

CITY CLERK
ORIGINAL

C-9326-1
10/30/2015



October 23, 2015

SUBJECT: Contract Extension C-9326 – Tetra Tech-BAS Landfill General Engineering Services

Dear Mr. Bowers,

The purpose of this letter is to request your written authorization to extend contract C-9326 with Tetra Tech-BAS for Landfill General Engineering Services.

On October 28, 2014 Council awarded Tetra Tech-BAS contract number C-9326 and authorized the City Manager to renew the agreement in one year increments.

Staff's recommendation is to renew the agreement, if you concur please sign below.

Please feel free to contact me by phone at 623-930-4722, or email eruiz@glendaleaz.com with any questions, concerns, or if you need additional information.

Sincerely,

Ernie Ruiz Jr.
Solid Waste Superintendent – Landfill/MRF

Cc:

Jack Friedline, Public Works Director
Michelle Woytenko, Public Works Deputy Director
Bill Stout, Landfill Supervisor

Richard A. Bowers
Acting City Manager

10/30/15
Date

ATTEST:

City Clerk

Approved as to form

City Attorney

City of Glendale



October 21, 2015

Tetra Tech BAS, Inc.
3822 E. University Dr., Suite 2
Phoenix, AZ 85034

Attention: Mr. Keith A Johnson, P.E.

Reference: Contract Renewal Notice - C-9326

Dear Keith:

This letter is to serve as our official notice to extend contract C-9326 for an additional year as outlined in the Professional Services Agreement.

If your firm is willing to continue service for the additional one year proposed extension, please sign and return this letter to 6210 W. Myrtle, Suite 111, Glendale, AZ 85301, Attn: Ernie Ruiz. If any price modifications are being requested, please attach your request with this letter within five (5) business days. If modifications are submitted, a complete explanation of the modification(s) must be submitted on company letterhead. The City will make every effort to work with you, however, budget constraints may limit our efforts.

If you have any questions, please feel free to contact my office.

Sincerely,

Ernie Ruiz
Solid Waste Superintendent -Landfill/MRI

I hereby agree to a one year contract extension per the terms and conditions of PSA C-9326.

KEITH A JOHNSON
Printed Name

Signature

10/21/2015
Date



Legislation Text

File #: 14-329, Version: 1

AUTHORIZATION TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH TETRA TECH BAS, INC. FOR LANDFILL GENERAL ENGINEERING SERVICES

Staff Contact: Jack Friedline, Director, Public Works

Purpose and Recommended Action

This is a request for City Council to authorize the City Manager to enter into a professional services agreement with Tetra Tech BAS, Inc. for general engineering services for the City of Glendale Municipal Landfill (landfill) in an amount not to exceed \$150,000 annually; and to authorize the City Manager to renew the agreement, at her discretion, for an additional four years, in one-year increments, in an amount not to exceed \$750,000 over the full five-year period.

Background

The landfill uses professional engineering services to provide routine and special project support on an on-call basis for landfill development and operations. These services include general engineering support, design services, mapping and survey services, environmental compliance support, construction administration services, landfill development planning and permit preparation, and regulatory agency interaction.

Analysis

A Request for Proposals (RFP) to provide general engineering services was sent out on May 14, 2014. Four consultants submitted a Statement of Qualifications (SOQ) in response to the RFP. An evaluation panel consisting of representatives from the Public Works Field Operations and Engineering Divisions reviewed the proposals and interviewed three of the four consultants. The panel determined that Tetra Tech BAS, Inc. was the strongest candidate and the best fit for the city, specifically in relation to their field and technical expertise to handle regulatory compliance issues, air quality issues, and environmental monitoring.

Previous Related Council Action

On September 25, 2012, Council approved a professional services agreement with Tetra Tech BAS, Inc. for landfill general engineering services. This agreement expired on September 25, 2014.

Community Benefit/Public Involvement

The landfill is a responsible, progressive and environmentally sound long-term solution to solid waste management essential to the future health, welfare and prosperity of Glendale residents.

Budget and Financial Impacts

Funding is available in the fiscal year 2014-15 Landfill Enterprise fund operating and maintenance budget. Expenditures with Tetra Tech BAS, Inc. are not to exceed \$150,000 annually, and in an amount not to exceed \$750,000 over the full five-year period with Council budget approval.

Cost	Fund-Department-Account
\$150,000	2440-17710-515000, Landfill Enterprise Fund

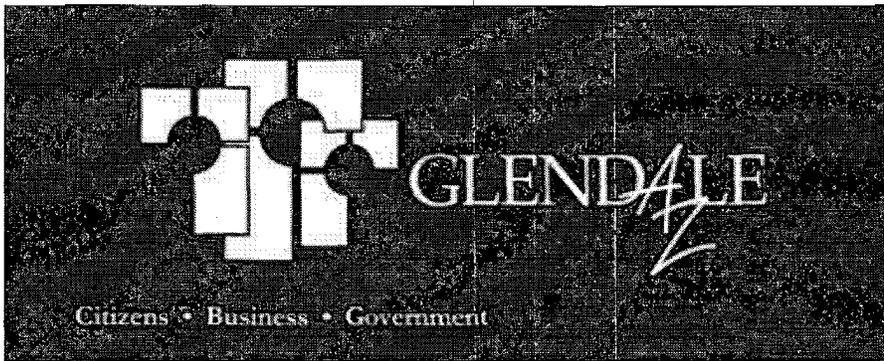
Capital Expense? No

Budgeted? Yes

Requesting Budget or Appropriation Transfer? No

If yes, where will the transfer be taken from?

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File #: 14-329 Version: 1 Name:
 Type: Consent Status: Passed
 File created: 9/30/2014 In control: City Council
 On agenda: 10/28/2014 Final action: 10/28/2014

Title: AUTHORIZATION TO ENTER INTO A PROFESSIONAL SERVICES AGREEMENT WITH TETRA TECH BAS, INC. FOR LANDFILL GENERAL ENGINEERING SERVICES Staff
 Contact: Jack Friedline, Director, Public Works

Attachments: 1. [Tetra Tech BAS Inc Agreement](#)

History (1) Text

1 record Group Export

Date	Ver.	Action By	Action	Result	Action Details	Meeting Details	Video
10/28/2014	1	City Council	approved		Action details	Meeting details	Not available