

City of Glendale Council Workshop & Executive Session Agenda

January 17, 2012 – 1:30 p.m.

Workshop meetings are telecast live at 1:30 p.m. on the first and third Tuesday of the month. Repeat broadcasts are telecast the first and third week of the month – Wednesday at 3:00 p.m., Thursday at 1:00 p.m., Friday at 8:30 a.m., Saturday at 2:00 p.m., Sunday at 9:00 a.m. and Monday at 2:00 p.m. on Glendale Channel 11.

Welcome!

We are glad you have chosen to attend this City Council workshop. We hope you enjoy listening to this informative discussion. At these "study" sessions, the Council has the opportunity to review and discuss important issues, staff projects and future Council meeting agenda items. Staff is present to answer Council questions. Members of the audience may also be asked by the Council to provide input.

Form of Government

Glendale follows a Council-Manager form of government. Legislative policy is set by the elected City Council and administered by the Council-appointed City Manager.

The City Council consists of a Mayor and six Councilmembers. The Mayor is elected every four years by voters city-wide. Councilmembers hold four-year terms with three seats decided every two years. Each of the six Councilmembers represent one of the six electoral districts and are elected by the voters of their respective districts (see map on back).

Workshop Schedule

Council workshops are held on the first and third Tuesday of each month at 1:30 p.m. in the Council Chambers of the Glendale Municipal Office Complex, 5850 W. Glendale Avenue, Room B-3, lower level. The exact dates of workshops are scheduled by the City Council at formal Council meetings. The workshop agenda is posted at least 24 hours in advance.

Agendas may be obtained after 4:00 p.m. on the Friday before a Council meeting, at the City Clerk's Office in the Municipal Complex. The agenda and supporting documents are posted to the city's Internet web site, www.glendaleaz.com.

Executive Session Schedule

Council may convene in "Executive Session" to receive legal advice and discuss land acquisitions, personnel issues, and appointments to boards and commissions. As provided by state statute, this session is closed to the public.

Questions or Comments

If you have any questions or comments about workshop agenda items or your city government, please call the City Manager's Office at (623) 930-2870.

If you have a concern you would like to discuss with your District Councilmember, please call (623) 930-2249, Monday - Friday, 8:00 a.m. – 5:00 p.m.

Public Rules of Conduct

The presiding officer shall keep control of the meeting and require the speakers and audience to refrain from abusive or profane remarks, disruptive outbursts, applause, protests, or other conduct which disrupts or interferes with the orderly conduct of the business of the meeting. Personal attacks on Councilmembers, city staff, or members of the public are not allowed. Engaging in such conduct, and failing to cease such conduct upon request of the presiding officer will be grounds for removal of any disruptive person from the meeting room, at the direction of the presiding officer.

Citizen Participation

The City Council does not take official action during workshop sessions; therefore, audience comments on agenda items are made only at the request of the presiding officer.



**** For special accommodations or interpreter assistance, please contact the City Manager's Office at (623) 930-2870 at least one business day prior to this meeting. TDD (623) 930-2197.**

**** Para acomodacion especial o traductor de español, por favor llame a la oficina del administrador del ayuntamiento de Glendale, al (623) 930-2870 un día hábil antes de la fecha de la junta.**

Councilmembers

Norma S. Alvarez - Ocotillo District
H. Philip Lieberman - Cactus District
Manuel D. Martinez - Cholla District
Joyce V. Clark - Yucca District
Yvonne J. Knaack – Barrel District



MAYOR ELAINE M. SCRUGGS

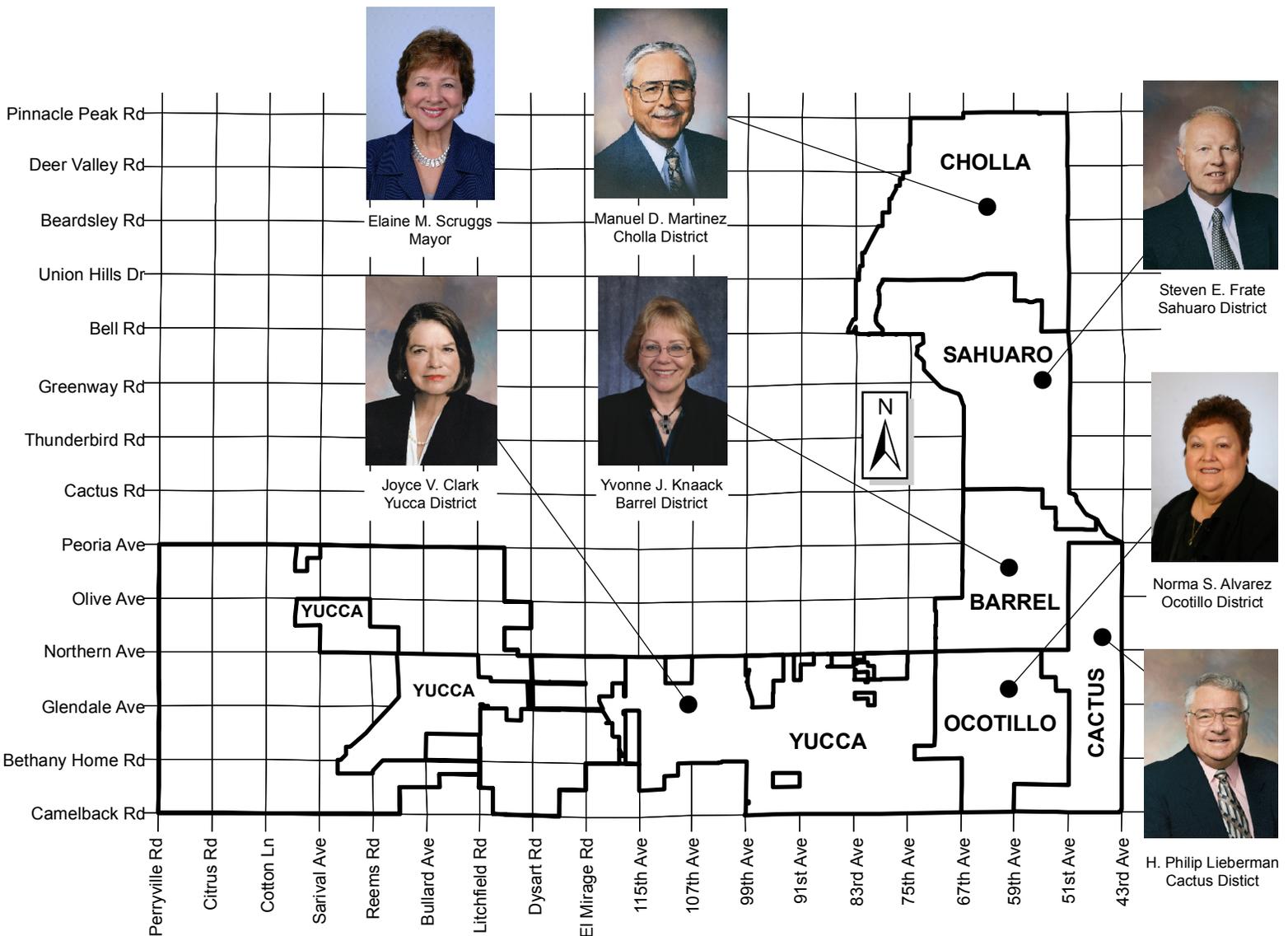
Vice Mayor Steven E. Frate - Sahuaro District

