

**Government Services Committee**  
**Tuesday – October 1, 2013**  
**Regular Meeting Minutes**  
Council Conference Room  
5850 West Glendale Avenue  
Glendale, AZ

Councilmember Manny Martinez called the meeting to order at 10:10 a.m. Present were Councilmember Manny Martinez, Councilmember Samuel Chavira and Councilmember Ian Hugh. Also in attendance were Kristen Krey, Kriss Carneal and Jon Froke from the Planning Department.

**#1 – Approval of Minutes:**

Councilmember Chavira made a motion to approve the minutes from the September 3, 2013 GSC meeting. Councilmember Hugh seconded the motion. Motion approved.

**#2 – Resignations:** Vickie Loya (Cholla) Community Development Advisory Committee. Alfred Dixon (Mayor) Commission on Neighborhoods. Carl Dietzman (Ocotillo) Commission on Neighborhoods.

**#3 – Planning Commission – Change Time – Jon Froke:** Jon Froke is requesting to change the start time on behalf of the Commission since this commission is starting to meet more often, due to increases for permits and plans. They would like to change the hearings from 7 p.m. to 6 p.m. and workshops from 6 p.m. to 5 p.m. Councilmember Chavira made a motion to approve the time change. Councilmember Hugh seconded the motion. Motion approved. Councilmember Martinez will discuss this with full council in executive session.

**#4 - Water Services Advisory Commission – Term Dates:** Kristen advised that staff did not stagger the new commissioners' term dates to reflect 3 members serving 2-year term and 4 members serving 3-year terms, per the ordinance. It was discussed to change the following commissioners to serving a 3 year term and not 2 years; Ruth Faulls, Jonathan Lieberman, Ron Short and the Yucca vacancy. These new term dates will be voted on at the October 22<sup>nd</sup> council meeting.

**#5 - Follow-Up Year End Report Memos from each Board/Commission:** Kristen wanted to follow up on the Commission on Neighborhoods year-end report. According to Sam McAllen's report, he stated that this commission did a lot of outreach for residents and neighborhoods. This was due to the majority of the duties and responsibilities identified when the Commission was established in 1994 are no longer applicable. It was discussed to invite Sam McAllen to the next GSC meeting to discuss this commission and determine if this commission is still required.

**#6 – Ordinance/By-Laws:** Kristen discussed the purpose of needing by-laws for certain Boards and Commissions. She advised that the majority of the Boards and Commissions would not need by-laws, because the city ordinance would suffice. Each Board/Commission have their own mission statement and action plan which would be comparable to having by-laws.

Kristen shared that the City Attorney's office is in the process of updating the ordinance for the Commission on Persons with Disabilities, by changing this commission from being a 14-member commission to a 7-member commission.

The wording in the ordinance for general Boards and Commissions appointment for vice-chairperson will be updated to be more specific on the process for this seat.

**#7 – Next GSC Meeting:** November 5, 2013

**#8 – Request for Motion to Adjourn.**

At 10:35 a.m. Councilmember Chavira made a motion to adjourn. Councilmember Hugh seconded the motion.

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Prepared by Kriss Carneal