

***PLEASE NOTE: Since the Glendale City Council does not take formal action at the Workshops, Workshop minutes are not approved by the City Council.**

**MINUTES
CITY OF GLENDALE
CITY COUNCIL WORKSHOP
July 19, 2005
1:30 p.m.**

PRESENT: Mayor Elaine M. Scruggs, Vice Mayor Thomas R. Eggleston, and Councilmembers Joyce V. Clark, Steven E. Frate, David M. Goulet, and H. Phillip Lieberman

ABSENT: Councilmember Martinez

ALSO PRESENT: Ed Beasley, City Manager; Pam Kavanaugh, Assistant City Manager; Craig Tindall, City Attorney; and Pamela Hanna, City Clerk

1. COPPER CANYON YOUTH DEVELOPMENT PILOT PROGRAM

CITY STAFF PRESENTING THIS ITEM: Ms. Rebecca Benná, Parks and Recreation Director and Mr. Raul Daniels, Recreation Manager

This is a non-action item to provide an informal update to the Mayor and Council on the development of a collaborative partnership between the City of Glendale, Tolleson Union High School District, the Phoenix Coyotes, Aramark Professional Services, Northern Arizona University (NAU), and other Valley youth service agencies.

The implementation of a Youth Development Pilot Program at Copper Canyon High School supports the city's goal of strengthening community partnerships and relationships, in particular as they relate to youth activities.

City staff and the Tolleson Unified High School District (TUHSD), in particular Copper Canyon High School, began meeting this spring to discuss the creation of a pilot Youth Development Program. Other project partners include the Phoenix Coyotes, Aramark Professional Services, Northern Arizona University (NAU), and Latino Vibe 95.1 FM Radio Station.

A use agreement regarding the roles and responsibilities of the city and the district for this youth development pilot program partnership has been finalized.

The City's financial commitment to implement the pilot program has minimal impact on the budget. Police RICO grant funds in the amount of \$30,000 and salary savings from the Parks and Recreation Department general fund have been designated for this program. TUHSD's financial commitment is approximately \$281,000 of in-kind services

that include providing facilities and staff support to this program. The other community partners also offer expanded opportunities to program participants with no additional cost to the City.

The proposed program will include the following elements:

- Sports Medicine Training – in partnership with Coyotes and NAU
- Culinary Arts Training – in partnership with Aramark
- Public Safety Training through the Glendale Police and Fire Departments
- Tourism/Entertainment Industry Training offered by the Parks and Recreation and Marketing Departments, and other private sector partners

In conjunction with Copper Canyon High School, the Parks and Recreation Department will establish a satellite Youth Development Office on the campus in the fall of 2005 to work with school staff to coordinate this program.

Parks and Recreation staff will also create a Teen Development Council to assist with planning and implementing additional recreation, employment and counseling programs.

By working in collaboration with other public/private partners, funds can be leveraged to have a greater impact on creating new opportunities, training and development activities for youth.

This is an informational item only.

Mr. Daniels explained staff is currently developing a curriculum that will be available to Juniors and Seniors and accepted for college credit.

Ms. Benná said they believe the program will provide many benefits, such as building a strong foundation for Glendale youth, strengthening community partnerships, strengthening the city's relationship with its youth, providing training and developmental activities to build their skills as leaders, and developing a talent pool for future employment. She stated they intend to kick the program off this fall using Park and Recreation General Fund savings and Police Department RICO grant funds to fund the program. She said they are in the process of finalizing the program's content and objectives and establishing measurable outcomes to track the pilot program's progress.

Councilmember Goulet asked if the program will be open to all students or only a certain percentage. Ms. Benná said in developing the curriculum they estimated not all students will participate; however, the program will be made available to all students. Councilmember Goulet asked how the city will interact with the School Board or District if there is a disagreement on some aspect of the program. Ms. Benná explained a use agreement with the school will identify the city's responsibilities as well as the school's. An option to terminate the agreement will be available to the city. She stated their goal is to work together to address issues as they arise. Councilmember Goulet asked if

there will be options for students at other schools or within other school districts to participate in the program. Ms. Benná said that since this is a pilot program, it will be available only to TUHSD students.