Appointed City Staff

Ed Beasley – City Manager
Craig Tindall – City Attorney
Pamela Hanna – City Clerk
Elizabeth Finn – City Judge



Council District Boundaries





GLENDALE CITY COUNCIL WORKSHOP SESSION
Council Chambers – Workshop Room
5850 West Glendale Avenue
January 17, 2012
1:30 p.m.

WORKSHOP SESSION

1. COUNCIL ITEMS OF SPECIAL INTEREST

PRESENTED BY: Item 1 - Erik Strunk, Executive Director, Parks, Recreation & Library
Item 2 - Kristen Krey, Council Services Administrator
Item 3 - Sam McAllen, Code Compliance Director
Item 4 - Dave McAlindin, Assistant Economic Development Director
Item 5 - Pamela Hanna, City Clerk
Item 6 - Mark Burdick, Fire Chief

CITY MANAGER'S REPORT

This report allows the City Manager to update the City Council about issues raised by the public during Business from the Floor at previous Council meetings or to provide Council with a response to inquiries raised at previous meetings by Council members. The City Council may only acknowledge the contents to this report and is prohibited by state law from discussing or acting on any of the items presented by the City Manager since they are not itemized on the Council Workshop Agenda.

EXECUTIVE SESSION

1. LEGAL MATTERS

A. The City Council will meet with the City Attorney for legal advice, discussion and consultation regarding the city's position in pending and contemplated litigation, including settlement discussions conducted in order to avoid or resolve litigation. (A.R.S. § 38-431.03(A)(3)(4))

- B. The City Council will meet with the City Attorney for legal advice, discussion and consultation regarding consumer fireworks in the City of Glendale. (A.R.S. § 38-431.03(A)(3))

2. LEGAL MATTERS – PROPERTY & CONTRACTS

- A. Discussion and consultation with the City Attorney and City Manager to receive an update, consider its position and provide instruction and direction to the City Attorney and City Manager regarding Glendale’s position in connection with agreements associated with the Arena and the Hockey Team, which are the subject of negotiations. (A.R.S. § 38-431.03(A)(3)(4)(7))

Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (i) discussion or consideration of personnel matters (A.R.S. §38-431.03 (A)(1));
- (ii) discussion or consideration of records exempt by law from public inspection (A.R.S. §38-431.03 (A)(2));
- (iii) discussion or consultation for legal advice with the city’s attorneys (A.R.S. §38-431.03 (A)(3));
- (iv) discussion or consultation with the city’s attorneys regarding the city’s position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid or resolve litigation (A.R.S. §38-431.03 (A)(4));
- (v) discussion or consultation with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03 (A)(5)); or
- (vi) discussing or consulting with designated representatives of the city in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03 (A)(7)).

Confidentiality Requirements Pursuant to A.R.S. §38-431.03 (C)(D): Any person receiving executive session information pursuant to A.R.S. §38-431.02 shall not disclose that information except to the Attorney General or County Attorney by agreement of the City Council, or as otherwise ordered by a court of competent jurisdiction.



CITY OF GLENDALE

Council Communication

Workshop Agenda

01/17/2012

TO: Honorable Mayor and City Council
FROM: Ed Beasley, City Manager
SUBJECT: **COUNCIL ITEMS OF SPECIAL INTEREST**

Purpose

- This is the quarterly opportunity for City Council to identify topics of interest they would like the City Manager to research and assess for placement on a future workshop agenda.

Background

- On September 6, 2011, Council asked that staff provide information on several items. The following items have been addressed through information provided earlier to Mayor and Council:
 - Lobbyists that currently have consulting contracts with the city – This was addressed in a memo to Mayor and Council dated November 22, 2011, from Sherry Schurhammer, Executive Director, Financial Services.
 - Utah Compact – This was addressed in a memo to Mayor and Council dated November 28, 2011, from Brent Stoddard, Intergovernmental Programs Director.
 - Feral Cats – This was addressed in a memo to Mayor and Council dated November 28, 2011, from Stuart Kent, Executive Director, Public Works.
- The remaining items will be addressed at today's workshop.

Policy Guidance

Staff is available to answer any questions regarding the information provided. Staff also requests Council to identify future items of interest for follow-up by staff during the next quarter.



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Ed Beasley
City Manager



Attachment Memorandum

DATE: 01/17/2012
FROM: Ed Beasley, City Manager
SUBJECT: COUNCIL ITEMS OF SPECIAL INTEREST

1. Memorandum regarding lobbyists that currently have consulting contracts with the city (emailed to Mayor and Council on November 22, 2011)
2. Memorandum regarding Utah Compact (emailed to Mayor and Council on November 28, 2011)
3. Memorandum regarding stray and feral cats (emailed to Mayor and Council on November 28, 2011)
4. Roadside Memorials Memorandum
5. Naming of Public Facilities After Persons Memorandum
6. Shopping Cart Ordinance Memorandum
7. Form Committee to Work with Arizona Sports and Tourism Authority to Entice Business to Westgate City Center Memorandum
8. Moment of Silence Added to Council Agenda Memorandum
9. Fireworks Ordinance Memorandum



Memorandum

DATE: November 22, 2011
TO: Mayor and Council
FROM: Sherry M. Schurhammer, Executive Director, Financial Services Department
THROUGH: Horatio Skeete, Assistant City Manager *AS*
SUBJECT: Request for Information: Lobbyists that currently have consulting contracts with the city

In response to a Council request for information at the September 6, 2011 Workshop, the following bullet points provide a summary about registered lobbyists currently under contract with the city. These contracts are periodically reviewed for appropriateness of cost and scope of work.

