



Council District Budgets

Glendale City Council Workshop
September 2, 2014



District Accounts

- Each council district receives two budgeted accounts
 - The Mayor does not receive these accounts
 - **COUNCILMEMBER BUDGET/EXPENSES ACCOUNT**
 - FY 2014-15 appropriation: \$17,175
 - No carry-over allowed
 - **COUNCIL DISTRICT IMPROVEMENT FUNDS**
 - FY 2014-15 appropriation \$15,000
 - Carry-over currently allowed



Policies and Guidelines

- Policies and Guidelines last updated in FY 2008-09
- Provides very little restrictions on the use of funds
- **Councilmember Budget/Expense Account**
 - *“Various Expenses that have benefit to the City of Glendale and meet applicable budget expenditure laws.”*
- **Council District Improvement Funds**
 - *“Projects related to the placement, replacement or enhancement of facilities or equipment within the City of Glendale.”*



Current Use of Funds

COUNCILMEMBER BUDGET/EXPENSES ACCOUNT

- Travel expenses for professional development, training and conferences.
- Miscellaneous expenditures such as GAIN night reimbursement, office supplies and equipment, constituent meetings, recognition events for boards and commissions and neighborhood leaders.
- Constituent communications such as mailers and postage.
- Cell phone expenses.
- Off-site office costs for those that have offsite equipment
- Funding to non-profit organizations.



Current Use of Funds

COUNCIL DISTRICT IMPROVEMENT FUNDS

- Projects for the city such as replacement of infrastructure in parks,
- Right of Way projects
- Streetlight repair and Replacement
- Streets projects
- Funding to non-profit organizations.



Other Cities

Written Formal Policies

- Peoria, Goodyear, Mesa and Glendale
- Surprise and Avondale currently drafting policies
- Scottsdale and Tempe have no separate policy for Council

Donations to Non-Profits

- Peoria, Goodyear Avondale, Mesa and Glendale
 - Allow or no policy prohibiting
- Scottsdale and Tempe do not allow
- Surprise currently drafting policy



Other Cities

Carry-Over Provision

- Peoria and Glendale allow
- Avondale, Goodyear, Mesa, Tempe, Scottsdale and Surprise
 - Do not allow or do not practice
- Best practice is not to carry-over operating fund budgets
 - City Charter/Policy - Restricts transfers to the fourth quarter of any fiscal year



New Procedures

- 1. Requests for an expenditure of council discretionary funds for purposes of a donation of \$5,000 or above must be submitted to the City Council for approval.**
- 2. Each request for use of council discretionary funds will require the completion of a new uniform standard request form.**
- 3. Council discretionary fund recipients will agree that the City of Glendale and its authorized representatives shall have the right to examine and audit all financial and related records relating to the acceptance and expending of the discretionary funding.**



Council Direction

- 1. Does the Council want to update the existing policies and procedures regulating council discretionary funds, including donations to non-profits?**

- 2. Does the Council want to end to the practice of carrying over unused funds in the Council District Improvement Funds to the next fiscal year?**
 - Staff recommendation to end carry-over practice in FY 2015-16 budget.



Questions/Comments