Councilmember Frate pointed out the new high school has a state of the art athletic department. He said, with the backing and support of NAU, the sports medicine component of the program will introduce students to career opportunities they may never have thought about. He stated he supports the pilot project and thanks everyone involved.

Vice Mayor Eggleston asked for an estimate of the number of students they anticipate being involved in the program. Ms. Benná stated the school currently has approximately 840 students and they hope 30 to 50 students will participate in the program on a daily basis.

Councilmember Clark asked how much of the Parks and Recreation salary savings will go toward the program. Ms. Benná said they have currently identified \$50,000 to fund the program. Councilmember Clark commended whoever came up with the idea of the program and thanked those who have volunteered to participate, stating this is exactly the hands-on approach they need to reach students. She suggested the program is somewhat light on the career training side, asking if they know at this point how much opportunity there will be for actual training. She expressed her opinion there will be far more than 30 to 50 students who wish to participate in the program, but they will be looking for concrete opportunities to learn the skills associated with the professions. Mr. Daniels said almost all of the agencies involved in the program include an on-the-job training component with internship opportunities.

Mayor Scruggs asked if the school's student population comes from Phoenix and, if so, is Phoenix offering to partner in the program. Ms. Benná said they will track who participates in the program as well as the outcomes of their participation. Staff will also talk to Phoenix about potential future partnering for this program.

Councilmember Clark noted Tolleson's northern boundary is Glendale Avenue and, while not all of the students come from Glendale, one of the rationales behind developing the high school was to serve students in the Desert Mirage neighborhood.

Mayor Scruggs asked about other schools who might be interested in participating. Ms. Benná stated they will start off small with the one campus, but as the success of the program grows they intend to offer it to other youth within Glendale.

Ms. Wagoner, Principal of Copper Canyon High School, thanked the Mayor and Council for the opportunity to partner with the city. She said they have been meeting with city staff and everyone has been very honest and upfront about school concerns and city concerns. She said there will be tremendous opportunities for the students involved as well as the city and school. She thanked Dr. Flores for initiating contact with the city.

2. **HOMELAND SECURITY UPDATE**

CITY STAFF PRESENTING THIS ITEM: Mr. Rob Gunter, Emergency Management Administrator and Mr. Art Lynch, Deputy City Manager

Staff will be providing the City Council with a homeland security update and overview. Staff will provide the Council with a high level perspective of the proposed organizational structure, initiatives, and priorities for homeland security.

Glendale's newly integrated homeland security area will enhance the quality of life for Glendale residents and ensure public safety and awareness. Its key focus and priority will be to ensure the protection and safety of Glendale citizens.

The Homeland Security Presidential Directives (HSPD) were developed to record and communicate presidential decisions about the homeland security policies of the United States. These directives require extensive coordination across a broad spectrum of Federal, State, and local agencies to reduce the potential for terrorist attacks and to mitigate damage should such an attack occur.

The HSPD directives ensure coordination of all homeland security-related activities among executive departments and agencies and promote the effective development and implementation of all homeland security policies.

HSPD 5 required the federal government to develop and implement a national system to respond and recover from disasters and emergencies. HSPD 8 requires the federal government to develop a national preparedness strategy to be implemented by every local political subdivision in the United States.

The State of Arizona in Executive Order 2005-08 adopted the National Incident Management System as the standard for response and recovery operations by all communities in Arizona.

In an effort to meet federal mandates, the city hired a Director of Homeland Security to coordinate the functions previously assigned to the Glendale Police and Fire Departments.

Glendale's homeland security area provides the following benefits to Glendale residents:

- Reliable foundation for the rapid and orderly response to and recovery from disasters and emergencies.
- Standardized continuum line from Glendale to the State and Federal Government to receive federal financial assistance and resources during catastrophic disasters.
- Creates an emergency management system, consistent with state and federal mandates, which includes all prevention, protection, preparedness, response and post-disaster restoration requirements.

Due to the important role homeland security plays in the protection of our citizens and the desire for the timely implementation of federal, state, and local homeland security goals and initiatives, additional resources may be requested during the budget process.

This is an informational item and provides the Council with a Homeland Security update.

Mr. Gunter stated they are undergoing the largest change in federal emergency management policy in 25 years and the largest federal government reorganization in over 60 years. He said the federal government is in the process of switching from a federal emergency management system to a national emergency management system, explaining under a national emergency management system every time the federal government makes a change in a policy or process, a reciprocal change will have to occur in state and local government to maintain functional alignment.