- **Husk Partners, Inc.** - Contract entered into in 2006. The consultant provides comprehensive services for the city on issues related to economic development, governmental relations, public and media relations, planning, public safety, immigration and marketing. The original monthly fee was \$10,000 but it has been amended as of June 1, 2011 to \$8,000 per month. The contract is managed through the Intergovernmental Programs Office.
- **Hyjek and Fixx, Inc.** - Contract entered into in 2006. The consultant works under a regional contract with 14 West Valley communities to secure funding for Luke Air Force Air and advocates for Luke to receive the active duty F35 training mission. The City's portion of the \$27,500 monthly fee is \$5,429 and the balance is covered by contributions from other municipalities and government agencies. The regional partners of the contract selected the Glendale Mayor's Office to administer and manage the contract.
- **Van Scoyoc Associates, Inc.** - Contract entered into in 2007. The consultant is a bipartisan, full-service federal government relations firm that provides comprehensive legislative and executive branch strategic advice, liaison service and legislative advocacy, in particular the securing of federal authorization and appropriation language needed to provide federal support for a wide range of local programs and projects. Monthly fee is \$8,000. The contract is managed through the Intergovernmental Programs Office.
- **Policy AZ.** - Contract entered into in April 2011. The consultant provides services related to the proposed reservation of the Tohono O'odham Tribe. Monthly fee is \$6,000. The contract is managed by the City Attorney's Office.



Memorandum

DATE: November 28, 2011
TO: Mayor and Council
FROM: Brent Stoddard, Intergovernmental Programs Director
THROUGH: Ed Beasley, City Manager *EB*
SUBJECT: Council Items of Special Interest: Utah Compact

In response to a Council request for information at the September 6, 2011 Workshop, the following information provides an explanation of the Utah Compact.

The Utah Compact is a declaration of five principles that are designed to guide Utah's immigration discussion. The compact was developed by business, non-profit, law-enforcement, religious and community leaders in Utah. The document was signed by representatives of these different sectors at a signing ceremony on November 11, 2010.

Attachment:
The Utah Compact

THE UTAH COMPACT

A DECLARATION OF FIVE PRINCIPLES TO GUIDE UTAH'S IMMIGRATION DISCUSSION

FEDERAL SOLUTIONS Immigration is a federal policy issue between the U.S. government and other countries—not Utah and other countries. We urge Utah's congressional delegation, and others, to lead efforts to strengthen federal laws and protect our national borders. We urge state leaders to adopt reasonable policies addressing immigrants in Utah.

LAW ENFORCEMENT We respect the rule of law and support law enforcement's professional judgment and discretion. Local law enforcement resources should focus on criminal activities, not civil violations of federal code.

FAMILIES Strong families are the foundation of successful communities. We oppose policies that unnecessarily separate families. We champion policies that support families and improve the health, education and well-being of all Utah children.

ECONOMY Utah is best served by a free-market philosophy that maximizes individual freedom and opportunity. We acknowledge the economic role immigrants play as workers and taxpayers. Utah's immigration policies must reaffirm our global reputation as a welcoming and business-friendly state.

A FREE SOCIETY Immigrants are integrated into communities across Utah. We must adopt a humane approach to this reality, reflecting our unique culture, history and spirit of inclusion. The way we treat immigrants will say more about us as a free society and less about our immigrant neighbors. Utah should always be a place that welcomes people of goodwill.

Governor Norm Bangerter

Deborah Bayle, United Way of Salt Lake

Lane R. Beattie, Salt Lake Chamber

Mayor Ralph Becker, Salt Lake City

Kenneth Bullock, Utah League of Cities and Towns

Mayor Wilford W. Clyde, Springville City

Mayor Peter Coroon, Salt Lake County

Karen Crompton, Voices for Utah Children

*Wes Curtis, Utah Center for Rural Life,
Southern Utah University*

*Jeff Edwards, Economic Development
Corporation of Utah*

U.S. Senator Jake Garn

Mayor Matthew R. Godfrey, Ogden City

U.S. Congressman James Hansen

*The Right Rev. Bishop Scott Hayashi,
Episcopal Church in Utah*

*Rev. Steven Klemz, Pastor,
Zion Evangelical Lutheran*

Paul Mero, Sutherland Institute

Mark Shurtleff, Attorney General

Dean Singleton, Publisher, The Salt Lake Tribune

Governor Olene S. Walker

*The Most Rev. John C. Wester, Bishop of the
Salt Lake City Catholic Diocese*

*Mark H. Willes, CEO/President,
Deseret Management Corp.*

*Join this grassroots movement and add your name to hundreds of other
Utahns who support reasonable immigration reform at*

UTAHCOMPACT.COM



Memorandum

DATE: November 28, 2011
TO: Mayor and Council
FROM: Stuart Kent, Executive Director, Public Works
THROUGH: Horatio Skeete, Assistant City Manager 
SUBJECT: Information on Stray and Feral Cats

In response to a Council request for information expressed at the September 6, 2011 Workshop, this memorandum provides information regarding stray and feral cat collection services provided by municipalities and non-profit organizations in the Valley.

Across the valley, removal of stray and feral cats is handled at the neighborhood level by citizens who trap the cats and deliver them to local shelters such as Maricopa County Animal Care and Control (MCACC), Arizona Humane Society (AHS), or other shelters. This has been confirmed through contact with staff from MCACC and the cities of Avondale, Chandler, Mesa, Peoria, Phoenix, Scottsdale, Surprise, and Tempe. Currently, none of these municipalities collect or transport stray or feral cats to animal shelters; all refer citizens to animal rights organizations and local shelters as a resource for such services.

The cities of Mesa and Peoria previously provided some level of cat collection service but dropped the programs due to costs. Mesa Police Department's Animal Control division would loan traps to citizens to catch and transport cats to the County. Mesa dropped the program in 1999 when MCACC started charging to house and euthanize cats. They had approximately 200 cats being turned in per month. Peoria Police Department loaned out traps and delivered cats to MCACC, but dropped the program in January 2011 when the cost of providing service for 850 to 900 cats per year required an annual budget of \$103,950.

