

**City of Glendale
Parks and Recreation Advisory Commission Retreat
Historic Sahuaro Ranch Park Summer Retreat - Fruit Packing Shed
9802 N. 59th Avenue**

**Saturday, August 13, 2016
8:30 – 11:30 a.m.**

AGENDA

I. Call to Order

II. Roll Call

III. Review of Agenda and Objectives – 15 minutes

Summary: This item will provide an overview of the retreat topics that will be presented to the members of the Parks and Recreation Advisory Commission. Members of the Commission will be asked to share what they hope to learn and accomplish as a result of the retreat.

Recommendation: For information and discussion.

IV. Amendments to Bench/Tree Program Policy– 5 minutes

Summary: At the July 2016 Commission meeting, new guidelines regarding the Dedicate-a-Bench and Dedicate-a-Tree programs were approved. Due to staff oversight, it has been necessary to include additional language that addresses ongoing maintenance issues. Staff is seeking review and approval by the Commission regarding the modifications to the policy.

Recommendation: For review and approval.

V. Discussion on Commission Meeting Dates and Locations – 15 minutes

Summary: The Commission will review new meeting times and locations for FY 16-17. Once approved, they will be forwarded to the City Council Government Services Committee for information and the new times and locations publicly noticed.

Recommendation: For review and approval.

VI. Discussion and Review of New Department and Key Staff – 45 minutes

Summary: As of July 1, 2016, the City has a new organizational structure. As a result, the department in which Parks and Recreation is located has changed to include new services and programs. This item will provide the members of the Commission to learn more about the structure of this new department, meet new department staff, and explore possible linkages to further interest and participation in parks and recreation services.

Recommendation: For information and discussion.

VII. Break – 10 minutes

VIII. Key Department Objectives for FY 16-17 – 60 minutes

Summary: This item will consist of a discussion and presentation by staff of pending FY 16-17 department initiatives and the objectives of the department's Capital Improvement Plan (CIP). It will include the new elements of the department.

Recommendation: For information and discussion.

IX. FY 16-17 Commission Work Plan and Future Agenda Topics – 30 minutes

Summary: This is an opportunity for the members of the Commission to identify any special areas in which they would like to learn more and/or special initiatives in which they would like to initiate and/or become involved over the next twelve months.

Recommendation: For information and discussion.

X. Closing Comments/Suggestions – 10 minutes

Summary: This is an opportunity for the Commission to share any observations or comments it may have.

Recommendation: For discussion.

XI. Adjournment

The next regular meeting will be held on September 12, 2016, at 6:00pm at City Hall, meeting room B3, 5850 W. Glendale Avenue.



Special Accommodations: Please contact Gwen Benoit at 623-930-3554 at least 3 working days prior to the meeting for special accommodations. Hearing impaired persons may use the Arizona Relay Service (1-800-367-8939).