



DEPARTMENT OF ECONOMIC SECURITY

Your Partner For A Stronger Arizona

C-9992-1
09/22/2015

**CITY CLERK
ORIGINAL**

**Intergovernmental Agreement
CONTRACT AMENDMENT**

1. CONTRACTOR (Name and address) City of Glendale 5850 W. Glendale Ave. Glendale, Arizona 85301	2. CONTRACT ID NUMBER ADES15-089114
	3. AMENDMENT NUMBER 1

4. THE PARTIES AGREE TO THE FOLLOWING AMENDMENT

Pursuant to the Terms and Conditions, Levels of Service section, the purpose of this amendment is to:

Funding for the contract period July 1, 2015 through June 30, 2016:

The reimbursement ceiling for the service Case Management is decreased from \$874,549 to \$847,444. This is a decrease of \$27,105.

The reimbursement ceiling for the service Community Services is decreased from \$187,030 to \$179,014. This is a decrease of \$8,016.

The cumulative reimbursement ceiling for the contract period July 1, 2010 through June 30, 2015 is \$1,026,458.

Therefore, the Itemized Service Budget for the services of Case Management (Attachment A) and Community Services (Attachment B) are revised and attached.

5. EXCEPT AS PROVIDED HEREIN, ALL TERMS AND CONDITIONS OF THE ORIGINAL CONTRACT AS HERETOFORE CHANGED AND/OR AMENDED REMAIN UNCHANGED AND IN FULL FORCE AND EFFECT. THE AMENDMENT SHALL BECOME EFFECTIVE ON THE DATE OF LAST SIGNATURE UNLESS OTHERWISE SPECIFIED HEREIN. BY SIGNING THIS FORM ON BEHALF OF THE CONTRACTOR, THE SIGNATORY CERTIFIES HE/SHE HAS THE AUTHORITY TO BIND THE CONTRACTOR TO THIS CONTRACT.

6. ARIZONA DEPARTMENT OF ECONOMIC SECURITY	7. NAME OF CONTRACTOR City of Glendale
SIGNATURE OF AUTHORIZED INDIVIDUAL 	SIGNATURE OF AUTHORIZED INDIVIDUAL
TYPED NAME Pam Giroux	TYPED NAME <i>Thomas F. Duensing</i>
TITLE Procurement Manager	TITLE <i>Interim Assistant City Manager</i>
DATE <i>11-5-2015</i>	DATE <i>9-29-15</i>

IN ACCORDANCE WITH ARS §11-952 THIS CONTRACT AMENDMENT HAS BEEN REVIEWED BY THE UNDERSIGNED WHO HAVE DETERMINED THAT THIS CONTRACT AMENDMENT IS IN APPROPRIATE FORM AND WITHIN THE POWERS AND AUTHORITY GRANTED TO EACH RESPECTIVE PUBLIC BODY.

ARIZONA ATTORNEY GENERAL'S OFFICE	
BY:	BY:
ASSISTANT ATTORNEY GENERAL	PUBLIC AGENCY LEGAL COUNSEL
DATE: <i>10/26/15</i>	DATE: <i>9-29-15</i>

Approved as to form

ATTEST:

City Clerk

City Attorney

Revised: 8/22/13

ITEMIZED SERVICE BUDGET**CONTRACT SERVICE:**

Case Management (CMG-CAP)

Agency: City of Glendale-Community Action Program

Contract Period: 07/01/2015 - 06/30/2016**1. PERSONNEL**

Number of Positions	FTE Level	Position Title	Total Salary for the Contract Period	TOTAL SERVICE COST	DES COST
1	1.00	Comm. Elig. Speciali	\$56,952	\$56,952	\$56,952
1	1.00	Comm. Elig. Rep.	\$35,141	\$35,141	\$35,141
1	1.00	Management Aide	\$40,666	\$40,666	\$40,666
1	0.50	Comm. Elig. Rep.	\$17,571	\$17,571	\$17,571
Pay increase (2.5%)				\$3,758	\$3,758
TOTAL PERSONNEL				\$154,088	\$154,088

2. EMPLOYEE RELATED EXPENSES

ITEM	BASIS	TOTAL COST	DES COST
Various fringe benefits	(Average: 41.488% of \$154,088)	\$63,928	\$63,928
TOTAL EMPLOYEE RELATED EXPENSES		\$63,928	\$63,928

3. PROFESSIONAL AND OUTSIDE SERVICES

ITEM	BASIS	TOTAL COST	DES COST
Security Service Charges	In-House Security-CAP Not being charged at this time	\$0	\$0
Temporary Employment Charges	Temp. staff support with outside vendor	\$17,000	\$17,000
Office Equipment	Includes maintenance on copier, printer and repairs for office equipment with outside vendor \$325/quarter	\$1,300	\$1,300
TOTAL PROFESSIONAL AND OUTSIDE SERVICES		\$18,300	\$18,300

4. TRAVEL

ITEM	BASIS	TOTAL COST	DES COST
Motor Pool Vehicles	CAP Estimated miles/yr.= \$2,570 (Motor Pool is not being charged at this time)	\$0	\$0
TOTAL TRAVEL		\$0	\$0

5. SPACE

ITEM	BASIS	TOTAL COST	DES COST
Office Space	Rent, Electricity, Refuse - \$2,080/mo. x 12 mos.	\$24,960	\$0
TOTAL SPACE		\$24,960	\$0

