

Government Services Committee
Tuesday – June 7, 2016
Regular Meeting Minutes
Council Conference Room
5850 West Glendale Avenue
Glendale, AZ

Councilmember Tolmachoff called the meeting to order at 10:00 a.m. Present were Councilmember Jamie Aldama, Councilmember Ray Malnar and Councilmember Lauren Tolmachoff. Also in attendance were Kriss Carneal, Intergov Programs Administrator Jenna Goad, City Attorney Michael Bailey arrived 10 minutes late, Management Assistant for Transportation Martina Longoria and Glendale citizen Gary Johnson.

#1 – Approval of Minutes from GSC Meeting of May 2, 2016: Councilmember Malnar made a motion to approve the minutes from the May 2, 2016 GSC meeting. Councilmember Aldama seconded the motion. Minutes approved unanimously.

#2 – Resignations: Nikki Gibala (Cholla-Teen) from the Library Advisory Board.

#3 – Library Advisory Board – Gary Johnson Recommendation: Gary Johnson was introduced and was advised that Councilmember Turner is recommending Mr. Johnson for appointment to the Library Advisory Board. Mr. Johnson shared that he is a member to the Neighborhood Alliance and an author. Kriss Carneal explained the process for being recommended to the Library Advisory Board.

#4 – Transit Public of Rights under Title VI: Martina Longoria explained that the City of Glendale must provide a table depicting the membership of Citizens Transportation Oversight Commission (CTOC) as part of the Title VI Plan, because the City of Glendale is a sub-recipient of Federal funds for Transit. This policy is to ensure the city is in full compliance with Title VI Nondiscrimination Program requirements. Martina advised that Patrick Sage, CTOC Liaison, asks new Commissioners to fill out an ethnicity form, voluntarily, in order to track ethnicity on this Commission. Martina provided a copy of the Non-elected Committees Membership Table, which is included in the Title VI Plan along with information on how we recruit CTOC members and that we will make every effort to be in compliance.

Jenna explained that the city has recently translated our Boards & Commissions brochure into Spanish and could consider placing recruitment ads in minority newspapers. The committee could also consider adding demographic questions to our Boards and Commissions application, which the City of Phoenix has included on their application. Before putting any demographic questions on the application, staff would work with the City Attorney and Human Resources. Councilmember Tolmachoff asked how the city would accommodate a citizen who does not speak English. Jenna advised we would need to determine how to accommodate that. Councilmember Aldama suggested that we do more research and see how the city would accommodate a non-English speaker before advertising in Spanish newspapers. Councilmember Tolmachoff stated that there may be an app that can text English into Spanish. Jenna explained that the hardcopy and on-line application is currently only available in English. Councilmember Tolmachoff suggested to look and see what the other cities do.

Jenna Goad suggested that Council consider diversity and recruitment efforts for all Boards and Commissions overall and not specifically for CTOC. It was suggested that this become a Council item so full Council is aware of this and be more conscious on being diverse. Councilmember Aldama suggested that we send out a demographic survey to all boards/commissions members and see how diverse we currently are. Councilmember Aldama advised that diversity includes many things beyond just ethnicity.

Staff will collect further information and bring back at a later date.

#5 – Boards & Commissions Recruitment Schedule: Kriss advised that she will be going to the Foothills Library, Foothills Recreation Aquatics Center, Velma Teague Library, and the Glendale Adult Center once a month for three months. Kriss provided a calendar of locations she will be attending to try and recruit individuals.

Councilmember Aldama suggested that we get with the school districts and look at advertising with them, trying to recruit people to serve. Councilmember Tolmachoff suggests we still use the Connection (water bill) to advertise for Boards/Commissions, Glendale University, and other opportunities that the City provides. Jenna advised that she is still working on doing an ad for Channel 11. Jenna was not sure what kind of roll Council would like to be involved, since GSC and Council can change. It was suggested to possibly have staff and some commissioners be in the ad.

#6 – Update Initial Term Definition: Kriss suggested that GSC look at changing the initial term definition from the current: if you serve 6 months or more in someone else's seat that is considered your first term to the original rule to having no date limit for the initial term. Councilmember Aldama wanted to know why there is no written policy for "initial term." Michael advised that when you put things into policy it becomes binding. GSC committee all agreed that if someone is serving out someone else's term, it will be considered their "initial term."

#7 – Next GSC Meeting: August 2, 2016

#8 – Request for Motion to Adjourn.

At 10:40 a.m. Councilmember Aldama made a motion to adjourn. Councilmember Malnar seconded the motion. Motion approved unanimously.