Currently, MCACC charges \$96 per cat which covers three-days of housing, as well as the cost to euthanize and dispose of the cat if needed, but not the cost for cat collection service (MCACC does not offer this service). Stray cats may be reunited with their owners, adopted, or euthanized if not placed in a home; feral cats are euthanized after a mandatory three day holding period. According to MCACC, there are an estimated 64,661 domesticated cats and 39,834 feral cats in the City of Glendale.

A new proactive approach is being taken to handle and control feral cat populations in America. The program is called Trap, Neuter and Return (TNR) and it has support from MCACC, AHS, and various animal rights organizations. Through TNR cats are humanely trapped, sterilized, ear tipped, and released back to the environment in which they were living. Ear tipped means that

one centimeter is removed from the tip of the ear to identify the cat has been sterilized and is part of a managed colony. While TNR is considered the best method to control feral cat populations, it is still very much a local effort that is being carried out by citizens in their neighborhoods. Typically, animal rights groups will charge citizens between \$15-\$30 for the neutering of each cat.

More information on stray and feral cats is available from Maricopa County Animal Care and Control (MCACC), and Humane Society of the United States. Quick links are provided below.

<http://www.maricopa.gov/pets/FieldEnforcement/FeralCats.aspx>

http://www.humanesociety.org/issues/feral_cats/qa/feral_cat_FAQs.html

Cc: Ed Beasley, City Manager
Steven Methvin, Assistant to the Mayor
Kristen Krey, Council Services Administrator



Memorandum

DATE: January 17, 2012
TO: Mayor and Council
FROM: Erik Strunk, Executive Director, Parks, Recreation & Library Services
THROUGH: Ed Beasley, City Manager
SUBJECT: Council Items of Special Interest: Roadside Memorials

In response to a Council Item of Special Interest requested by Councilmember Clark at the September 6, 2011 Workshop, staff was asked to examine whether it would be possible to explore the creation of an ordinance specifying that “roadside memorials” be a certain number of feet from a street curb so as to protect visitors to such sites from vehicular traffic.

Background

Roadside memorials are usually constructed to commemorate a site where a person passed away suddenly and unexpectedly. They are intermittent and most often created by family members or friends of the deceased to assist with their grieving process. There are several types of memorials consisting of flowers, balloons, wreaths, candles, hand written messages, personal mementos and on occasion, a memorial cross. They are most commonly developed at the location of a fatal traffic accident and are seen throughout the United States. The City of Glendale currently has approximately 75 roadside memorials.

The city attempts to prevent any pedestrian or vehicular site obstructions that pose a public safety issue, and will remove sites that have become broken, worn or abandoned. However, other than sites that protrude into the street, sidewalk or a city drainage system, the city does not enforce any type of prohibition or restriction on roadside memorials. Should a roadside memorial in Glendale result in any of these conditions, staff from the Parks Maintenance and Rights-of-Way Division will work with the known site organizer to ensure all public safety and operational concerns are mitigated. This would include sites where visitors fail to observe public safety requirements such as causing a site obstruction, spilling in the street, or causing noise violations impacting adjacent residences. The same oversight would occur in situations where there is no point of contact, as maintaining public safety is paramount. A recent survey of valley cities including Avondale, Goodyear, Mesa, Peoria, Phoenix, Scottsdale, Surprise, Tempe and Tucson shows they follow the same practice.

Some communities have adopted ordinances to limit the length of time and content of roadside memorials. These typically limit the display of such memorials (i.e. - 90 days) and require a special permit to ensure no public safety/welfare concerns (typically, any permit fees are waived). Glendale, like other cities, has administrative procedures and/or standard operating procedures to address the memorials. These procedures ensure impacted city departments are notified for public safety purposes, while balancing the need to be sensitive to those grieving the loss of a loved one.



Memorandum

DATE: January 17, 2012
TO: Mayor and Council
FROM: Kristen Krey, Council Services Administrator
THROUGH: Ed Beasley, City Manager
SUBJECT: Council Items of Special Interest: Naming of Public Facilities After Persons

This memo is in response to a Council Item of Special Interest requested by Councilmember Clark at the September 6, 2011 Workshop. Councilmember Clark stated that with the recent death of former Mayor Max Klass, she has begun to rethink the city's policy of naming public facilities after persons. She understands that Council concern has been for abuse, however, now believes the opportunity to honor persons who have contributed to Glendale far outweighs any potential for abuse. In fact, she would suggest that a citizen's committee create a policy on this issue for Council consideration. She would like staff to report back on the policies of other valley cities.

A number of valley cities were surveyed to determine if there are any existing written municipal policies regarding the naming of public facilities after persons. Research provided by the League of Arizona Cities and Towns has indicated that the cities of Casa Grande, Flagstaff, Phoenix and Sierra Vista have at one time enacted policy or resolution regarding the naming of public facilities.

The policies of these cities are attached for your review. In summary, there are some that are more limited than others, such as for the use of Parks and Recreation Commissions or Heritage Commissions. There appears to be a standard of determining criteria for naming, such as commemorative naming, descriptive naming, and naming based on financial contribution, land or facility donation.

It is at the Council discretion to determine if they want to move forward with establishing a citizens committee regarding this matter.

Attachments:

City of Casa Grande, Naming of City-Owned Facilities Nomination Form
City of Casa Grande, Heritage Commission, City Facility Naming Criteria
City of Casa Grande, Heritage Commission, Nomination Process and Instructions
City of Flagstaff, Resolution No. 2001-73
City of Phoenix, Ordinance No. G-4174
City of Sierra Vista, Resolution 4828 and Exhibit A

CITY OF CASA GRANDE

Naming of City-Owned Facilities Nomination Form

Select category for naming proposal:

Commemorative Naming - Honoring a Person

- A. Facilities may be named after an individual whether living or deceased.
- B. If a facility is proposed to be named after a person who is deceased, an appropriate time (6-12 months) should pass before the naming process is initiated.
- C. When honoring a person by naming a facility after that person, he/she should be someone who had a significant association with the facility being named or the geographic area in which it's located or an outstanding citizen of either local, state, or national prominence. The Commission will consider the following questions in reviewing the naming proposals:
 - 1. What was the individual's extraordinary contribution(s) as a community leader, volunteer, business leader, or public servant?
 - 2. How do these contributions relate to the mission/purpose of the facility?
 - 3. How will the naming of the facility after the individual reflect its history, purpose, and diversity?
 - 4. How is the individual being nominated related to the facility or its geographic area (e.g., early or long term resident, developer of the feature, donor of the land, or protector of the land for public benefit)?

