

**City of Glendale
Library Advisory Board Meeting Minutes
Glendale Public Library, Main Library
5959 West Brown Street
Glendale, Arizona 85302**

**Wednesday, January 13, 2016
6:00 p.m.**

I. Call to Order – Approximately 6:00PM

Chairperson Wilson called the meeting to order at approximately 6:00pm. Board members Shelly, Koory, Fallucca, Gibala, Aborne, Collett, Vice Chairperson Sommer, and Chairperson Wilson were present.

Michael Beck, Chief Librarian, was present from the City of Glendale.

II. Approval of Minutes – December 9, 2015 – Chairperson Wilson asked if there were any revisions or corrections to the minutes of December 9, 2015.

Chairperson Wilson referred to page 2, Section 5, paragraph 4. She asked that it read, "She distributed a statement from Amber Mathewson, President of the Arizona Library Association, which was included in the presentation".

Board member Shelly made a motion to accept the minutes as amended. Board member Aborne seconded the motion, which was approved unanimously.

III. Business From The Floor – Chairperson Wilson called for any business from the floor. There was none.

IV. Loyalty Oath of Office – Chairperson Wilson called for this item. Mr. Beck asked Board member Gibala to take the Loyalty Oath of Office. The Board then welcomed her.

V. Glendale Libraries Transform – Chairperson Wilson announced this item. She stated she compiled the "Because" statements created by the Board and distributed them to the Board. She said she and Vice Chairperson Sommer attended a meeting with The Friends of the Public Library nonprofit organization to share this with them. She said they presented the same PowerPoint to them and went through the same exercise for "Because" statements. Chairperson Wilson said they

had a lot of fun with the exercise and said they will begin to use the statements on their social media sites and their website.

Vice Chairperson Sommer said The Friends really enjoyed the presentation and the exercise.

The Board would like the Friends of the Library to head the Libraries Transform campaign, rather than the Library Board.

Chairperson Wilson added there would soon be four vacancies on the Board and she encouraged The Friends to recruit or refer anyone who might be interested in being a Board member.

Chairperson Wilson distributed postcards from the City of Scottsdale Library displaying "Because" statements. They were circulated around the room.

She asked for ideas from the Board regarding how to advertise this campaign.

Board member Shelly suggested that supporters could record their "Because" statements at the library or take stills and submit them to the Library for posting on the website.

She asked if this campaign could be taken into the schools.

Board member Aborne asked if Chairperson Wilson had reached out to other library boards. Chairperson Wilson said she had not.

Board member Aborne asked if Mr. Beck had approached staff with this campaign. Mr. Beck advised the Board that it had been discussed with the Library Leadership Team.

Chairperson Wilson asked if the Board could do a press release. Mr. Beck suggested maybe working through The Friends might be the best route. Although, he said he would check with the Government Services Committee to see what was allowed.

Board member Fallucca asked if anyone was willing to visit schools within the city and ask that they incorporate the campaign information into their newsletter.

Board member Gibala said she could include information in the newsletter published at her high school. She may be able to have information included through her contacts at Sierra Verde Middle School.

Chairperson Wilson asked Mr. Beck to return before the Board with recommendations and provide suggestions as to what the Library Board is allowed to do and not to do.

Chairperson Wilson asked Mr. Beck to include this topic on next month's agenda.

- vi. **Western Area Branch Library Update** – Chairperson Wilson called for this item. Mr. Beck reviewed the tentative schedule regarding open houses, public hearings, and City Council meetings as they relate to the Western Area Branch Library. He said an architectural group has been selected. They are the Dick and Fritsche Design Group (DFDG), who designed the Goodyear Public Library and several City of Phoenix libraries.

Mr. Beck reviewed the tentative public meeting schedule noted in the memorandum to the Board. He said the Board is invited to tour the potential locations at Heroes Regional Park and the building where the KGLN studios are located.

The Board discussed the public outreach and opportunities the public would have to provide their comments or concerns.

Board member Koory asked for an update on the bond money. Mr. Beck said there was no bond money but has forwarded this inquiry to the Director. Board member Koory stated that voters approved bonds for the Western Area Library from 1987 (\$7 million) - 1999 (\$15.4 million).

Chairperson Wilson asked if she received her information from a news article in The Glendale Star. Board member Koory said yes.

Mr. Beck said he would check on the availability of the KGLN studios so that the Board could tour the building and would then contact the Board members for their availability.

The Board directed Mr. Beck to continue with the public participation plan.

VII. Chief Librarian Update – Chairperson Wilson called for the Chief Librarian Update. Mr. Beck presented and updated members on current library activities, operations and projects.

- Library – He said the library would be interviewing for the Librarian position to be stationed at the Main Library. He said this position would assist those interested in business and career resources. Board member Gibala said this would be a wonderful addition and very helpful to those seeking assistance. He introduced recently hired Senior Management Assistant, Stephanie Miller. Mr. Beck added Ms. Karen Reed's job, Library Manager, has also been posted. He added the Envisionware PC management system migration has taken place. It seems to be working very well.
- Glendale University – Mr. Beck spoke of the wonderful opportunity for board members or anyone interested to attend the city's Glendale University program. It is a great opportunity to learn about the functions of every city department.
- Upcoming programs – Mr. Beck announced some of the upcoming programs notably the 20th Annual Arizona Songwriters event, which is taking place on January 23, 2016. This is one of the largest signature library events.

VIII. Library Advisory Board Comments and Suggestions - Chairperson Wilson asked for any comments or suggestions from the Board members. Board member Collett said she and the Chair met with Councilmember Malnar recently and heard his comments regarding the library. Chairperson Wilson said he requested the meeting and asked to be brought up-to-date regarding the Library Board. They extended an invitation to him to attend an upcoming Library Board meeting.

Chairperson Wilson said she was very pleased with the upcoming public meetings regarding the Western Area Branch Library. She reminded the Board to recruit for upcoming vacancies.

Board member Aborne said advertisement for WeeReaders at Westgate is not listed on the website calendar. She thanked Mr. Beck for having WeeReaders listed first in the pamphlet for January and February events published by the Library. Also, she noted the A Frame sign

advertising WeeReaders is missing at Gallery Glendale. Mr. Beck said he would purchase a new sign and recreate the poster that was mounted on the sign previously. Board member Aborne said on December 21, 2015, when they arrived, the doors were closed and locked with a padlock. She said there appeared to be a lack of communication. Mr. Beck apologized and explained there was prior damage to the door lock. Padlocking was the only way to safeguard the gallery until repairs were made.

Board member Gibala said she would like to assist in creating a video for the “Because” statements if the Board decided to do a video. She added she was happy to be a part of the Board.

Board member Fallucca welcomed Ms. Gibala to the Board.

- IX. **Adjournment** – With no further business, Chairperson Wilson called for a motion to adjourn.

Board member Sommer made a motion to adjourn. Board member Koory seconded the motion, which was approved unanimously. The meeting was adjourned at 7:17pm.

The next regular meeting will be in the Large Meeting Room at the **Main Library on Wednesday, February 10, 2016, at 6:00 PM.**