Mr. Gunter explained the City Manager has the authority to appoint a Director to oversee the city's preparedness activities, ensure coordination among all city departments engaged in emergency functions and ensure coordination among all government agencies, regardless of level, assisting the city of Glendale to respond or recover from a disaster or emergency. He stated the mission of the department is to coordinate plans and programs that protect Glendale citizens and prepare the city to effectively protect, prevent, respond to and recover from the effects of catastrophic disasters and emergencies. He stated the mission delineates six objectives; to protect the life of Glendale citizens, to protect the public health and welfare, to protect their property, to proactively provide public education, to preserve the citizens' confidence in their government, and to replace pre-disaster living conditions after they have engaged in recover and restoration initiatives. Mr. Gunter said emergency preparedness refers to all activities that take place before a disaster or emergency occurs whereas civil defense encompasses all of the activities that take place during and after an emergency or disaster. He said Homeland Security Emergency Management will roll both of those areas into one division. He stated, while Fire and Police are important partners and a large component in the planning, response and recovery aspects, the federal government identifies ten disciplines as emergency responders, including public works, government administration, health care, and public health. He said Glendale Municipal Code identifies all city governmental agencies, all private sector agencies, all volunteers and any other resource required to perform emergency functions as emergency forces.

Mr. Gunter stated emergencies have a life cycle as do their preparedness, prevention, protection, response and recovery actions. He explained preparedness is generally comprised of three areas, operations, preparedness activities, and planning and analysis. He said their responsibility in planning is to prepare a process that explains to the departments what they expect them to do during an emergency or disaster. He stated they then distribute that information and ensure requisite skills and knowledge by providing training to those employees. He said they determine whether the employees can perform their duties without particular pieces of equipment or tools and, if not, the tools are provided and practices are conducted to ensure things applied to the

response and disaster recovery systems actually work as designed. He explained, in conjunction with their preparedness activities, Glendale Homeland Security and its partners, particularly the Police Department, will work to detect threats that exist in and around the city, to control the access of those threats to the city's infrastructure, and eliminate those threats through intelligence gathering, the seizure of materials and the apprehension and prosecution of those threats where possible. He stated they will also seek to protect the city's national and local critical infrastructures in order to mitigate the risk to citizens.

Mr. Gunter said, in the event prevention and protective actions or any reasonable actions are unable to eliminate or lessen the threat or hazard to citizens, a disaster or emergency may occur. He stated, in that event, the city's emergency forces will use the planning, equipment and skills developed through the preparedness activities to respond and ultimately recover those parts of the city that were damaged or denied critical services. He stated any information obtained throughout the process will be analyzed and, when necessary, corrections to the process will be made.

Mr. Gunter said a structure that can be used to move information from the strategic level to the operational and tactical levels is needed; therefore they envision establishing two committees that can take information and make things happen on emergency management and homeland security in Glendale. He stated the Homeland Security Strategic Planning team is a 10 person team that provides broad strategic direction that guides the city's homeland security task agenda. He said the Technical Advisory Committee is a 20+ person team that converts the strategic guidance to technically feasible and actionable work practices. He explained the Emergency Support Function comes from the National Response Plan and represents the local attempt to align the city with what is occurring at the county, state and federal government levels. He stated the city's functions are broken into 14 manageable functions for which the city will receive state and federal assistance. He said, within each of those functions, there are certain issues the division must focus on specifically; the laws and authorities that give the city the ability to act during a disaster, whether or not hazards have been identified and assessed, if they have determined regulatory steps that will lessen the effects on citizens, the plans they will carry out for emergencies, and whether or not they can control and coordinate forces. He reviewed a list of items to be produced or maintained by the Homeland Security Division, noting many of the items on that list have already been accomplished.