Descriptive Naming - Describing a place or function

- A. A facility can also be named after a geographic landmark or area. The Commission will consider the following questions in reviewing the naming proposals:
 - 1. Why is the geographic landmark or area significant?
 - 2. Why should the facility be named after the geographic landmark or area?
 - 3. Is the proposed name culturally sensitive?

Naming Based on a Financial Contribution - One time contribution or over a period of time toward the development of a city facility

Land Donation – Donating land for construction of a city facility

Facility Donation – Donation of a building for city use

An individual or family may make a substantial financial contribution at one time or over a period of time toward the development of a city facility, or may donate land or an existing building for public use and benefit. In such instances, consideration may be given to naming the facility after the donor. A standard benchmark for naming a facility after a donor will be a donation that equates to a substantial portion of the cost involved in the project cost of constructing, renovation, or replacing an existing facility. This criterion applies to naming of facilities after individuals and families and will be in perpetuity, therefore, not eligible to be renamed.

Proposed Name:

Current Facility Name (if applicable):

Applicant's Name, Address, and Phone Number:

Name, Address, and Phone of Sponsoring Organization, if any:

Attach supporting information for naming proposal:

Indicate if any known cost factors are associated with the naming proposal:

Attach petition(s) containing not less than twenty-five signatures of qualified electors of the City of Casa Grande supporting the nomination.

Signature of Applicant

Date

HERITAGE COMMISSION

City Facility Naming Criteria

The Heritage Commission, as set forth in City Ordinance No. 2087, has been given the responsibility of reviewing proposals for naming opportunities of city facilities, and making a recommendation to the City Council.

The below criteria serves as a framework for the Heritage Commission to use in considering naming proposals presented to the Commission. All proposals submitted to the Heritage Commission must comply with at least one of the following categories:

I. Commemorative Naming

- A. Facilities may be named after an individual whether living or deceased.
- B. If a facility is proposed to be named after a person who is deceased, an appropriate time (6-12 months) should pass before the naming process is initiated.
- C. When honoring a person by naming a facility after that person, he/she should be someone who had a significant association with the facility being named or the geographic area in which it's located or an outstanding citizen of either local, state, or national prominence. The Commission will consider the following questions in reviewing the naming proposals:
 - 1. What was the individual's extraordinary contribution(s) as a community leader, volunteer, business leader, or public servant?
 - 2. How do these contributions relate to the mission/purpose of the facility?
 - 3. How will the naming of the facility after the individual reflect its history, purpose, and diversity?
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II. Descriptive Naming

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III. Naming Based on Financial Contribution, Land or Facility Donation

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CITY OF CASA GRANDE

Heritage Commission Nomination Process and Instructions

Nomination Process

All naming proposals, except for naming of new streets, must follow the nomination process set by the Heritage Commission. Nomination form must be sent to the City Clerk's Office at 510 E. Florence Blvd., Casa Grande. City staff will forward the nomination form and supporting documentation to the Heritage Commission, which meets as needed to review naming proposals.

Throughout the Nomination Process and Instructions form, Nomination form, and City Facility Naming Criteria form, references to **City Facility (ies)** shall mean everything except naming of new streets.

Categories for Naming Opportunities

Proposals for naming of city facilities should comply with at least one of the following categories:

- Commemorative Naming – Honoring a Person
- Descriptive Naming – Describing a place or function
- Naming Based on a Financial Contribution – One time contribution or over a period of time toward the development of a city facility.
- Land Donation – Donating land for construction of a city facility.
- Facility Donation – Donation of a building for city use.

Process for reviewing Proposals by the Heritage Commission

The below process has been established for reviewing proposals:

- The Commission determines if the proposal meets the criteria established by the Commission for naming opportunities.
- If the proposal meets the criteria, the Commission holds a public hearing on the proposal to solicit public opinion.
- At the public hearing, the Commission votes to send a recommendation to the City Council.

Public Hearing Rules

In order to conduct the public hearing in an effective and efficient manner, the Casa Grande Heritage Commission will follow these meeting guidelines:

- One speaker at a time
- Discussion is between the person at the podium and the commission members
- Three minute comment period (exception, those officially representing a group of citizens)
- Focus remarks on the issue
- Avoid repetition of previous remarks
- Demonstrate courtesy
- Cell Phones/Pagers (off or on vibrate)

It's the Commission's intent to provide each attendee with the opportunity to speak, and to be heard, in an orderly fashion.

General Information

- Any existing or future facility that has been formally named by the Commission, shall be considered to be named in perpetuity; therefore, not eligible to be renamed. Facilities not originally named by the Commission are eligible for renaming.
- A commemorative plaque noting the accomplishments of the person for whom it is named will be placed at the facility to ensure future recognition of the honoree's efforts.

Instructions for Submitting Naming Proposals

1. Complete Naming of City-Owned Facilities Nomination Form
2. Attach any supporting documentation
3. Mail Nomination Form to: Gloria Leija, CMC
City Clerk
510 E. Florence Blvd.
Casa Grande, Arizona 85222

The Heritage Commission meets on as needed basis to review naming proposals. Staff will keep you informed as to the progress of your proposal.

Should you have any questions regarding the application, please call the City Clerk Office's at 520-421-8600.

RESOLUTION NO. 2001-73

**A RESOLUTION OF THE CITY OF FLAGSTAFF CITY COUNCIL
ESTABLISHING A POLICY FOR NAMING OR CHANGING THE NAME
OF CITY FACILITIES.**

WHEREAS, selecting a name for a public facility is an important aspect of defining a community; and

WHEREAS, the Mayor and Council wish to establish criteria by which City of Flagstaff facilities are named;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF FLAGSTAFF AS FOLLOWS:

SECTION 1. The Mayor and Council of the City of Flagstaff authorize a resolution to establish a policy for naming City of Flagstaff facilities. "City facilities" include, but are not limited to, buildings, portions or rooms of buildings, parks, streets, and special areas owned by the City in fee or dedicated to or by the City for the public's use or benefit.

