

**City of Glendale
Parks and Recreation Advisory Commission Meeting
Glendale Municipal Office Complex
5850 W. Glendale Avenue, B3**

**June 13, 2016
6:00 p.m.**

AGENDA

I. Call to Order

II. Roll Call

III. Approval of Minutes – May 16, 2016

IV. Business from the Floor

Summary: If citizens wish to speak on a matter concerning the Glendale Parks and Recreation Advisory Commission that is not on the printed agenda, please complete a "Citizen Comment Card" located at the entrance of the room and provide it to the designated staff person prior to the beginning of the meeting. Once your name is called by the Commission Chairperson, please proceed to the podium, state your name and address for the record, and limit your comments to a period of five minutes or less.

V. Community Services Department Fee and Revenue Study Update – 20 minutes

Summary: Staff will provide background and introduce the Norris Design consultant team to provide an update on the Community Services Department Fee Study.

Recommendation: For information and discussion.

VI. Thunderbird Conservation Park Survey and Volunteer Initiative – 15 minutes

Summary: For seven weeks this summer, Community Services Department intern, Stone Lieberman, will work on two Thunderbird Conservation Park projects. The first project focuses on creating, administering, and analyzing the results of an intercept survey at Thunderbird Conservation Park to better understand the opinions, wants and needs of park patrons. The second project focuses on developing a volunteer-led walking/hiking group program in Thunderbird Conservation Park to encourage increased use and connection to the park.

Upon completion of his internship, Mr. Lieberman will prepare a presentation of his findings and recommendations for the Parks and Recreation Advisory Commission. The purpose of this item is to update the Commission and answer any questions it may have.

Recommendation: For review and discussion.

VII. Revised Bench/Tree Program Policy– 15 minutes

Summary: The Community Services Department recently updated the policy for the Dedicate-A-Tree and Dedicate-A-Bench programs. These programs allow individuals or groups, the opportunity to honor a memory, individual or event by dedicating a tree and/or a bench in a Glendale park. Staff is seeking review and approval by the Commission regarding the updated policy.

Recommendation: For review and approval.

VIII. Briefing on Murphy Park & Amphitheater Event Activities – 15 minutes

Summary: In October 2015, staff received direction from the City Council to undertake a two-year pilot program to increase the use of Murphy Park and the City Hall Amphitheater, effective January 1, 2016. Now that the first six months have passed, staff will brief the Commission on its success to date.

Recommendation: For information and discussion.

IX. Year End Report: Volunteer Activities & Partners in Parks – 15 minutes

Summary: The Neighborhood Services Coordinator will provide a presentation to the Commission on the many diverse community volunteer projects that have taken place throughout Glendale over the past year, particularly in city parks and facilities.

Recommendation: For information and discussion.

X. Historic Sahuaro Ranch Masterplan – 15 minutes

Summary: The purpose of this item is to update the Commission on a planned masterplan study for the Historic Sahuaro Ranch. As there are many facets, staff will provide a broad overview and timeline of the study objectives and seek feedback from the Commission related to potential stakeholders and opportunities.

Recommendation: For information and discussion.

XI. Annual Summer Retreat & Vote to Cancel July Meeting –15 minutes

Summary: The purpose of this item is to identify a possible date for a summer retreat in August, location and retreat topics. Once identified, staff will begin the research and planning process. Additionally, it is requested that the Commission vacate its regular meeting for the month of July 2016.

Recommendation: For information, discussion and vote.

XII. Staff Updates– 15 minutes

Summary: Staff will share information with the Commission on key activities since its last meeting. This will also include the sharing of information related to previous requests of the Commission and an update on future department and city events that may be of interest.

Recommendation: For information and discussion.

XIII. Commission Comments – 5 minutes

Summary: This is an opportunity for the Commission to share any observations or comments it may have. Staff will follow-up as appropriate.

Recommendation: For discussion.

XIV. Adjournment

If directed by the Commission to vacate the July meeting, the next regular meeting will be held on September 12, 2016, at 6:00pm at Glendale Municipal Office Complex, 5850 W. Glendale Avenue, B3.



Special Accommodations: Please contact Gwen Benoit at 623-930-3554 at least 3 working days prior to the meeting for special accommodations. Hearing impaired persons may use the Arizona Relay Service (1-800-367-8939).