Councilmember Clark said most homeland security agencies, whether state or local, rely upon federal funding to purchase equipment, do planning and conduct exercises. She stated the 9/11 hearings have prompted a move in Congress to reallocate resources to regions that are most likely to be vulnerable. She stated Arizona was allocated \$7.2 million in the first round and asked what will happen when that funding source is no longer available. She asked if a work-around will be devised if equipment is not available. Mr. Gunter said the national system is trying to develop a set of standards that will allow equipment within the United States to be moved geographically where most needed. He explained they are looking at two different systems, the

Federal Emergency Management Mutual Aid Resourcing Requirement and the NIM system that will build common terminology and processes within the incident management systems of all cities, townships and political jurisdictions throughout the country. He said he envisions a tiered structure that tier cities into threat packages and areas of vulnerability based on the perceived threats to those areas. He stated they will then look at a funding program based on the tiering, with the goal being to ensure each team is built to the same standard as other teams within the same tier level. He stated Glendale will respond immediately with the equipment they possess, but if they become inundated or are under threat of becoming inundated, they will go to the state and require that they provide additional equipment. He said if the state is unable to do as Glendale requires they will move to the federal government who will begin to move national assets from different locations to Glendale. Councilmember Clark pointed out the proposed system will reduce redundancy.

Councilmember Clark asked if the Strategic Planning Committee or the Technical Committee will involve the various utility companies, hospitals or other public health facilities in the area. Mr. Gunter stated those entities are actually clamoring to be part of the process, suggesting they would best fit within the Technical Advisory Committee. He stated internal groups who will be at the table include Marketing and Communications, Information Technology, the Intelligence Fusion Center, Community Partnerships, and Transportation Management. He stated they can now bring external partners to the table, noting they have already had discussions with APS, SRP, Southwest Gas, the County, and the State. He said, while they are just beginning to bring medical into the fold, Metropolitan Medical Response System has had external medical connections for some time.

Councilmember Clark asked about the interoperability of communications. Mr. Gunter said it will take time to develop a complex interoperable communications system. He explained they first need to study how they can connect data and communicative systems on a local basis, but, at the same time, they will look to the federal government for guidance on how to tie the systems together on a national basis. Councilmember Clark expressed concern that almost four years have passed since 9/11 and the city still has not gotten a handle on communications. Mr. Gunter stated a product currently available will allow radios on different frequencies to talk on a single network, suggesting that will act as a bridge that gets them to the ultimate solution. He said other systems have been developed and paid for by the Council that will move the city past its current interoperability challenges. He pointed out documents that set forth the target capabilities needed to deal with the worst case scenarios were just released six months ago. He said four years is not unreasonable given the time it takes for the federal government to go through their committee system and provide cities with guidance.

Councilmember Goulet asked if other cities will be involved in the process. Mr. Gunter stated he talked with the West Valley Emergency Managers three weeks ago and found significant interest in having the emergency managers come together to discuss how they best tie all of the jurisdictions together so they can talk to one another, push

information back and forth, and provide resources to one another. He pointed out the biggest hurdle they have is not technology, but being able to get people to agree on the best way to do the process. Councilmember Goulet asked if they intend to offer opportunities for the public to voice their concerns. Mr. Gunter responded yes, noting they have discussed having a citizen representative on the Technical Advisory Committee.

Councilmember Lieberman stated Glendale received vast amounts of products from Homeland Security and asked if Glendale still acts as the distribution center for those products. He asked if there are written guidelines for how money received from the Federal Government must be spent. Mr. Gunter said Glendale, through the Metropolitan Medical Response System, is responsible to assist other jurisdictions in the area and Glendale is putting together the processes by which they will share the federal resources in time of medical emergency or mass casualty. He stated the Federal Government tells cities in their grant guidance the kinds of equipment they are authorized to purchase and the amounts of money they are authorized to spend, but they do not specify the amount of money that has to be spent in any given area. He stated three documents were created under Homeland Security Presidential Directive 8, the National Planning Scenarios Document, the Universal Task List and the Target Capabilities List. He said, once the cities are tiered, they will be given information about the capabilities they are expected to have and the equipment necessary to support those capabilities.

Mayor Scruggs noted Kristen Scabo and a team from the Glendale Fire Department are on their way to Washington D.C. to meet with other states in an effort to preserve MMRS funding. She said if the funding is not preserved, the city will have to seriously look at moving that to the top of the budget. She stated members of the Central Regional Advisory Committee will not give out any of the state's remaining \$5 million until the cities prioritize their highest needs.

ADJOURNMENT

The meeting was adjourned at 2:45 p.m.