Richard Bowers, Acting City Manager; Horatio Skeete, Assistant City Manager; Nick DiPiazza, Acting City Attorney; and Pamela Hanna, City Clerk

CALL TO ORDER

PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE

WORKSHOP SESSION

1. COUNCIL ITEM OF SPECIAL INTEREST - AIRPORT PLANNING AND ECONOMIC DEVELOPMENT UPDATE
PRESENTED BY: Cathy Colbath, Interim Executive Director, Transportation Services

The purpose of this report and presentation is to advise Council on current and future planning and economic development initiatives at the Glendale Municipal Airport. At the April 26, 2013 Council Workshop, several Councilmembers requested that this item be discussed at an upcoming Council Workshop.

Ms. Colbath said the airport has been working on future growth and sustainability issues and is looking to establish new revenue sources. She spoke about grant compliance and the corrective

action plan to address issues brought forward by the FAA. She said the decline of aviation and the sluggish economy has hindered operations at the airport. She noted the airport has its first corporate jet based there. Ms. Colbath also spoke about the airport control towers and the instability of the federal funding. She said the FAA has agreed to fund the towers through the end of the federal fiscal year. She also discussed several growth opportunities.

Mr. Fix spoke about growth opportunities and long term planning and the airport's capital improvement plan (ACIP). He discussed the airport improvement program and various grant funds. He went over the numbers for the airport's five-year capital improvement plan, showing total project costs over \$22 million. He said over the next 20 years, the city will only be responsible for about 4.5 percent of the funding for these projects.

Ms. Colbath then discussed a partnership between the airport and the economic development department. She said the staff from the airport and economic development department meet regularly and are working to complete the airport strategic business plan, which will assist in defining growth around the airport. She said they are working with the business already in the area surrounding the airport to discuss opportunities and to share information. Ms. Colbath said the airport is making process addressing their challenges and addressing key goals for the airport in the future. She said remaining eligible for federal funding is critical to the future of the airport.

Councilmember Martinez asked what happens if funding does not continue for the control tower and what happens to capital improvement funds with the federal cutbacks.

Ms. Colbath said they hope the federal funds continue for the control tower. If the tower closes, other rules go into effect. She said they would prefer to have a control tower as it does affect businesses and jets that can fly in and out of the airport.

Councilmember Martinez asked if they had spoken with Luke Air Force Base in case the control tower is closed.

Ms. Colbath said after speaking with Luke Air Force Base, they do want the tower to stay open.

Mayor Weiers said he has met with the director of the FAA in Washington to discuss this issue. He said it is a safety issue and corporate jets will not fly in and out of an airport without a tower.

Vice Mayor Knaack asked if the city's \$1 million share of the five year plan was already in the budget. Ms. Colbath said the money is included.

Councilmember Sherwood said economic development of the airport has not been a pressing issue, but the space should be developed. He also asked what types of projects were in the works.

Mr. Fix said quite a bit of money has been set aside for land acquisition for property north of Glendale Avenue, and the runway safety project. He also discussed several other projects that were planned.

Councilmember Chavira commented that it was nice to hear that the airport is now included in the economic development plan.

2. COUNCIL COMMITTEES
PRESENTED BY: Mayor and Council

This is a request for Council to discuss and appoint membership to standing Council committees for the 2013-14 FY pursuant to City Council Guidelines. The two standing committees specifically to be addressed at this time are the Government Services Committee (GSC) and the Sustainability Committee.

Mayor Weiers opened up discussion for council to identify which committee they wished to serve on.

Vice Mayor Knaack reminded everyone that discussions were held previously that the committee members would be chosen next January. Discussion was held with Mr. DiPiazza and Mr. Bowers about how to proceed.

Mayor Weiers confirmed that the consensus is that the committee members will stay as they are for now. Mr. Bowers suggested they vote on the amendment to the guidelines so they are clear.

Councilmember Martinez said the council guidelines need to be reviewed in total.

Mr. Bowers said everything will be brought back that was discussed at the retreat in February.

Mayor Weiers asked if there was a consensus that Councilmembers Hugh, Chavira and Martinez continue on the Government Services Committee and that Vice Mayor Knaack, Councilmembers Sherwood and Councilmember Alvarez remained on the Sustainability Committee. There was consensus that the current councilmembers remain on the two committees and that the current Vice Mayor would remain as the same until voted on in January 2014.

CITY MANAGER'S REPORT

Mr. Bowers had nothing to report.

COUNCIL ITEMS OF SPECIAL INTEREST

Mayor Weiers said he would like to discuss the issue of the appointment of committee members at a future meeting.

ADJOURNMENT

The meeting was adjourned at 1:57 p.m.