SECTION 2. The procedure for naming City facilities is as follows:

1. All recommendations for a facility name shall be forwarded to the appropriate Commission, i.e., library facilities to Library Commission, parks to Parks and Recreation Commission, streets to Traffic Commission as applicable.
2. A person or group wishing to submit a request for consideration of a proposed name shall submit a written request for consideration to the City Manager or designee who shall forward the request to the appropriate Commission staff liaison. The written request will include the reason for the proposed name, indicate the level of community support for the proposed name, and provide additional written materials for justification and or clarification.

3. Staff members affiliated with facility development may initiate efforts to solicit input from the community for suggested facility names. This may be accomplished through various means, and may include naming contests, ballots, public workshops, and similar participation processes.
4. The naming of a facility shall normally be done in conjunction with the community or neighborhood that will be served by the facility.
5. A new facility shall be named as early as possible. Ideally the facility is named prior to the beginning of design for development so that the facility/area takes on an early identification and allows for proper tracking during development. At the latest, the naming of a newly constructed facility shall be done to coincide with the completion of construction and/or dedication ceremonies.
6. The appropriate Commission shall process naming proposals in a manner to provide thorough review. The Commission shall forward no more than three recommendations for each facility to the City Council. The City Council may accept the recommendations and shall make a final selection, or return the matter to the Commission for further review.

SECTION 3. Acceptable criteria for names for City facilities are as follows:

1. The proposed name describes the geographical area where the facility is located.
2. The proposed name describes something specifically unique to Flagstaff or Northern Arizona (flora, fauna, geology, Native American or other cultural descriptive terminology).
3. The proposed name acknowledges significant financial support received from either an individual or an organization that pays for the land, facility construction, and/or on-going operating and maintenance needs of the facility. Commercial names shall not be used for permanent naming.

4. The proposed name acknowledges significant non-monetary support received from either an individual or an organization that contributed in a definitive way to the betterment of the Flagstaff community and its citizens. The individual or organization must be accepted by the general public and/or the related professional field as a local, state, or national hero/contributor, or has had historical significance. If the proposed name is that of an individual, the person must have been deceased for two years.
5. Although not encouraged, facility names may be changed under extraordinary circumstances if justified and recommended by the Commission and approved by the City Council.

SECTION 4. The following topics, while related, are exempt from this policy:

1. Corporate Sponsorship. Financial sponsorship of a temporary nature will be addressed in a separate process.
2. Equipment Donations. A person or group may wish to donate a special piece of equipment to a facility. Plaque dedications, paid for by the donor in conjunction with the equipment, have traditionally been used and do not require formal naming considerations. The staff member with functional administrative responsibility for the respective facility, i.e. Library Director for library or Parks and Recreation Director for swimming pool, has the authority to determine the procedure for recognizing these contributions. The City of Flagstaff is not obligated to maintain donations of equipment in perpetuity.
3. Volunteer Labor and Beautification. A portion of a facility may be "adopted" by a person or group wishing to provide volunteer labor for maintenance and beautification of the facility. These facilities shall not be re-named for the individual or group; however, temporary signage may be installed to acknowledge the assistance of the individual or group.

PASSED AND ADOPTED by the Council and approved by the Mayor of the City of Flagstaff, this 2nd day of October, 2001.

MAYOR

ATTEST:

CITY CLERK

APPROVED AS TO FORM:

CITY ATTORNEY

ORDINANCE NO. G-4174

AN ORDINANCE AMENDING CHAPTER 2 OF THE PHOENIX CITY CODE BY ADDING A NEW ARTICLE XXIX TO CREATE A HERITAGE COMMISSION; SETTING FORTH THE DUTIES, MEMBERSHIP, AND TERMS OF MEMBERS OF THE HERITAGE COMMISSION; AND PRESCRIBING MEETING AND PUBLIC HEARING REQUIREMENTS.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF PHOENIX as follows:

SECTION 1. Chapter 2 of the Phoenix City Code is hereby amended by adding a new Article XXIX, to read as follows:

ARTICLE XXIX. Heritage Commission.

Sec. 2-920. Heritage Commission; duties.

There is hereby created a Heritage Commission. The Commission shall have the following powers and duties:

A. Subject to approval by the City Council, identification of factors to be considered when reviewing proposals to name or rename City facilities.

B. Make recommendations to the City Council concerning all proposals for the naming or renaming of City of Phoenix facilities, except for facilities operated by the Parks and Recreation Board.

90535001177

August 7, 2002

MEMORANDUM TO: Honorable Mayor and City Council

THRU: Charles P. Potucek, City Manager

FROM: John W. Startt III, Director
Parks and Leisure Services

SUBJECT: REQUEST FOR AGENDA ITEM PLACEMENT
Resolution 4828 - Adopting the Guidelines
Recommended by the Parks and Recreation
Commission as They Relate to the Naming of
Parks and Recreational Facilities

RECOMMENDATION:

The City Manager recommends approval.
The Parks and Recreation Commission recommend approval.
The Director of Parks and Leisure Services recommends approval.

INITIATED BY:

John W. Startt III, Director of Parks and Leisure Services.

BACKGROUND:

The Parks and Recreation Commission was tasked with coming up with a consistent and fair set of guidelines related to the naming of parks and recreational facilities. The Commission reports that naming can be based on a number of criteria, including geographical features, historical importance and also to recognize the significant contributions of community residents. It was believed that an orderly process and criteria would be the best and fairest approach to the naming of these facilities. Based on their research, the Parks and Recreation Commission created, developed and adopted a set of criteria. These criteria, if adopted by Council insure that parks and recreational facilities will better reflect the history, purpose and diversity of the area we all enjoy.

BUDGET APPROPRIATION:

Not applicable.

JWS/hgb
Attachment

RESOLUTION 4828

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, COCHISE COUNTY, ARIZONA; ADOPTING THE GUIDELINES AS SET FORTH BY THE PARKS AND RECREATION COMMISSION AS THEY RELATE TO THE NAMING OF PARKS AND RECREATIONAL FACILITIES, AS STATED IN EXHIBIT A; AND AUTHORIZING AND DIRECTING THE CITY MANAGER, CITY CLERK, CITY ATTORNEY OR THEIR DULY AUTHORIZED OFFICERS AND AGENTS TO TAKE ALL STEPS NECESSARY TO CARRY OUT THE PURPOSES AND INTENT OF THIS RESOLUTION.

