

**CITY OF GLENDALE  
CITIZEN BICYCLE ADVISORY COMMITTEE  
Monday, November 5, 2012  
Transportation Planning Conference Room  
Bank of America Building, Suite 315  
5800 West Glenn Drive, Glendale, Arizona  
6:30 PM**

**MINUTES**

**I. CALL TO ORDER**

Chairman Dave Coble called the meeting to order at 6:31 p.m.

Also in attendance: Brent Ackzen, Donna Williams, Garrett Simpson, Gail Hildebrant and City Transportation Services staff – Steve Hancock

Members absent: Bill Wilkinson and Mike Wood

Guests: Erik Flodin and Michael Werner

**II. APPROVAL OF MINUTES**

The minutes from the October 1, 2012 meeting were approved.

**III. CALL TO THE PUBLIC**

Erik Flodin and Michael Werner said they were attending the meeting because of a general interest in bicycling in Glendale.

**IV. INTRODUCTIONS**

All members and guest introduced themselves.

**V. CONTINUANCE OR WITHDRAWAL OF AGENDA ITEMS**

No agenda items required continuance or withdrawal.

**VI. REPORTS FROM OTHER COMMITTEES AND ORGANIZATIONS**

Brent Ackzen said that the Citizen Transportation Oversight Commission met on November 1st.

**VII. UPDATE COMMITTEE BYLAWS**

Steve Hancock told members that the City Attorney's Office had requested that the bylaws be brought up to date regarding the number of members on the Committee and how they are to be designated. Steve said that the old bylaws indicated that there could be a maximum of 11 members and minimum of 8 members. He said that the old bylaws also had one member appointed by each of the six Council Districts as well as a mayoral appointee, three members appointed at-large and one member designated by the Citizen Transportation Oversight Commission. Steve noted that the City Council's Government Services Committee had reduced the number of members to seven to be appointed at-large only with one of the seven members to also be on the Citizen Transportation Oversight Commission. The changes to the bylaws regarding membership were approved as well as a bylaw change to amend Committee support of the

“Bicycle Plan” to support of the “Glendale Transportation Plan-Alternate Modes Section.” By unanimous vote the changes to the bylaws were approved.

#### **VIII. BICYCLE FRIENDLY COMMUNITIES**

Steve Hancock reviewed the application process for designation as a Bicycle Friendly Community. Dave Coble explained the purpose of this application was to help assess where Glendale was in creating a bicycle friendly infrastructure in the city. A number of members said they would help with providing information required by the application. Dave requested that Steve Hancock send a WORD version of the application to members by email. Steve said he would do so. It was agreed to coordinate work on the application via emails. Dave noted that the Holiday season was coming and there may be distractions but everyone should endeavor to do what they can to help in the application process.

#### **IX. FUTURE AGENDA ITEMS**

Steve Hancock said the Bicycle Friendly Community application would be kept as a recurring agenda item.

#### **X. OTHER BUSINESS**

No other business was reported.

#### **XI. NEXT MEETING**

Dave Coble said the next regular meeting of the Glendale Citizen Bicycle Advisory Committee would be held on **Monday, December 3, 2012, 6:30 p.m.**, in the Transportation Planning Conference Room, 5800 W. Glenn Dr., Suite 315.

#### **XII. ADJOURNMENT**

Dave Coble adjourned the meeting at 7:12 p.m.