6. EQUIPMENT

ITEM	BASIS	TOTAL COST	DES COST
Computer Charges	CAP-60 Annual Computer fees	\$8,000	\$8,000
	P/C Tech. Replacement	\$2,519	\$0
TOTAL EQUIPMENT		\$10,519	\$8,000

7. MATERIALS AND SUPPLIES

ITEM	BASIS	TOTAL COST	DES COST
General Office Supplies	\$358.58/month 12 mos.	\$4,303	\$2,947
Postage/Duplicating	\$96.25/month 12 mos.	\$1,155	\$1,000
TOTAL MATERIALS AND SUPPLIES		\$5,458	\$3,947

8. OPERATING SERVICES		TOTAL COST	DES COST
ITEM	BASIS		
Member Dues	ACAA Annual Membership \$460 & ACAA Conference \$190 x 6	\$1,600	\$1,600
Telephone/Qwest Charges	\$303.08/month 12 mos.	\$3,637	\$0
Cell Phone Charges	\$45/month 12 mos.	\$540	\$0
Insurance Fire & Liability	\$5.50/month 12 mos.	\$66	\$0
TOTAL OPERATING EXPENSES		\$5,843	\$1,600

9. INDIRECT COSTS		TOTAL COST	DES COST
ITEM	BASIS		
N/A		\$0.00	\$0.00
TOTAL INDIRECT COSTS		\$0	\$0

10. SUBTOTAL ADMIN COST	\$283,096	\$249,863
--------------------------------	------------------	------------------

11. VOUCHERS		TOTAL COST	DES COST
ITEM			
TANF		\$55,000	\$55,000
LIHEAP		\$541,208	\$541,208
LIHCON		\$0	\$0
LLVG		\$0	\$0
NHN		\$1,373	\$1,373
City of Glendale-ESG/CDBG		\$80,000	\$0
ACAA		\$59,941	\$0
TOTAL VOUCHERS		\$737,522	\$597,581

12. TOTAL SERVICE COST/DES TOTAL COST:	\$1,020,618	\$847,444
---	--------------------	------------------

REVENUE SOURCES:		
DES - DAAS	\$847,444	\$847,444
ACAA	\$59,941	
City of Glendale	\$33,233	
City of Glendale ESG/CDBG	\$80,000	
TOTAL REVENUE:	\$1,020,618	\$847,444

ITEMIZED SERVICE BUDGET**CONTRACT SERVICE:** Community Services (CSV-CAP)**Agency:** City of Glendale Community Action Program**Contract Period:** 07/01/2015 - 06/30/2016**1. PERSONNEL**

Number of Positions	FTE Level	Position Title	Total Salary for the Contract Period	TOTAL SERVICE COST	DES COST
1	1.00	CAP Administrator	\$75,650	\$75,650	\$75,650
1	1.00	*Comm. Elig. Rep.	\$35,141	\$35,141	\$35,141
			Pay increase 2.5%	\$2,770	\$2,770
TOTAL PERSONNEL				\$113,561	\$113,561

2. EMPLOYEE RELATED EXPENSES

ITEM	BASIS	TOTAL COST	DES COST
Various fringe benefits	(Average: 36.7565% of \$113,561)	\$41,741	\$41,741
TOTAL EMPLOYEE RELATED EXPENSES		\$41,741	\$41,741

3. PROFESSIONAL AND OUTSIDE SERVICES

ITEM	BASIS	TOTAL COST	DES COST
Temporary Employment Charges	Temporary staff support with outside vendor	\$22,194	\$22,194
TOTAL PROFESSIONAL AND OUTSIDE SERVICES		\$22,194	\$22,194

4. TRAVEL

ITEM	BASIS	TOTAL COST	DES COST
N/A		\$0	\$0
TOTAL TRAVEL		\$0	\$0

5. SPACE

ITEM	BASIS	TOTAL COST	DES COST
N/A		\$0	\$0
TOTAL SPACE		\$0	\$0

6. EQUIPMENT

ITEM	BASIS	TOTAL COST	DES COST
N/A		\$0	\$0
TOTAL EQUIPMENT		\$0	\$0

7. MATERIALS AND SUPPLIES

ITEM	BASIS	TOTAL COST	DES COST
General Office Supplies	\$126.50/month 12 mos.	\$1,518	\$1,518
TOTAL MATERIALS AND SUPPLIES		\$1,518	\$1,518

8. OPERATING SERVICES

ITEM	BASIS	TOTAL COST	DES COST
N/A		\$0	\$0
TOTAL OPERATING EXPENSES		\$0	\$0

9	<u>INDIRECT COSTS</u>		TOTAL COST	DES COST
	ITEM	BASIS		
	N/A			
	TOTAL INDIRECT COSTS		\$0	\$0

10	SUBTOTAL ADMIN COST		\$179,014	\$179,014
----	----------------------------	--	------------------	------------------

11.	<u>VOUCHERS</u>		TOTAL COST	DES COST
	ITEM			
	N/A			
	TOTAL VOUCHERS		\$0	\$0

12.	TOTAL SERVICE COST/DES TOTAL COST:		\$179,014	\$179,014
-----	---	--	------------------	------------------

<u>REVENUE SOURCES:</u>			
	DES - DAAS	\$179,014	\$179,014
	City of Glendale	\$0	
	TOTAL REVENUE:	\$179,014	\$179,014