WHEREAS, it was the request of the Mayor and City Council that the Parks and Recreation Commission research, evaluate and recommend a set of guidelines for the naming of parks and recreational facilities; and

WHEREAS, such guidelines, if properly utilized, will ensure that a Consistent decision-making process is employed when considering the naming or renaming of these facilities; and

WHEREAS, it is worthwhile to recognize significant geographic features, historical elements or significant contributions made by members of our community; and

WHEREAS, it is the recommendation of the Mayor, Council, City Manager and the Parks and Recreation Commission that this process be established and that the recommended guidelines be adopted as policy.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF SIERRA VISTA, ARIZONA, AS FOLLOWS:

SECTION 1

That the policy of naming city-owned parks and recreational facilities by resolution, most recently affirmed by Resolution 4361, be, and hereby is, reaffirmed.

SECTION 2

That the guidelines recommended by the Parks and Recreation Commission, attached and made a part hereof as Exhibit A, be, and hereby are, adopted as written.

SECTION 3

The City Manager, City Clerk, City Attorney, or their duly authorized officers and agents are hereby authorized and directed to take all steps necessary to carry out the purposes and intent of this Resolution.

PASSED AND ADOPTED BY THE MAYOR AND CITY COUNCIL OF
THE CITY OF SIERRA VISTA, ARIZONA, THIS 12th DAY OF SEPTEMBER, 2002.

THOMAS J. HESSLER
Mayor

ATTEST:

GARY L. McPHERRAN
City Clerk

APPROVED AS TO FORM:

STUART L. FAUVER
City Attorney

PREPARED BY:
JOHN W. STARTT, III
Director, Parks and Leisure Services

Exhibit A
Resolution 4828

The Parks and Recreation Commission understands that all naming of City facilities is the purview of the City Council. However, it is felt that as a recommending Commission to the City Council, guidelines should be established to assist the City Council in the decision-making.

Commemorative Naming

1. Facilities may be named after an individual whether living or deceased.
2. If a facility is proposed to be named after a person who is deceased, an appropriate time (at least 6 months) should pass before the naming process can be initiated.
3. When honoring a person by naming a facility after that person, he/she should be someone who had a significant association with the facility being named or to the City department/function related to that facility or the geographic area in which it is located or be an outstanding citizen of either local, state or national prominence. The Commission will consider the following questions in reviewing the naming proposals:
 - a. What are the individual's contributions as a community leader, volunteer, business leader or public servant?
 - b. How do these contributions relate to the mission/purpose of the facility or to the City department/function associated with the facility?
 - c. How will the naming of the facility after the individual reflect history, purpose, and diversity?
 - d. How is the individual being nominated related to the facility or to the City department/function associated with the facility or its geographic area (e.g., early or long-term settler, developer of the feature, restorer or maintainer of the feature, donor of the land or protector of the land for public benefit)?

Descriptive Naming

4. A facility can also be named after a geographic landmark or area. The Commission will consider the following questions in reviewing the naming proposals:
 - a. Why is the geographic landmark or area significant?
 - b. Why should the facility be named after the geographic landmark or area?
 - c. Is the proposed name culturally sensitive?

Naming Based on a Financial Contribution, Land Donation or Facility Donation

5. An individual or family may make a substantial financial contribution at one time or over a period of time toward the development of a City facility, or may donate land or an existing building for public use and benefit. In such instances, consideration may be given to naming the facility after the donor.

A standard benchmark for naming a facility after a donor is donation of at least 50% of the cost of constructing, renovating or replacing an existing facility. The criterion applies to naming of facilities after individuals and families and will be in perpetuity; therefore, not eligible to be renamed.

A two-step process will be used in reviewing proposals:

1. At a regular or special meeting of the Park and Recreation Commission a proposal will be brought to review.
2. At the next regular or special meeting an agenda item will be placed on the agenda for public comment. The Park and Recreation Commission will make a recommendation on the merit of the proposal to the City Council.

Wall of Fame

The Sierra Vista Parks and Recreation Commission recognizes that there are many citizens who contribute to the quality of life in Sierra Vista. Quite often they dedicate themselves to serving the community through support for recreational activities both in self-directed activities and volunteering their time to support other leisure pursuits. The Parks and Recreation Commission wishes to recognize these selfless citizens by placing their names on a "Wall of Fame".

These folks would be considered for nomination in the following manner:

Donations

- Time
- Money
- In Kind

Leadership

- Mentor young people or adults
- Continuing services as a league or organization officer or coach
- Continuing services as a community volunteer for development and delivery of leisure activities

Nominations

- Nominations shall be presented to the Parks and Recreation Commission at a regularly scheduled or special meeting
- It should include the justification for the nomination
- If possible, it should be supported by a group of citizens
- The Parks and Recreation Commission will take action on the nomination at the next regular or special meeting



Memorandum

DATE: January 17, 2012
TO: Mayor and Council
FROM: Sam McAllen, Code Compliance Director
THROUGH: Ed Beasley, City Manager
SUBJECT: Council Items of Special Interest: Shopping Cart Ordinance

In response to a Council Item of Special Interest requested by Vice Mayor Frate at the September 6, 2011 Workshop, staff was asked for an update on a possible ordinance to address abandoned shopping carts.

Background

The quantity of abandoned shopping carts in Glendale is unknown. City departments report abandoned shopping cart calls to be infrequent, with less than a dozen calls being received citywide in 2011. When citizens contact the city reporting an abandoned shopping cart they are referred to contact Arizona Cart Services or city staff contacts the retrieval service on the citizen's behalf. The city's education campaign consists of the city providing contact information for Arizona Cart Services on the city's web page under "Services" and on the Public Works, Planning, and Code Compliance Department web pages.

Responses to previous Council Items of Special Interest requests (October 2003 and August 2007) concerning abandoned shopping carts included estimated costs associated with developing a possible shopping cart ordinance, a summary of state law regulating retrieval of abandoned shopping carts, results of other cities efforts to implement abandoned shopping cart pilot programs, and the initiation of a public education campaign. Previous research on this topic identified that the cities of Phoenix and Tucson had implemented abandoned shopping cart pilot programs but, due to costs, the programs were suspended.

In 2007 the cities of Phoenix and Peoria implemented new programs in an effort to address abandoned shopping carts within their respective cities. The City of Phoenix established a shopping cart retrieval program that included contracting with third party cart retrieval services to pick up abandoned shopping carts.

In 2007 the City of Peoria enacted a shopping cart program that included an ordinance requiring new retail establishments (opening on or after January 1, 2008) use restrictive devices on shopping carts to prevent removal from their premises. This ordinance gave existing retail establishments until January 1, 2013 to meet this requirement. The ordinance was amended in 2010 to provide retailers the option of either contracting with a cart retrieval service or using restrictive devices as mechanisms for controlling abandoned shopping carts. Due to budgetary constraints this program's staffing has been

eliminated. Peoria currently refers calls about abandoned shopping carts to a third party cart retrieval service, Arizona Cart Services.

Summary

Staff plans to continue providing the public with contact information for shopping cart retrieval services. If requested to move forward, staff can proceed with investigating possible options and costs associated with establishing an abandoned shopping cart program.



Memorandum

DATE: January 17, 2012
TO: Mayor and Council
FROM: Dave McAlindin, Assistant Economic Development Director
THROUGH: Ed Beasley, City Manager
SUBJECT: Council Items of Special Interest: Form Committee to Work with Arizona Sports and Tourism Authority to Entice Business to Westgate City Center

The following memo is in response to a Council Item of Special Interest requested by Councilmember Lieberman at the September 6, 2011 Workshop regarding the formation of a committee to work with Arizona Sports and Tourism Authority (AZSTA) to entice business to Westgate City Center. Councilmember Lieberman stated that business enticement to this area has consistently been handled by private enterprise, not the city or AZSTA. Councilmember Lieberman suggested that this committee consist of City of Glendale Councilmembers and members of the AZSTA Board of Directors who would meet to collectively discuss strategies for business enticement to the Westgate area.

The existing development in the city's Sports and Entertainment District is the direct result of public-private partnerships that staff has diligently worked to create and maintain. The Economic Development Department collaborates with regional agencies such as GPEC who are specifically and primarily charged with supporting the department's business attraction efforts to entice new business to Glendale, including the Westgate area. The Economic Development Department reached out to Mr. Tom Sadler, President of AZSTA, to determine his level of interest in mutually marketing Westgate and surrounding property to new business. According to Mr. Sadler, AZSTA is committed to continuing to be a team player with Glendale but maintains that the mission of AZSTA is not set up for the authority to engage in business attraction and development. Given our existing partnerships and lack of charter from AZSTA, staff does not see a benefit to further pursuing any formal discussions with AZSTA on this topic.

Economic Development staff will continue our business attraction efforts to recruit companies such as DeVry and Humana who have recently located in the Westgate area. The Economic Development Department will continue to work collectively with our regional partners and agencies specifically chartered with this task to build and grow public-private partnerships needed to attract and retain quality businesses in Glendale, and the Westgate area.



Memorandum

DATE: January 17, 2012
TO: Mayor and Council
FROM: Pamela Hanna, City Clerk
THROUGH: Ed Beasley, City Manager
SUBJECT: Council Items of Special Interest: Moment of Silence Added to Council Agenda

This memo is in response to a Council Item of Special Interest requested by Councilmember Lieberman at the September 6, 2011 Workshop. Councilmember Lieberman requested a moment of silence be added to the beginning of the Council meeting agenda in recognition of those in the military who have given their lives, indicating that some other valley cities are currently observing a moment of silence.

This type of dedication has traditionally been to honor the men and women in the military who died defending their country. Recently, a moment of silence or reflection has also been used as a form of expression to mark tragic events.

Staff from the City Clerk's Office surveyed other cities to determine their practice with regard to the placement and the type of dedication on their agendas. Staff found the moment of silence or reflection was consistently at the beginning of the agenda, either before or after the Pledge of Allegiance. The valley cities of Avondale and El Mirage have a moment of silence or reflection at the beginning of the agenda.



Memorandum

DATE: January 17, 2012
TO: Mayor and Council
FROM: Mark Burdick, Fire Chief
THROUGH: Ed Beasley, City Manager
SUBJECT: Council Items of Special Interest: Fireworks Ordinance

The following information is in response to a Council Item of Special Interest requested by Mayor Scruggs at the September 6, 2011 Workshop. Mayor Scruggs requested information regarding the laws on fireworks and if the City of Glendale is able to enact a fireworks ordinance as other cities have done, as well as what opportunities there are for banning the use of fireworks in the city.

Per legal review and advice to Council last year, prior to this law taking effect, current city ordinances prohibit the use of fireworks on public/city owned property. The sale of consumer fireworks is regulated by the 2006 edition of the National Fire Protection Association Standards. The Fire Department researched local ordinances within the valley and the position each jurisdiction has taken with regard to the sale and use of fireworks. The following valley cities have banned and/or restricted the use of consumer fireworks:

- The City of Phoenix has banned the use of consumer fireworks
- The City of Peoria has banned the use of consumer fireworks
- The City of Tempe has banned the use of consumer fireworks
- The City of Scottsdale has banned the use of consumer fireworks
- The City of Chandler has banned the use of consumer fireworks
- The City of Mesa allows the use of consumer fireworks on private property from July 3 through July 5, and on December 31 and January 1

House Bill 2246 authorized the sale of certain kinds of consumer fireworks in the state. It defines these fireworks and authorizes the Arizona State Fire Marshal to adopt rules regarding the sale of fireworks and requires retailers to comply with those rules.

- Consumer fireworks include the following items: ground and handheld sparkling devices, cylindrical fountains, cone fountains, illuminating torches, toy smoke devices, wire sparklers or dip sticks, sparking wheel devices, ground spinners, multiple tube firework devices, and pyrotechnics.
- Consumer fireworks do not include anything designed or intended to rise into the air, explode, or fly above the ground. Prohibited items include: bottle rockets, sky rockets, helicopters, torpedoes, roman candles, and jumping jacks.

- Certain consumer fireworks fall into the category of un-regulated novelties. These devices have been federally deregulated and are currently for sale to the general public in various retail outlets. Unregulated novelty items include smoke devices, toy pistols, snakes, party poppers and snappers. The new law has added hand held sparklers to this list.

The city can adopt an ordinance to ban the use of consumer fireworks, consistent with other valley cities; however, the legal opinion from the City Attorney's Office remains that the statute is unclear on the ability of cities or towns to completely ban the use of "permissible consumer fireworks" unless there is an immediate danger of wildfire.